

Item:	B-1
Minutes for:	03/05/2025
Adopted:	03/19/2025

Minutes of a Regular Meeting of the Madera City Council

March 5, 2025
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. The meeting was available for public viewing and participation through Zoom. Members of the public were able to observe the live-streamed meeting on the City's website and were able to comment on agenda items at the meeting, remotely through an electronic meeting via phone, via email and by regular mail.

CALL TO ORDER: Meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Mayor Cece Gallegos
Councilmember Rohi Zacharia, District 1
Councilmember Steve Montes, District 3
Councilmember Anita Evans, District 4 (Left at 8:08 p.m.)
Councilmember Elsa Mejia, District 5
Councilmember Artemio Villegas, District 6

Absent: Mayor Pro Tem Jose Rodriguez, District 2

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, City Engineer Keith Helmuth, Community Development Director Will Tackett, Director of Financial Services Michael Lima, Division Fire Chief Justin Macomb, Director of Human Resources Wendy Silva, Director of Information Technology Gary Price, Director of Parks and Community Services Joseph Hebert, Chief of Police Giachino Chiaramonte, Deputy City Engineer Ellen Bitter, Senior Civil Engineer Steve Bettencourt and Communication Specialist Joseph Carrello.

INVOCATION: Rev. Joseph Alicea, Awaken Church of God

PLEDGE OF ALLEGIANCE: Mayor Gallegos

APPROVAL OF AGENDA:

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER MONTES, THE AGENDA MOVING ITEM D-1 TO THE TOP OF THE AGENDA FOLLOWING PUBLIC COMMENT WAS APPROVED BY A 6/0 VOTE. ABSENT: MAYOR PRO TEM RODRIGUEZ

PRESENTATIONS:

1. Proclamation Recognizing Red Cross Month
2. Proclamation Recognizing Scout Troop 117 for their 100 Years of Service to the Youth of Madera
3. Proclamation Recognizing Women's History Month
4. Women of the Year Awards

Mayor Gallegos surprised City Clerk Alicia Gonzales when the Mayor recognized Ms. Gonzales as a recipient of a Woman of the Year award. Mayor Gallegos mentioned that Ms. Gonzales does a lot for Council (her bosses) and helps in making Council look good.

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Diana Colmes on behalf of Madera United Methodist Church invited Council and the community to the Four Sunday Lunch on March 23rd. This is a fundraising event with this year's proceeds going to Relay for Life.

No further Public Comment was presented. Public Comment was closed.

A. PUBLIC HEARINGS:

A-1 Ordinance Text Amendment (OTA) 2024-03, for the Amendment of Chapter 3 of Title X: Planning and Zoning of the City Municipal Code

Recommendation: Waive full reading and introduce by title only an Ordinance of the City Council of the City of Madera determining the project is exempt pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines and amending Chapter 3 of Title X: Planning and Zoning of the City Municipal Code (CMC) regarding Lapse of Site Plan Approval (CMC § 10-3.4.0114); Termination of a Use Permit (CMC § 10- 3.1311[A]); and, Termination of a Variance (CMC § 10-3.1411) (Report by Will Tackett)

ON MOTION BY COUNCILMEMBER VILLEGAS AND SECONDED BY COUNCILMEMBER ZACHARIA, ITEM A-1 WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS RODRIGUEZ AND EVANS.

A-2 Military Equipment Use Ordinance and Policy

Recommendation: Review Military Equipment Use Policy, Ordinance, and Annual Report and by Minute Order Affirm the Ordinance and Accept the Annual Military Equipment Use Report (Report by Gino Chiaramonte)

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote.

ON MOTION BY COUNCILMEMBER VILLEGAS AND SECONDED BY COUNCILMEMBER MONTES, THE CONSENT CALENDAR WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS RODRIGUEZ AND EVANS.

B-1 Minutes – February 19, 2025

Recommendation: Approve the City Council Minutes of February 19, 2025 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for February 8, 2025 to February 21, 2025 (Report by Michael Lima)

B-3 Madera Evening Lions Club Fee Waiver Request for the Running with Lions Stride for Diabetes 5K Run/Walk Event

Recommendation: Adopt a Resolution Waiving the Rental Fees of the Lions Town & Country Park on April 12, 2025, related to the Running with Lions Stride for Diabetes 5K Run/Walk event hosted by the Madera Evening Lions Club, at an anticipated fee rental of \$495 (Report by Joseph Hebert)

RES 25-41 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA WAIVING THE RENTAL FEES OF THE LIONS TOWN & COUNTRY PARK ON APRIL 12, 2025, RELATED TO THE RUNNING WITH LIONS STRIDE FOR DIABETES 5K RUN/WALK EVENT HOSTED BY THE MADERA EVENING LIONS CLUB, AT AN ANTICIPATED FEE RENTAL OF \$495

B-4 Fresno Tzu Chi Mobile Clinic Fee Waiver Request for the "Our Migrant Families Dental Care" Event

Recommendation: Adopt a Resolution Waiving the Rental Fees of the John Wells Youth Center on March 16, 2025, related to the "Our Migrant Families Dental Care" event hosted by the Fresno Tzu Chi Mobile Clinic, at an anticipated fee rental of \$500 (Report by Joseph Hebert)

RES 25-42 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA WAIVING THE RENTAL FEES OF THE JOHN WELLS YOUTH CENTER ON MARCH 16, 2025, RELATED TO THE "OUR MIGRANT FAMILIES DENTAL CARE" EVENT HOSTED BY THE FRESNO TZU CHI MOBILE CLINIC, AT AN ANTICIPATED FEE RENTAL OF \$500

B-5 Consideration of California Conservation Corps (CCC) Sponsor Agreement

Recommendation: Adopt a Resolution Approving an Agreement with the California Conservation Corps for the Performance of Fire Crews in the Fresno River for Fuel Reduction, Project Number P-24-2652-14761(Report by Joseph Hebert)

RES 25-43 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AN AGREEMENT WITH THE CALIFORNIA CONSERVATION CORPS FOR THE PERFORMANCE OF FIRE CREWS IN THE FRESNO RIVER FOR FUEL REDUCTION, PROJECT NUMBER P-24-2652-14761

B-6 Approval of Change Orders to Fleet Rollup Door Replacement and Associated Budget Amendment

Recommendation: Adopt a resolution approving change orders under the contract to DL Batty, Inc., for the Removal and Replacement of Fleet Rollup Doors in the amount of \$6,069, and authorizing a budget amendment for the same (Report by Michael Lima)

RES 25-44 RESOLUTION APPROVING CHANGE ORDERS UNDER THE CONTRACT TO DL BATTY, INC. FOR THE REMOVAL AND REPLACEMENT OF FLEET ROLLUP

DOORS IN THE AMOUNT OF \$6,069, AND AUTHORIZING A BUDGET AMENDMENT FOR THE SAME

B-7 Purchasing Procedures Ordinance Amendment

Recommendation: Waive the Second Reading and by Title Only Adopt an Ordinance of the City of Madera Repealing and Replacing Chapter 4 of Title II of the Madera Municipal Code Relating to Purchasing Procedures and Including Raising Purchasing Thresholds (Report by Michael Lima)

ORD 1015 C.S. AN ORDINANCE OF THE CITY OF MADERA REPEALING AND REPLACING CHAPTER 4 OF TITLE II OF THE MUNICIPAL CODE RELATING TO PURCHASING PROCEDURES AND INCLUDING RAISING PURCHASING THRESHOLDS

B-8 Appointment to the Transit Advisory Board (TAB)

Recommendation: Adopt a Resolution Approving the Appointment of Jack Porter to the TAB (Report by Michael Lima)

RES 25-45 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING THE APPOINTMENT OF JACK PORTER TO THE CITY OF MADERA TRANSIT ADVISORY BOARD

B-9 One Easement Deed for Sidewalk Improvements at Various Locations City Project R-94 Bid Package 3 Phase 2 AHSC Agreement No. 19-AHSC-12761

Recommendation: Adopt a Resolution Approving an Agreement for Purchase of an Easement at 348 South B Street, Madera, CA 93638 (APN 007-192-011) (Report by Keith Helmuth)

RES 25-46 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AN AGREEMENT FOR THE PURCHASE OF AN EASEMENT AT 348 SOUTH B STREET, MADERA, CA 93638 (APN 007-192-011)

B-10 Amendment to the Community Development Block Grant (CDBG) 2020-2024 Consolidated Plan

Recommendation: Adopt a Resolution to approve the amendment to the 2020-2024 CDBG Consolidated Plan to include HOME Investment Partnerships Program (HOME) funds in the amount of \$372,064.92 and the City's portion in the amount of \$127,935.08 for a total of \$500,000 (Report by Michael Lima)

RES 25-47 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING THE AMENDMENT OF THE 2020-2024 COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED PLAN TO ALLOCATE \$372,064.92 OF HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) FUNDS AND THE CITY'S PORTION OF \$127,935.08 FOR A TOTAL OF \$500,000

B-11 Contract Award for Bike Lane Construction Plan for Various Streets City Project R-94 Bid Package 2 and D Street Pavement Rehabilitation

Recommendation: Adopt a Resolution approving the contract award for Bike Lane Construction Plan for Various Streets City Project R-94 Bid Package 2 and

D Street Pavement Rehabilitation in the amount of \$450,211.00 to VSS International, Inc. (Report by Keith Helmuth)

RES 25-48 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING THE CONTRACT AWARD FOR BIKE LANE CONSTRUCTION PLAN FOR VARIOUS STREET CITY PROJECT R-94 BID PACKAGE 2 AND S STREET PAVEMENT REHABILITATION AHSC AGREEMENT NO. 19-AHSC-12761 IN THE AMOUNT OF \$450,211.00 AND AUTHORIZING CONSTRUCTION CONTINGENCIES RELATING TO THE CONTRACT

B-12 Amend the Notice of Completion for 2023 Water Meter Project, City Project W-31

Recommendation: Adopt a Minute Order to amend the Notice of Completion for 2023 Water Meter Project, City Project W-31 and record with the Madera County Recorder's Office (Report by Keith Helmuth)

B-13 Child Forensic Interview Team Protocol

Recommendation: Adopt a Resolution approving a multi-agency Memorandum of Understanding establishing the Child Forensic Interview Team of Madera County and authorizing the Chief of Police to execute the agreement (Report by Giachino Chiaramonte)

RES 25-49 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING A MULTI-AGENCY MEMORANDUM OF UNDERSTANDING ESTABLISHING THE CHILD FORENSIC INTERVIEW TEAM OF MADERA COUNTY AND AUTHORIZING THE CHIEF OF POLICE TO EXECUTE THE AGREEMENT

B-14 Appointment to the Planning Commission

Recommendation: Adopt a Resolution Approving the Appointment of Abel Perez to the Planning Commission (Report by Will Tackett)

RES 25-50 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPOINTING ABEL PEREZ TO THE CITY OF MADERA PLANNING COMMISSION

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Establishing Madera as a Welcoming City

Recommendation: Adopt a Resolution Affirming the City of Madera's Commitment to Being a Welcoming, Inclusive and Supportive Community for All Residents (Report by Arnoldo Rodriguez)

Santos Garcia spoke in favor of the City of Madera being a Welcoming City.

Willis Clark spoke against the City of Madera being a Welcoming City.

Keith Rigby spoke against the City of Madera being a Welcoming City.

A member of the public spoke against the City of Madera being a Welcoming City.

A member of the public spoke in favor of the City of Madera being a Welcoming City.

Betty Shiite spoke against the City of Madera being a Welcoming City.

A member of the public spoke in favor of the City of Madera being a Welcoming City.

A member of the public spoke against the City of Madera being a Welcoming City.

Rosario Walker (with translation from Santos Garcia) spoke against the City of Madera being a Sanctuary City.

A member of the public spoke against the City of Madera being a Welcoming City.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER EVANS, ITEM D-1 WAS APPROVED BY A 4/2 VOTE. NOES: MAYOR GALLEGOS AND COUNCILMEMBER ZACHARIA. ABSENT: MAYOR PRO TEM RODRIGUEZ.

THE MOTION PASSED WITH THE FOLLOWING VOTE:

YES: 4 – COUNCILMEMBER MONTES
COUNCILMEMBER EVANS
COUNCILMEMBER MEJIA
COUNCILMEMBER VILLEGAS

NO: 2 – MAYOR GALLEGOS
COUNCILMEMBER ZACHARIA

RES 25-51 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, DESIGNATING THE CITY OF MADERA A WELCOMING CITY FOR ALL, AND DECLARING THE CITY OF MADERA A PLACE OF TRUST AND DIGNITY FOR ALL RESIDENTS

D-2 Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan (SETP) Update

Recommendation: Adopt a Resolution Approving the ADA SETP Update Prepared by Sally Swanson Architects, Inc. (Report by Wendy Silva)

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER ZACHARIA, ITEM D-2 WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS RODRIGUEZ AND EVANS.

RES 25-52 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING THE UPDATED AMERICANS WITH DISABILITIES ACT SELF-EVALUATION AND TRANSITION PLAN

D-3 Change Order for the Avenue 13 Sewer Interceptor Rehabilitation Project, City Project SS-00014 for Excess Cleaning and Debris Removal

Recommendation: Adopt a Resolution Authorizing an Increase in Allowable Contingence to Approve a Change Order in an Amount not to exceed \$2,500,000 Addressing Excess Cleaning and Debris Removal by SAK Construction, LLC, Related to Emergency Repairs (Report by Keith Helmuth)

ON MOTION BY COUNCILMEMBER VILLEGAS AND SECONDED BY COUNCILMEMBER ZACHARIA, ITEM D-3 WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS RODRIGUEZ AND EVANS.

RES 25-53 A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING CONTRACT CHANGE ORDER IN THE AMOUNT OF \$2,500,000 FOR CLEANING AND DEBRIS REMOVAL OF THE AVENUE 13 SEWER INTERCEPTOR REHABILITATION PROJECT SS-00014

E. ADMINISTRATIVE REPORTS:

E-1 Select Recipient for the Proclamations in the Month of April

Recommendation: Request for Council’s Selection of a Recipient for the Proclamation Recognizing Sexual Assault Awareness Month and a Proclamation Recognizing National Volunteer Day (Report by Alicia Gonzales)

CAPMC was nominated as the recipient of the Sexual Assault Awareness Month proclamation. Madera Rescue Mission and Madera Food Bank were nominated as the recipients of the National Volunteer Day proclamations.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM E-1 ACCEPTING THE NOMINATED AGENCIES WAS APPROVED BY A 5/0 VOTE. ABSENT: COUNCILMEMBERS RODRIGUEZ AND EVANS.

E-2 Informational Report on the Madera Metro Transit System

Recommendation: This report is submitted for informational purposes and there is no action requested from the City Council (Council) (Report by Michael Lima)

F. COUNCILMEMBER REPORTS/ANNOUNCEMENTS/FUTURE AGENDA ITEMS:

This portion of the meeting is reserved (i) to initiate new matters and to request updates, and (ii) and to initiate new agenda items.

Councilmember Zacharia mentioned that anyone who would like to submit an application to be a food vendor at the 4th of July event can speak to him. Contributions are welcome.

Councilmember Montes had nothing to report.

Councilmember Villegas mentioned that Council had to make a difficult decision tonight. He also wished everyone a Happy St. Patrick’s Day.

Councilmember Mejia thanked Liberty Charter and Millview Elementary on their Read Across America event where she got to read to the children. She looks forward to reading for the children at Sierra Vista Elementary soon. She stated that there are still two (2) voting days where the public can vote for the Madera County Museum to be recognized.

Mayor Gallegos mentioned that the National Little League Opening Ceremony will be on Saturday at 10:00 a.m. and everyone is welcome to attend. On March 18th at 6:00 p.m. the Police Department will host a Town Hall Meeting at Madera South High School. There hasn’t been a Town Hall Meeting in the City of Madera in over nine (9) years. Details will be advertised soon. Mayor Gallegos thanked everyone who is participating in reading to children during the Read Across America event. She also sent prayers and support to a Police Department staff member.

G. CLOSED SESSION:

G-1 Conference with Labor Negotiators pursuant to Government Code §54957.6

Agency Designated Representatives: Arnolito Rodriguez, Wendy Silva and Che Johnson

Employee Organizations: Madera Affiliated City Employees' Association, Madera Police Officers' Association, Mid Management Employee Group, and Law Enforcement Mid Management Employee Group

G-2 Conference with Labor Negotiators pursuant to Government Code §54957.6

Agency Designated Representative: Arnolito Rodriguez and Che Johnson


Unrepresented Positions: Police Chief, Director of Parks & Community Services, City Engineer, Director of Human Resources, Director of Information Technology, Chief Building Official, Planning Manager, Director of Financial Services, Public Works Operations Director, and Director of Community Development

City Attorney Shannon Chaffin made the closed session announcement at 9:19 p.m. Mr. Chaffin and Council returned from Closed Session at 9:48 p.m. Mr. Chaffin stated there was no reportable action.

UPCOMING MEETING DATES:

- Wednesday, March 19, 2025
- Wednesday, April 2, 2025

ADJOURNMENT: Meeting was adjourned at 9:49 p.m.


ALICIA GONZALES, City Clerk


CECELIA K. GALLEGOS, Mayor


MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk

