



**REGULAR MEETING**  
**AIRPORT ADVISORY COMMISSION**  
4020 Aviation Drive, Madera, California 93637

**NOTICE AND AGENDA**

**Tuesday, April 8, 2025**  
**10:00 a.m.**

**Airport Lobby**  
**Madera Municipal Airport**

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The Airport Advisory Commission meetings are open to the public. Comments will be accepted via email at [publicworksinfo@madera.gov](mailto:publicworksinfo@madera.gov) or by regular mail at 1030 S. Gateway Drive, Madera, CA 93637.

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**CALL TO ORDER:**

**ROLL CALL:**

**Commissioner**

Jerry Holiday  
Vacant  
Issa Zacharia  
Johanna Torres  
Stanley Mackey  
Vacant  
Ramon Lopez-Maciel

**Mayor/District Nominee**

Mayor Gallegos  
Councilmember Zacharia, District 1  
Councilmember Rodriguez, District 2  
Councilmember Montes, District 3  
Councilmember Evans, District 4  
Councilmember Mejia, District 5  
Councilmember Villegas, District 6

**PUBLIC COMMENT:**

*The first 15 minutes of the meeting are reserved for members of the public to address the Commission on items which are within the subject matter jurisdiction of the Commission. Speakers shall be limited to three minutes. Speakers will be asked, but are not required, to identify themselves and state the subject of their comments. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Commission is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time.*

**WRITTEN COMMUNICATION:**

**ACTION ITEMS:**

**1. Minutes**

Recommendation: No minutes to approve.

**2. Election of Officers**

Recommendation: Elect Chair and Vice-Chair

**3. Porsche Club of America**

Recommendation: Approve request for 2025/2026 autocross events

**CURRENT BUSINESS:**

4. City staff will be engaging a consultant to perform a rate study to provide comparable and competitive hangar and ground lease rates.
5. Apron A2 & taxi lanes will be rehabilitated Spring 2026. A meeting was held with affected FBO operators in October 2024 to address the effects on operations during construction and the work plan was adjusted where possible.
6. Lease language for T-hangars, storage areas, and tie-downs is being updated and standardized, and the Airport Regulations in the Municipal Code will also be updated this year.
7. The Airport Layout Plan and Aeronautical Geographical Information System (AGIS) Survey will be updated, which will pave the way for future ACIP funding from the FAA and Caltrans.
8. Three personnel gates to apron have been upgraded to digitally-programmable keypads for enhanced airport security. The corresponding signs adjacent to the gates have been updated.
9. Fuel flowage revenue has fallen three years in a row. Steps will be taken to understand why this occurred.
10. A fixed base operator is considering leasing the two airport terminal offices and the City is evaluating the offer.
11. An ACMG group leader inspection was conducted 3/20/25, with S. Hoffman and D. Austin present. The SWPPP and related documents will be updated when the inspection results are received.
12. For upcoming Airport Capital Improvement Projects, see attached ACIP chart.

**COMMISSIONER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS**

*This portion of the meeting is reserved for the Commissioners: (1) to request updates, (2) to initiate future agenda items, and (3) to take action on matters initiated under this section of the agenda. Under this section, the Commission may take action only on items specifically agendaized and which meet other requirements for action.*

**NEXT MEETING: July 8, 2025**

**ADJOURNMENT:**

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- Regular meetings of the Airport Advisory Commission are held the 2nd Tuesday of the first month of the quarter of the calendar year at 10:00 a.m. in the lobby of the Madera Municipal Airport at 4020 Aviation Drive, Madera, California.
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Public Works Office at (559) 661-5466 or emailing [publicworksinfo@madera.gov](mailto:publicworksinfo@madera.gov). Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. Requests may also be delivered/mailed to: City of Madera, Attn: Airport Manager, 1030 S. Gateway Drive, Madera, CA 93637. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
- The services of a translator can be made available. Please contact the Public Works Office at (559) 661-5466 or emailing [publicworksinfo@madera.gov](mailto:publicworksinfo@madera.gov) to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.
- Please silence or turn off cell phones and electronic devices while the meeting is in session.
- Any writings or documents provided to a majority of the Airport Advisory Commission within 72 hours of the meeting regarding any item on this agenda will be made available for public inspection at the Public Works Office located at 1030 S. Gateway Drive, Madera, CA 93637 and on the City's website at [www.madera.gov](http://www.madera.gov)
- Questions regarding the meeting agenda or conduct of the meeting, please contact the Public Works Office at (559) 661-5466.
- Para asistencia en español sobre este aviso, por favor llame al (559) 661-5466.

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I, David Austin, Administrative Analyst for the City of Madera, Public Works Department, declare under penalty of perjury that this agenda for the Regular Meeting of the Airport Advisory Commission for April 8, 2025, was posted at the entrances of the airport terminal lobby and on the City's website [www.madera.gov](http://www.madera.gov) no later than Friday, April 4, 2025.



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David Austin, Administrative Analyst

MADERA MUNICIPAL AIRPORT  
4020 AVIATION DRIVE  
MADERA, CALIFORNIA 93637

AIRPORT CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEAR 2025-2036

SUMMARY OF PROJECT COSTS  
(Based on 2024 Unit Prices)

Project/ Priority No.	Shown on ALP	Project Type	Development Year	Environmental Status	Development Type	Description	Delivery Method	Expected Bid Date	PCI - 2012	National Priority Rating Code	Development Cost	Engineering & Administrative Cost	Total Project Cost	F.A.A Participation				State Participation	Local Participation	Available FAA Funds								
														AIP Entitlement	AIP Discretionary	AIP ZEV or VALE	AIG Allocated			AIP Entitlement	AIG Allocated							
1	Yes	D	2025	Approved 8-3-23	Design/Construct	Rehabilitate Apron A2 and Taxilane Apron A2 (15,300 sq. yd.) Taxilane (50' x 1075')	DBB	Mar-25			\$ 1,003,074	\$ 187,000	\$ 1,190,074				\$ 1,130,570		\$ 59,504									
2	-	P	2025	-	Planning	Airport Layout Plan Narrative including ALP Updated Drawings and AGIS Survey			40 (2023) 40 (2023)	AP RE IM = 65 TL RE IM = 63	391,948	74,000	465,948				44,430			421,518								
3	Yes	D	2025	Submit 2024	Design/Construct	Reconstruct Hangar Rows 1 & 2	DBB	Mar-25			3,499,000	769,138	4,268,138	\$ 294,120	-	-	-		14,706	774								
<b>TOTAL 2025</b>														\$ 294,120	\$ -	\$ -	\$ 1,175,000	\$ 14,706	\$ 4,749,934	\$450,000.00	\$1,175,000.00							
4	Yes	D	2026	Approved 8-3-23	Construction	Rehabilitate Apron A2 and Taxilane - Reimbursement	DBB	Mar-25		AP RE IM = 65	\$ 276,807	\$ 32,667	\$ 309,474				\$ 294,000			\$ 15,474								
5	No*		2026	N/A	Equipment	F-150 Lightning Acquisition (ZEV or VALE)		Apr-26		EQ OT ZE = 60	85,000	10,000	95,000				\$ 85,500			9,500								
<b>TOTAL 2026</b>														\$ -	\$ -	\$ 85,500	\$ 294,000	\$ -	\$ 24,974	\$305,880.00	\$294,000.00							
6	Yes	D	2027	Cat Ex 2026	Design	Reconstruct Runway 12-30 (75' x 4,550') and Rehab R/W Lighting			35	RW RC IM = 77	\$ -	\$ 140,000	\$ 140,000	\$ 126,000	\$ -	\$ -	\$ 85,500	\$ 294,000	\$ -	\$ 24,974	\$305,880.00	\$294,000.00						
<b>TOTAL 2027</b>														\$ -	\$ 140,000	\$ 140,000	\$ 126,000	\$ -	\$ -	\$ -	\$ 6,300	\$ 7,700	\$455,880.00	\$0.00				
7	Yes	D	2028	Cat Ex 2026	Construction	Reconstruct Runway 12-30 (75' x 4,550') & Rehab R/W Lighting	DBB	Mar-28	35	RW RC IM = 77	\$ 5,400,000	\$ 283,000	\$ 5,683,000	\$ 479,880	\$ 4,634,820				\$ 150,000	\$ 418,300								
8	Yes	D	2028	--	RA	Reimbursable Agreement for Flight Check (PAPI, REIL, MALSF)					30,000	-	30,000		27,000				-	3,000								
<b>TOTAL 2028</b>														\$ 5,430,000	\$ 283,000	\$ 5,713,000	\$ 479,880	\$ 4,661,820	\$ -	\$ 150,000	\$ 421,300	\$479,880.00	\$0.00					
9	Yes	D	2029	Cat Ex 2028	Design	Rehabilitate Taxiways P (Phase 1) and B (50' x 2,250')			68-42	TW RE IM = 72	\$ -	\$ 69,500	\$ 69,500	\$ 62,550	\$ -				\$ 3,128	\$ 3,823								
<b>TOTAL 2029</b>														\$ -	\$ 69,500	\$ 69,500	\$ 62,550	\$ -	\$ -	\$ -	\$ 3,128	\$ 3,823	\$150,000.00	\$ -				
10	Yes	D	2030	Cat Ex 2028	Construction	Rehabilitate Taxiways P (Phase 1) and B (50' x 2,250')	DBB	Mar-30	68-42	TW RE IM = 72	\$ 680,000	\$ 64,000	\$ 744,000	\$ 237,450	\$ 432,150				\$ 33,480	\$ 40,920								
<b>TOTAL 2030</b>														\$ 680,000	\$ 64,000	\$ 744,000	\$ 237,450	\$ 432,150	\$ -	\$ 33,480	\$ 40,920	\$237,450.00	\$ -					
11	Yes	D	2031	Cat Ex 2028	Design	Rehabilitate Taxiways P (Phase 2), C (North) & D (50' x 2,250')			68-42	TW RE IM = 72	\$ -	\$ 69,500	\$ 69,500	\$ 62,550	\$ -				\$ 3,128	\$ 3,823								
<b>TOTAL 2031</b>														\$ -	\$ 69,500	\$ 69,500	\$ 62,550	\$ -	\$ -	\$ -	\$ 3,128	\$ 3,823	\$150,000.00	\$ -				
12	Yes	D	2032	Cat Ex 2028	Construction	Rehabilitate Taxiways P (Phase 2), C (North) & D (50' x 2,250')	DBB	Mar-30	68-42	TW RE IM = 72	\$ 680,000	\$ 64,000	\$ 744,000	\$237,450.00	\$ 432,150				\$ 33,480	\$ 40,920								
<b>TOTAL 2032</b>														\$ 680,000	\$ 64,000	\$ 744,000	\$ 237,450	\$ 432,150	\$ -	\$ 33,480	\$ 40,920	\$237,450.00	\$ -					
13	Yes	D	2033	Cat Ex 2030	Design/Construct	Tee Hangar Development - Phase I: Collector Taxiway (35' x 355'); Tee Hangar Taxilanes (25' x 1,015')	DBB	Mar-31	N/A	TW CA CO = 73 TL CA CO = 63	\$ 900,000	\$ 171,000	\$ 1,071,000	\$ 150,000	\$ 813,900				\$ 48,195	\$ 58,905								
<b>TOTAL 2033</b>														\$ 900,000	\$ 171,000	\$ 1,071,000	\$150,000	\$ 813,900	\$ -	\$ 48,195	\$ 58,905	\$150,000.00	\$ -					
14	Yes	D	2034	Cat Ex 2032	Design	Extend Commercial Hangar Development Area - Phase III			N/A	AP CA CO = 66	\$ -	\$ 239,000	\$ 239,000	\$ 150,000	\$ 65,100				\$ 10,755	\$ 13,145								
<b>TOTAL 2034</b>														\$ -	\$ 239,000	\$ 239,000	\$ 150,000	\$ 65,100	\$ -	\$ 10,755	\$ 13,145	\$150,000.00	\$ -					
No Projects for 2033																												
<b>TOTAL 2035</b>														\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$150,000.00	\$ -
15	Yes	D	2035	Cat Ex 2032	Construction	Extend Commercial Hangar Development Area (201,000 Sq.Ft.) - Phase III	DBB	Mar-34	N/A	AP CA CO = 66	\$ 1,595,000	\$ 303,000	\$ 1,898,000	\$ 300,000	\$ 1,408,200				\$ 85,410	\$ 104,390								
<b>TOTAL 2036</b>														\$ 1,595,000	\$ 303,000	\$ 1,898,000	\$ 300,000	\$ 1,408,200	\$ -	\$ 85,410	\$ 104,390	\$300,000.00	\$ -					
16	-	D	2036	N/A	PMMP	Pavement Maintenance Management Plan	--	--	N/A	PL PL NP = 63	\$ -	\$ 100,000	\$ 100,000	\$ 90,000	\$ -				\$ 4,500	\$ 5,500								
<b>TOTAL 2037</b>														\$ -	\$ 100,000	\$ 100,000	\$ 90,000	\$ -	\$ -	\$ -	\$ 4,500	\$ 5,500	\$150,000.00	\$ -				
<b>Totals</b>														\$ 14,540,829	\$ 2,885,405	\$ 17,426,234	\$ 2,190,000	\$ 7,813,320	\$ 85,500	\$ 1,469,000	\$ 393,081	\$ 5,475,333						