

**CITY OF MADERA
MADERA METRO**

**Federal Transit Administration
Overall Triennial Disadvantaged Business Enterprise
Goal-Setting Methodology**

Federal Fiscal Years 2024-2027

**Submitted in fulfillment of
Title 49 Code of Federal Regulations Part 26**

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I. INTRODUCTION: OVERALL DBE GOAL

The City of Madera, Madera Metro (the City) herein sets forth its Disadvantaged Business Enterprise (DBE) Goal of 0% and federally prescribed goal-setting methodology for the three-year Federal Fiscal Year (FFY) goal period of 2024-2027 (October 1, 2024 through September 30, 2027), pursuant to Title 49 Code of Federal Regulations (CFR) Part 26 “Participation by Disadvantaged Business Enterprises in U.S. Department of Transportation Programs”. The purpose of the DBE goal-setting process is to level the playing field so that DBEs can compete fairly for Federal Transit Administration (FTA)-assisted contracts; however, the program must be narrowly tailored in accordance with applicable law.

II. BACKGROUND

The City of Madera, Madera Metro is a recipient of U.S. Department of Transportation (USDOT) FTA funding. As a condition of receiving this assistance, the City signed an assurance that it will comply with FTA’s DBE requirements. In accordance with Title 49 CFR Part 26 provisions, “Participation by DBEs in USDOT Programs”, the City is required to develop and submit a Triennial Overall DBE Goal for its FTA-assisted projects. The City is the exclusive recipient of these funds without any subrecipient agreements.

The City of Madera herein presents its Proposed DBE Goal Methodology for FFY 2024-2027.

III. FTA-ASSISTED CONTRACTING PROJECTS FOR FFY 2024-2027

LOCAL MARKET AREA

The FTA DBE requires recipients to include the relevant geographic market area, the area in which the agency spends the substantial majority of its contracting dollars, in its DBE analysis. The City’s local market area for contracts was determined to be the State of California, consisting of a geographic area that is:

- Where a large majority of contracting dollars is expended, and
- Where a substantial number of contractors and subcontractors are located and available to submit bids, quotes, or proposals.



ANTICIPATED PROJECTS

Utilizing the California Department of Transportation Local Assistance Procedures Manual, the United States Department of Transportation’s Tips for Goal Setting, and other FTA official guidance, the City based its FFY 2024-2027 DBE goal setting methodology on an analysis of ready, willing, and able firms.

The City of Madera anticipates awarding one (1) FTA-assisted project for each year of the upcoming triennial period, which was considered in preparing this goal methodology. The project is listed below.

Table 1

FTA-ASSISTED CONTRACTING PROJECT				
PROJECT NAME & DESCRIPTION	FEDERAL FISCAL YEAR	TOTAL ESTIMATED PROJECT COST	ESTIMATED FTA DOLLAR SHARE	ESTIMATED FTA % SHARE
TRANSIT OPERATOR MANAGEMENT & OPERATIONS SERVICES	2024/2025	\$2,247,917.43	\$1,123,958.72	50%
	2025/2026	\$2,318,726.82	\$1,159,363.41	50%
	2026/2027	\$2,391,766.72	\$1,195,883.36	50%
TOTAL		\$6,958,410.97	\$3,479,205.49	

The City does not award any direct funds to subrecipients and therefore, there are no subcontracting opportunities with any subrecipients included in Table 1.

CATEGORIES OF WORK

The City of Madera, Madera Metro reviewed the anticipated project to be awarded during the triennial period and determined the applicable categories of work for each project using North American Industry Classification System (NAICS) codes. The corresponding dollar values for each NAICS code for the project were summarized for purposes of weighting the categories of work based on the staff estimates.

From the cost estimates, it was determined what work items would typically be done by the prime contractor and what work items could be subcontracted out. This does not mean that if the prime contractor is capable of performing all the work items, then no work can or will be subcontracted out – good faith efforts were made by the City in identifying work items that may be subcontracted to attain DBE participation. The value of work that could be subcontracted out was determined to be \$84,291.49.

Table 2 reflects the Summary of Work Categories as follows:

- Column A lists the category of work (NAICS) codes.
- Column B lists the category of work (NAICS) title.
- Column C lists estimated FTA dollar share for each NAICS code.
- Column D lists the actual FTA dollar share of eligible subcontractor work.

Table 2

SUMMARY OF WORK CATEGORIES			
Column A	Column B	Column C	Column D
NAICS CODE	CATEGORY	ESTIMATED VALUE OF FTA-ASSISTED CONTRACTS	ACTUAL VALUE OF FTA-ASSISTED CONTRACTS
485113	Bus and Other Motor Vehicle Transit Systems	\$5,145,046.24	\$0

561720	Janitorial Services	\$23,201.44	\$23,201.44
511210	Software Publishers	\$61,090.06	\$61,090.06
524126	Insurance (includes auto & surety bonds)	\$526,002.72	\$0
TOTAL		\$5,785,340.46	\$84,291.49

Subsequently, the work categories were calculated to reflect the percentage of FTA-assisted contracts by NAICS category as presented in Table 3.

Table 3

POSSIBLE SUBCONTRACTED WORK CATEGORIES VALUES			
NAICS CODE	CATEGORY	ESTIMATED VALUE OF FTA-ASSISTED CONTRACTS	PERCENTAGE OF FTA-ASSISTED CONTRACTS
485113	Bus and Other Motor Vehicle Transit Systems	\$5,145,046.24	0%
561720	Janitorial Services	\$23,201.44	100%
511210	Software Publishers	\$61,090.06	100%
524126	Insurance (includes auto & surety bonds)	\$526,002.72	0%
TOTAL		\$5,785,340.46	\$84,291.49

VI. GOAL METHODOLOGY

STEP 1: DETERMINATION OF BASE FIGURE

The City followed the prescribed federal methodology outlined in Title 49 CFR Part 26.45 to determine the base figure for the relative availability of certified DBEs to all comparable firms (DBE and Non-DBE) available to bid during the triennial goal period. The most recent CUCP (CA Unified Certification Program) database found at <https://caltrans.dbesystem.com> was used to identify the number of certified DBEs for the corresponding NAICS code categories. Additionally, the most updated County Business Patterns data from the US Census Bureau (found at <https://data.census.gov>) was used to determine the total number of ALL firms in our market area.

In accordance with the formula listed below, the Base Figure is derived by:

- Dividing the number of Certified DBE firms identified for each NAICS work category that are Ready, Willing and Able (RWA) by the number of ALL firms within the local market area for each corresponding work category (relative availability) that are Ready, Willing and Able.
- Weighting the relative availability for each work category by the corresponding work category weight from Table 2 (weighted ratio), and
- Adding the weighted ratio figures together.

$$\text{Base Figure} = \frac{\text{Number of DBE firms Ready, Willing, and Able}}{\text{Number of All firms Ready, Willing, and Able}} \times \text{Weighted Relative Availability Ratio}$$

CALCULATION

The calculation was derived as follows:

- A determination of work was made by the City.
- The total amount of FTA funds anticipated during the Triennial period (FFY2024-2027) was estimated at \$6,958,411.
- This figure was broken down by NAICS codes.
- A search of DBEs by NAICS codes was performed.
- DBE work factors were determined for each NAICS code wherever the number of DBEs exceeded 7; If under 7, no work factor was considered.
- A Work Factor of 100% was assigned if work were to be subcontracted; 12% if a supply component was involved; or 10% if a trucking component was involved.
- The DBE work amount was determined to be \$84,291.49.
- The DBE work amount was then divided by the total FTA funds resulting in a 1% outcome.
- Based on this information, the DBE base figure was determined to be one percent (1%).

In sum, the total work value of \$84,291.49 times one percent (1%) equals \$8,429.15. When dividing the base figure of \$8,439.49 by the total contracts value \$84,291.49 ($\$8,439.49 / \$84,291.49 = 0.1$), the Overall DBE Goal outcome reflected zero percent (0%).

Table 4 reflects the DBE results as follows:

- Column A lists the category of work (NAICS) codes.
- Column B lists the category of work (NAICS) category/title.
- Column C lists the total DBE RWA firms.
- Column D lists all available firms.
- Column E reflects the weighted relative availability ratio of firms.

Table 4

DBE SEARCH RESULTS				
Column A	Column B	Column C	Column D	Column E
NAICS CODE	CATEGORY	TOTAL DBEs	TOTAL FIRMS	RELATIVE AVAILABILITY
485113	Bus and Other Motor Vehicle Transit Systems	0	114	0%
561720	Janitorial Services	83	6,727	1%
511210	Software Publishers	8	3,767	0%
524126	Insurance (includes auto & surety bonds)	0	961	0%
TOTAL		91	11,569	1%

STEP 2: BASE FIGURE ADJUSTMENTS

Upon establishing the Base Figure, the City reviewed and assessed other known evidence that could potentially affect the relative availability of DBEs within the local market area. These may include past DBE Goal attainment, disparity studies and/or other available evidence. In accordance with Title 49 CFR 26.45, it was determined that no further adjustments needed to be made to the base figure.

V. PROPOSED OVERALL DBE GOAL

The Proposed Overall DBE Goal for FFY2024-2027 for the City of Madera, Madera Metro’s FTA-assisted contracts is zero percent (0%). During the triennial period, the City of Madera, Madera Metro will periodically re-evaluate its DBE Goal to determine whether an adjustment to the DBE Goal would be required. If an adjustment is determined to be needed, an adjustment will be submitted to the FTA for review and approval.

As a part of the prescribed goal-setting methodology, the City must project the percentage of its Proposed Overall DBE Goal that can be met utilizing race-neutral and race-conscious measures. The City of Madera, Madera Metro intends to continue using race-neutral methods to meet the overall DBE Goal for FFY 2024-2027 in accordance with Title 49 CFR Part 26.51.

RACE-CONSCIOUS & RACE-NEUTRAL PROJECTIONS	
DBE PROPOSED OVERALL GOAL	0%
Race-Neutral Component	0%
Race-Conscious Component	0%

VI. RACE-NEUTRAL IMPLEMENTATION MEASURES

The USDOT regulations require that race-neutral methods be used to the maximum extent feasible to reach the DBE Overall Goal. Current measures used by the City are described below. The City plans to implement the following race-neutral measures for FFY 2024-2027 and will continue exploring other options for consideration. The City will:

- Arrange solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate DBE and other small business participation.
- Identify components of the work which represents subcontracting opportunities and identifying the availability of DBE subcontractors to participate. Contractors will be encouraged to consider subcontractors for components of the work for which there is a known supply of ready, willing, and able subcontractors, including DBE subcontractors, in preparing their bids.
- Organize large contracts into smaller contracts when feasible, which would make contracts more accessible to small business, and would not impose significant additional costs, delays or risks to the City. Identify components of the work which represent subcontracting opportunities and identify the availability of DBE subcontractors to participate in proportion to total available subcontractors. Contractors will be encouraged to consider subcontractors for components of the work for which there is a known supply of ready, willing, and able subcontractors, including DBE subcontractors, in preparing their bids.
- Plan, participate in, and support training seminars that are beneficial to DBEs.
- Solicit DBEs and other small business participation by carrying out information and communication programs on contracting procedures and specific contract opportunities, e.g., ensuring the inclusion of DBEs, and other small businesses, on recipient mailing lists of bidders.
- Advise its contracting community of the online directory of certified DBEs, found at the Caltrans website at <https://caltrans.dbesystem.com>.

- Advise its contracting community of the available certified small businesses found on the CA Department of General Services website <https://caleprocure.ca.gov/pages/sbdvbe-index.aspx>.
- The City of Madera's Purchasing Department will maintain a list of sources for information on DBEs from organizations that maintain DBE information relevant to the City's procurement needs.
- Transit staff will confer with Purchasing for procuring goods or services prior to issuing IFBs or RFPs to obtain information on identifying DBEs who can provide the desired services or products.
- Purchasing will be responsible for maintaining all records for each procurement that indicate the names of all firms who received IFBs or RFPs or informal solicitation requests, the bids or proposals received, the ranking of the bids or proposals received, and the name(s) of the firm(s) awarded the contract.
- The City encourages participation by DBE firms and by joint ventures between DBE and non-DBE firms in city contracts and subcontracts to the maximum extent practicable. The City will state this policy in its IFBs and RFPs and will state its willingness to help any non-DBE firm identify DBEs for joint venture or subcontract opportunities.
- The City will direct DBEs to state and local government agencies that provide technical assistance and other services to facilitate DBE participation in City of Madera, Madera Metro contracts and subcontracts.

FOSTERING SMALL BUSINESS PARTICIPATION

The City of Madera, Madera Metro has incorporated the following non-discriminatory small business element to its DBE Program in order to facilitate competition on FTA-assisted transit projects by small businesses (both DBEs and non-DBE small businesses). The City will structure contracting requirements to facilitate small business competition by requiring prime contractors to specify elements of work that small businesses can perform and provide subcontract opportunities for those elements to DBEs and other small businesses.

In addition, the City may consider the following to support small businesses:

- Organize large contracts into smaller contracts when feasible, which would make contracts more accessible to small businesses, and would not impose significant additional costs, delays or risks to the City.
- Provide business development assistance by referral to the Small Business Administration (SBA) resource that will provide instructions for preparation of bid specifications; procurement policy procedures and general bid requirements; information on specific reasons for unsuccessful bids through debriefing sessions; instruction on job performance requirements; and referrals to firms who offer advice and assistance through mentor-protégé programs
- Facilitate introductions to City of Madera, Madera Metro and other FTA recipients' contracting activities.
- Provide outreach and communications programs on contract procedures and contract opportunities to ensure the inclusion of small businesses.
- Consider setting race neutral small business goals on FTA-funded contracts.
- Consider setting contract set asides for small businesses on DOT funded contracts.
- Encourage current or past city contractors who may qualify for DBE-certification to seek and obtain DBE-certification.

VII. PUBLIC PARTICIPATION AND FACILITATION

PROPOSED DBE GOAL

In accordance with Public Participation Regulatory Requirements of Title 49 CFR Part 26, the City of Madera held a consultative meeting on March 28, 2025, to offer minorities, women, local business associations, and community organizations within the local market area an opportunity to review the proposed Triennial DBE Goal analysis and provide input.

An announcement was placed on the City of Madera webpage, the Madera Metro webpage and was circulated to both the Madera and Fresno Chambers of Commerce, and the online trade and focus publication, DBEGoodFaith.com, on March 24, 2025, inviting the public to attend the consultative meeting.

OVERALL DBE GOAL

With no public input received, the City proceeded with calculation and publication of the Proposed Triennial DBE Goal. There was no need to make an adjustment based on public comment, because no public comments were received. (See Consultative Process Exhibits pgs. 8- 17)



MEETING AGENDA

**CITY OF MADERA
MADERA METRO**

**Federal Transit Administration (FTA)
DBE Goal Setting for Federal Fiscal Years 2024-25, 26-27 and 27-28
Consultation Meeting**

**Date: March 27, 2025
Time: 11:00 AM
Location: Madera City Council Chambers**

MINUTES

ATTENDANCE

STAFF: Jennifer Stickman City of Madera, Procurement Manager
Marcela Zuniga City of Madera, Grants Administrator
Xochitl Villaseñor City of Madera, Transit Manager

PUBLIC: NONE

- I. Introductions & Purpose
J.Stickman gave a brief overview of the purpose of the consultative meeting.
- II. FTA DBE Program Overview and Triennial DBE Goal Setting
J.Stickman presented an overview of the FTA requirements and goals for establishing Triennial DBE Goals.
- III. City of Madera, Madera Metro DBE Goal Setting Methodology

J.Stickman reviewed the steps included in determining the FFY2024-2027 DBE Goal.

IV. Questions

As there were no public attendees, no questions were offered.

V. Closing Comments

As there were no public attendees, no comments were offered.

Meeting adjourned at 11:28a.m.

Respectfully submitted,



Xochitl M. Villaseñor
Transit Manager



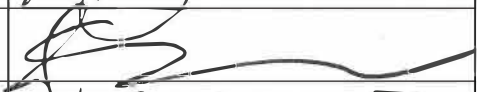

Attachments

- a. Triennial Goal Consultative Meeting Public Notices
- b. Sign-in Sheet
- c. Triennial Goal Methodology Justification
- d. Triennial Goal Calculation Worksheet
- e. Triennial Goal DBE Search Results

Cc: Via email unless otherwise specified:
Marcela Zuniga
Jennifer Stickman



CITY OF MADERA
MADERA METRO
Triennial DBE (Disadvantaged Business Enterprise) Goal
for Federally funded Transit Projects
FFY 2024/25, 2025/26 & 2026/27
Consultative Meeting
March 27, 2025

NAME (Print)	AGENCY	PHONE NUMBER	EMAIL	SIGNATURE
Marcela Zuniga	City of Madera	(559) 661-3692	mzuniga@madera.gov	
Jennifer Stickman 	City of Madera	(559) 661-5463	jstickman@madera.gov	
Xochitl Villaseñor	City of Madera	(559) 661-3693	xvillasenor@madera.gov	



NOTICE OF PUBLIC MEETING

The City of Madera is the recipient of grants through the United States Department of Transportation Federal Transit Administration (FTA). It is the policy of the City to ensure that Disadvantaged Business Enterprises (DBEs) have an equal opportunity to receive and participate in FTA-funded contracts.

Notice is hereby given that on Thursday, March 27, 2025, in the Madera City Council Chambers, located at 205 West Fourth Street, Madera, California, at the hour of 11:00 AM; the Grants Department of the City of Madera will hold a public meeting to consult with the public on the following matters:

The City of Madera, Madera Metro welcomes your advice before a decision is made on developing and/or assessing a proposed Triennial DBE (Disadvantaged Business Enterprise) Goal for Federally funded Transit Projects for FFY2024-25, 25-26 and 26-27.

If you have any questions or comments regarding this notice, you may call the Grants Department at (559) 661-3693.

Marcela Zuniga
Grants Administrator

CITY CALENDAR



18
APR

Good Friday
CLOSING AT NOON

26
MAY

Memorial Day
CLOSED

04
JUL

Independence Da...
CLOSED

01
SEP

Labor Day
CLOSED

13
OCT

Columbus Day
CLOSED

11
NOV

Veterans Day
CLOSED

LATEST NEWS



Madera Metro seeks public input on disadvantaged business enterprise goals

The City of Madera invites residents and business owners to a public meeting on March 27, 2025,...

[Read More](#)



Madera Community Hospital reopens, restoring critical healthcare access

After more than two years of uncertainty, Madera Community Hospital has officially reopened, restoring critical healthcare services...

[Read More](#)

MADERA CITY COUNCIL MEETING

Travel conveniently from neighborhoods to shopping centers, local schools, medical offices, and work sites on the Madera Metro fixed-route transit services. For those who need curbside pick-up and drop-offs, Dial-A-Ride (DAR) services will get you there.

To file a complaint, please complete the Customer Complaint Form ([English](#) | [Spanish](#)) and return to the General Manager by mail to 1951 Independence Drive, Madera, CA 93637.

Visit us on Facebook at [Madera Metro](#) to stay current on all news as it relates to routes, updates, and passenger guidelines.

For Up to Date Service Alerts, [Click Here](#).

To begin planning your trip, click on the Madera Metro logo below:



MADERA METRO DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL

The City of Madera is a Federal Transit Administration (FTA) grant recipient. It is the policy of the City to ensure that DBEs have an equal opportunity to receive and participate in FTA-funded contracts. Notice is hereby given that on Thursday, March 27, 2025 in the Madera City Council Chambers, at 11:00am, the Grants Department of the City of Madera will hold a public meeting to consult with the public on this matter. For more details, [Click Here](#).

Holiday Service Hours



Fixed Route Service



Dial-A-Ride Service (DAR)

FTA TRIENNIAL DBE GOAL FFY 2024-2027



CONTACT INFORMATION

City of Madera Madera Metro
1951 Independence Drive
Madera, CA 93638

Ride Scheduling and Route Questions
1 (559) 661-RIDE (7433)

Service Improvement Requests
1 (559) 661-3693

Madera Metro Hours (Fixed Route)
Weekdays 7:00 a.m. – 6:30 p.m.
Saturday 9:00 a.m. – 4:00 p.m.

Dial-A-Ride | ADA/Paratransit Hours
Weekdays 7:00 a.m. – 6:30 p.m.
Saturday 9:00 a.m. – 4:00 p.m.
Sunday 8:30 a.m. – 2:30 p.m.

[View Department Directory](#)



City of Madera Triennial DBE goal meeting

When: Mar 27, 2025 @ 11:00 am

[The text below was provided to DBE GoodFaith by the City of Madera and we have published it as-is.]

NOTICE OF PUBLIC MEETING

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If you have any questions or comments regarding this notice, you may call the Grants Department at (559) 661-3693.

CITY OF MADERA

MADERA METRO

Triennial Disadvantaged Business Enterprise (DBE) Goal Methodology for Federally Funded Transit Projects FFY 2024/25, 2025/26, and 2026/27

Calculated Triennial DBE Goal for Federal Transit Administration (FTA) funded projects using California Department of Transportation's (Caltrans) DBE goal methodology as follows:

1. Identified projects and determined the amount of FTA Funds that the City of Madera (City) will be receiving for federally funded projects and contracts for FFY 2024/25, 2025/26, and 2026/27. The City of Madera anticipates \$6,958,410.97 of federal funds to be allotted to contracts for this period. In FFY2024/25, the City will be awarding a contract for Transit Operations Services, the amount anticipated for this contract for FFY2024/25 is \$2,247,917.43, the amount anticipated for this contract for FFY2025/26 is \$2,318,726.82, and the amount anticipated for this contract for FFY2026/27 is \$2,391,766.72. There are no other federally funded projects or contracts anticipated for FFY 2024/25, 2025/26, and 2026/27.

2. Reviewed all cost estimates for federally funded contracts.

3. Determined from the cost estimates what work items by NAICS Code would typically be done by the prime contractor and what work items could be subcontracted out. This does not mean that if the prime contractor is capable of performing all the work items, then no work can or will be subcontracted out - good faith efforts were made by the City in identifying work items that may be subcontracted to attain DBE participation. **The value of work that could be subcontracted out was determined to be \$84,291.49.**

4. For the work items that could be subcontracted, NAICS Codes from the California Department of Transportation's website at <https://caltrans.dbesystem.com> were identified as shown in Table 1: Applicable NAICS Codes.

Table 1: Applicable NAICS Codes

NAICS Code - Category

485113 - Bus and Other Motor Vehicle Transit Systems

561720 - Janitorial Services

511210 - Software Publishers

524126 - Insurance (includes auto and surety bonds)

5. Determined the DBE Work Factor* for each item of work as shown in Table 2: DBE Work Factors.

Table 2: DBE Work Factors

DBE Work Factor Percentage - Description

100 - DBE performs, manages and supervises the work item.

12 - DBE provides the material or supplies for work item.

10 - DBE provides the trucking operation for a work item.

6. Searched for certified DBE's using the California Unified Certification Program (CUCP) website at <https://caltrans.dbesystem.com> to find the total number of DBEs for the corresponding NAICS code categories, that were ready, willing, and able to perform the work. Also, per the Caltrans method, categories with seven or fewer DBEs are not factored into the search. Results of the search are detailed in Table 3: DBE Search Results.

Table 3: DBE Search Results

NAICS Code - Category - Total DBE's

485113 - Bus and Other Motor Vehicle Transit Systems - 0

561720 - Janitorial Services - 83

511210 - Software Publishers - 8

524126 - Insurance (includes auto and surety bonds) - 0

7. Calculated the DBE goal percentage as zero (0) percent. The total DBE work amount \$84,291.49 times one (1) percent equals \$8,429.15. The one percent factor is our base figure and represents the overall DBE availability. Divided the base figure of \$8,439.49 by the total work item \$84,291.49 to arrive at the zero (0) percent. ($\$8,439.49 / \$84,291.49 = 0.1$).

8. Confirmed that as a condition of being authorized to bid or propose on FTA-assisted contracts for bus purchases that each WM (Transit Vehicle Manufacturer) has complied with the requirements of 49 CFR Part 26 (the DBE participation program).

*This is the percentage of work that can be performed by a DBE subcontractor for each item of work.



Federal Transit Administration



CITY OF MADERA MADERA METRO

Triennial Disadvantaged Business Enterprise (DBE) Goal Methodology for Federally Funded Transit Projects FFY 2024/25, 2025/26, and 2026/27

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511210	Software Publishers	8
524126	Insurance (includes auto and surety bonds)	0

- Calculated the DBE goal percentage as zero (0) percent. The total DBE work amount \$84,291.49 times one (1) percent equals \$8,429.15. The one percent factor is our base figure and represents the overall DBE availability. Divided the base figure of \$8,439.49 by the total work item \$84,291.49 to arrive at the zero (0) percent. ($\$8,439.49 / \$84,291.49 = 0.1$).
- Confirmed that as a condition of being authorized to bid or propose on FTA-assisted contracts for bus purchases that each TVM (Transit Vehicle Manufacturer) has complied with the requirements of 49 CFR Part 26 (the DBE participation program).

¹ This is the percentage of work that can be performed by a DBE subcontractor for each item of work

Item No.	Approx. Quant.	Meas. Unit	Item Description	July 1, 2024 – June 30, 2025	July 1, 2025 – June 30, 2026	July 1, 2026 – June 30, 2027	3-Year Total	Likely to be Performed by Sub-contractor (Y=Yes)?	Trucking or Supply of Material Involved (Y=Yes)?	NAICS Code (enter a code if corresponding cell in either Column G or H is "Y")	Number of Available DBEs	DBE Work Factor (100% if DBEs ≥ 7 12% if supply component 10% if trucking component)	DBE Work Amount
1	1	LS	Management	\$ 85,926.00	\$ 88,632.66	\$ 91,424.59	\$ 265,983.25	N		485113	0	0%	\$0.00
2	1	LS	Supervisors/Dispatchers	\$ 223,173.76	\$ 230,203.74	\$ 237,455.15	\$ 690,832.65	N		485113	0	0%	\$0.00
3	1	LS	Support Staff	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
4	1	LS	Maintenance Staff	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
5	1	LS	Drivers	\$ 861,567.45	\$ 888,706.83	\$ 916,701.09	\$ 2,666,975.37	N		485113	0	0%	\$0.00
6	1	LS	Drivers: Training and Non-Revenue	\$ 42,877.19	\$ 44,227.82	\$ 45,620.99	\$ 132,726.00	N		485113	0	0%	\$0.00
7	1	LS	Management	\$ 15,281.19	\$ 15,762.55	\$ 16,259.07	\$ 47,302.81	N		485113	0	0%	\$0.00
8	1	LS	Supervisors/Dispatchers	\$ 37,561.99	\$ 38,745.20	\$ 39,965.67	\$ 116,272.86	N		485113	0	0%	\$0.00
9	1	LS	Support Staff	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
10	1	LS	Maintenance Staff	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
11	1	LS	Workers Compensation: Staff	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
12	1	LS	Workers Compensation: Drivers	\$ 120,144.05	\$ 123,928.58	\$ 127,832.34	\$ 371,904.97	N		485113	0	0%	\$0.00
13	1	LS	Drivers	\$ 262,493.39	\$ 270,761.93	\$ 279,290.93	\$ 812,546.26	N		485113	0	0%	\$0.00
14	1	LS	Drivers: Training and Non-Revenue	\$ 13,084.21	\$ 13,496.36	\$ 13,921.50	\$ 40,502.06	N		485113	0	0%	\$0.00
15	1	LS	Rent	\$ 21,596.66	\$ 22,276.95	\$ 22,978.68	\$ 66,852.28	N/A					\$0.00
16	1	LS	Utilities	\$ 18,624.14	\$ 19,210.80	\$ 19,815.94	\$ 57,650.89	N/A					\$0.00
17	1	LS	Phone	\$ 13,078.80	\$ 13,490.79	\$ 13,915.75	\$ 40,485.34	N/A					\$0.00
18	1	LS	Facility Maintenance	\$ 7,495.23	\$ 7,731.33	\$ 7,974.87	\$ 23,201.44	Y		561720	83	100%	\$23,201.44
19	1	LS	Office equipment lease/amortization	\$ 7,382.05	\$ 7,614.58	\$ 7,854.44	\$ 22,851.07	N					\$0.00
20	1	LS	Office Supplies	\$ 4,524.65	\$ 4,667.18	\$ 4,814.19	\$ 14,006.02	Y		459410	0	0%	\$0.00
21	1	LS	Printing/copying	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
22	1	LS	General Liability	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
23	1	LS	Vehicle Liability	\$ 166,088.03	\$ 171,319.80	\$ 176,716.37	\$ 514,124.20	Y		524126	0	0%	\$0.00
24	1	LS	Performance Bond	\$ 3,837.36	\$ 3,958.24	\$ 4,082.92	\$ 11,878.52	Y		524126	0	0%	\$0.00
25	1	LS	Licenses	\$ 1,444.95	\$ 1,490.46	\$ 1,537.41	\$ 4,472.82	N					\$0.00
26	1	LS	Parts	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
27	1	LS	Tires	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
28	1	LS	Supplies and Materials	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
29	1	LS	Vehicle cleaning expense	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
30	1	LS	Support / Relief Vehicles	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
31	1	LS	DriveCam / MobilEye	\$ 4,910.52	\$ 5,065.20	\$ 5,224.76	\$ 15,200.48	Y		513210	8	100%	\$15,200.48
32	1	LS	Tablets	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
33	1	LS	Employee miscellaneous	\$ 26,768.59	\$ 27,611.80	\$ 28,481.57	\$ 82,861.97	N					\$0.00
34	1	LS	Non-Revenue Vehicle miscellaneous	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
35	1	LS	Other misc - Interest	\$ 16,724.55	\$ 17,251.37	\$ 17,794.79	\$ 51,770.71	N					\$0.00
36	1	LS	Other misc - Computer & Licensing	\$ 838.80	\$ 865.22	\$ 892.48	\$ 2,596.50	Y		513210	8	100%	\$2,596.50
37	1	LS	Other misc - Trapeze Simpli	\$ 7,747.75	\$ 7,991.81	\$ 8,243.55	\$ 23,983.11	Y		513210	8	100%	\$23,983.11
38	1	LS	Other misc - Tablet Charges	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
39	1	LS	Other misc - Personal Property Tax	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
40	1	LS	DriveCam Monitoring Fee	\$ 6,238.09	\$ 6,434.59	\$ 6,637.28	\$ 19,309.97	Y		513210	8	100%	\$19,309.97
41	1	LS	Startup Expenses (include detail in proposal write-up)	\$ -	\$ -	\$ -	\$ -	N/A					\$0.00
42	1	LS	Overhead	\$ 98,675.03	\$ 101,783.29	\$ 104,989.46	\$ 305,447.78	N					\$0.00
43	1	LS	Profit	\$ 179,833.00	\$ 185,497.74	\$ 191,340.92	\$ 556,671.66	N					\$0.00
TOTALS:				\$ 2,247,917.43	\$ 2,318,726.82	\$ 2,391,766.72	\$ 6,958,410.97						

TOTAL DBE WORK AMOUNT \$84,291.49
 X 1% Factor X 1%
DBE CONTRACT GOAL AMOUNT \$8,429.15

 DBE Goal Percentage **0%**

NAICS Code	NAICS Code Description	Total DBEs	Total ALL Firms	Relative Availability
485113	Bus and Other Motor Vehicle Transit Systems	-	114	0%
561720	Janitorial Services	83	6,727	1%
511210	Software Publishers	8	3,767	0%
524126	Insurance (includes auto and surety bonds)	-	961	0%
		91	11,569	1%