



Item:	B-1
Minutes for:	12/18/2024
Adopted:	01/15/2025

Minutes of a Regular Meeting of the Madera City Council

December 18, 2024
6:00 p.m.

Council Chambers
City Hall

The Madera City Council meetings are open to the public. This meeting will also be available for public viewing and participation through Zoom. Members of the public may also observe the live-streamed meeting on the City's website at www.madera.gov/live. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID: 829 3653 5942 #. Comments will also be accepted via email at citycouncilpubliccomment@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

CALL TO ORDER: Meeting was called to order at 6:01 p.m.

ROLL CALL:

Present: Mayor Cece Gallegos
Mayor Pro Tem Jose Rodriguez, District 2
Vacant, District 1
Councilmember Steve Montes, District 3 (Arrived at 6:05 p.m.)
Councilmember Anita Evans, District 4
Councilmember Elsa Mejia, District 5
Councilmember Artemio Villegas, District 6

Others present were City Manager Arnoldo Rodriguez, City Clerk Alicia Gonzales, City Attorney Shannon L. Chaffin, City Engineer Keith Helmuth, Community Development Director Will Tackett, Director of Financial Services Michael Lima, Division Fire Chief Justin Macomb, Fire Battalion Chief Ralph Duran, Director of Human Resources Wendy Silva, Director of Information Technology Gary Price, Director of Parks and Community Services Joseph Hebert, Chief of Police Giachino Chiamonte, Police Commander Josiah Arnold, Administrative Analyst (Police Dept.) Sarah Sarquiz and Communication Specialist Joseph Carrello.

INVOCATION: Councilmember Evans

PLEDGE OF ALLEGIANCE: Mayor Gallegos

APPROVAL OF AGENDA:

ON MOTION BY MAYOR PRO TEM GALLEGOS AND SECONDED BY COUNCILMEMBER VILLEGAS, THE AGENDA MOVING ITEM D-4 BEHIND THE CONSENT WAS APPROVED BY A 6/0 VOTE. VACANT: DISTRICT 1.

PRESENTATIONS:

1. Learning more about Madera Irrigation District (MID) - Tommy Greci, General Manager MID

PUBLIC COMMENT:

The first 15 minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. The Council is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

No Public Comment was presented. Public Comment was closed.

A. PUBLIC HEARINGS:

A-1 Ordinance Text Amendment (OTA) 2024-02, for the amendment of Chapter 3 of Title X: Planning and Zoning of the City Municipal Code

Recommendation: The Planning Commission and staff recommend the City Council conduct a public hearing and take action as follows:

1. Waive full reading and introduce by title only an Ordinance of the City Council of the City of Madera determining the project is exempt pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines and amending Chapter 3 of Title X: Planning and Zoning of the City Municipal Code regarding housing-related definitions, procedures, and regulated uses in zone districts that allow housing (Report by Will Tackett)

An architect, a resident of Madera asked that they support this item as it would allow housing/affordable housing while still having to meet requirements for open space, lot size, etc.

A real estate agent, spoke in favor of this item as it would help with housing needs.

No further Public Comment was presented. Public Comment was closed.

The City Attorney read the title of the ordinance to be considered.

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER MONTES, ITEM A-1 WAS APPROVED BY A 6/0 VOTE. VACANT: DISTRICT 1.

B. CONSENT CALENDAR:

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote.

ON MOTION BY COUNCILMEMBER MONTES AND SECONDED BY COUNCILMEMBER VILLEGAS, THE CONSENT CALENDAR WAS APPROVED BY A 6/0 VOTE. VACANT: DISTRICT 1.

B-1 Minutes – November 20, 2024 and December 4, 2024

Recommendation: Approve the City Council Minutes of November 20, 2024 and December 4, 2024 (Report by Alicia Gonzales)

B-2 Informational Report on Register of Audited Demands

Recommendation: Review Register of Audited Demands Report for November 23, 2024, to December 6, 2024 (Report by Michael Lima)

B-3 Informational Report on Personnel Activity

Recommendation: This report is submitted for informational purposes only and there is no action requested from the City Council (Council) (Report by Wendy Silva)

B-4 Adoption of Updated City of Madera Full Time Salary Schedules

Recommendation: Adopt a Resolution Approving Revised City of Madera Full Time Salary Schedules effective December 3, 2024; December 4, 2024; and December 28, 2024 (Report by Wendy Silva)

RES 24-206 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA ADOPTING THE CITY OF MADERA FULL TIME SALARY SCHEDULES EFFECTIVE DECEMBER 3, 2024; DECEMBER 4, 2024; AND DECEMBER 28, 2024

B-5 Transfer of Road Maintenance Rehabilitation Account (RMRA) appropriations from the existing Highway Users Tax Account (HUTA) fund to a new RMRA Fund

Recommendation: Adopt a Budget Amendment Resolution Authorizing the Transfer of RMRA Appropriations from the existing HUTA Fund to a new RMRA Fund (Report by Keith Helmuth)

RES 24-207 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA AMENDING THE CITY'S FISCAL YEAR 2024/25 BUDGET APPROVING TRANSFER OF ROAD MAINTENANCE REHABILITATION ACCOUNT (RMRA) APPROPRIATIONS FROM THE EXISTING HIGHWAY USERS TAX ACCOUNT (HUTA) FUND TO A NEW RMRA FUND

B-6 Accepting Improvements for the Ellis & D Street Subdivision (Tract No. 19-S-07)

Recommendation: Adopt a Resolution:
1. Accepting improvements for the Ellis & D Street Subdivision (Tract No. 19-S-07); and
2. Authorize the filing of the Notice of Acceptance for said subdivision improvements (Report by Keith Helmuth)

RES 24-208 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, ACCEPTING IMPROVEMENTS REQUIRED TO BE INSTALLED IN CONNECTION WITH ELLIS & D STREET SUBDIVISION (TRACT NO. 19-S-07), AND AUTHORIZING THE FILING OF A NOTICE OF ACCEPTANCE FOR SUCH IMPROVEMENTS

B-7 City of Madera FY 2022-2026 Transit Asset Management (TAM) Plan Update

Recommendation: Adopt a Resolution Approving the updated City of Madera FY 2022-2026 Transit Asset Management (TAM) Plan (Report by Michael Lima)

RES 24-209 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING THE UPDATED 2022-2026 TRANSIT ASSET MANAGEMENT (TAM) PLAN

B-8 Piggyback Purchase Agreements for Fleet Division-Related Purchases

Recommendation: Adopt a Resolution approving piggyback purchase agreements of:

1. A 5-yard all-electric dump truck for Public Works from PB Loader Corporation for \$218,398; and
2. A 5-yard dump truck for the Parks Department from PB Loader Corporation for \$197,288 (Report by Michael Lima)

RES 24-210 RESOLUTION APPROVING SOURCEWELL PIGGYBACK AGREEMENTS FOR THE PURCHASE OF I) AN ALL-ELECTRIC DUMP TRUCK FOR GRAFFITI ABATEMENT FROM PB LOADER CORPORATION IN THE AMOUNT OF \$218,398, II) A 5 YARD DUMP TRUCK FOR THE PARKS DEPARTMENT FROM PB LOADER CORPORATION IN THE AMOUNT OF \$197,288

B-9 Banking Services Contract Award

Recommendation: Adopt a Resolution Awarding a Five (5) Year Contract with Four (4) One-Year Extensions to US Bank for Banking Services (Report by Michael Lima)

RES 24-211 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING A CONTRACT FOR BANKING SERVICES BETWEEN THE CITY AND US BANK

B-10 Edward Byrne Memorial Justice Assistance Grant (JAG) Program 2024/25 Grant Award Acceptance

Recommendation: Adopt a Resolution accepting the \$20,491 grant award and amending the City's 2024/25 Adopted Budget to reflect revenues and expenditures related to the grant (Report by Giachino Chiaramonte)

RES 24-212 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AUTHORIZING THE ACCEPTANCE OF THE EDWARD BYRNE MEMORIAL JUSTICE PROGRAM 2024/25 GRANT IN THE AMOUNT OF \$20,491

B-11 Agreement with Union Pacific Railroad Company for the Water Main Replacement under the Fresno River project, Project W-00009

Recommendation: Adopt a Resolution approving a Pipeline Crossing Agreement (Agreement) between the Union Pacific Railroad Company and the City of Madera for the water main replacement across the Fresno River (Report by Keith Helmuth)

RES 24-213 A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING A PIPELINE CROSSING AGREEMENT BETWEEN THE UNION PACIFIC RAILROAD COMPANY AND THE CITY OF MADERA FOR THE WATER MAIN REPLACEMENT ACROSS THE FRESNO RIVER

B-12 Extension of Agreement with Backflow Solutions, Inc.

Recommendation: Adopt a Resolution Extending the Existing Agreement with Backflow Solutions, Inc., for one additional year (Report by Arnoldo Rodriguez)

RES 24-214 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA, EXTENDING THE EXISTING AGREEMENT FOR SERVICES BETWEEN THE CITY OF MADERA AND BACKFLOW SOLUTIONS, INC. FOR ONE YEAR

B-13 Consider an Amendment to the Professional Services Agreement with Fire Safety Solutions

Recommendation: Adopt a Resolution approving a Second Amendment to the Professional Services Agreement with Fire Safety Solutions, Inc. for Building and Fire Plan Review and Inspection Services (Report by Will Tackett)

RES 24-215 A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH FIRE SAFETY SOLUTIONS, INC. FOR BUILDING AND FIRE PLAN REVIEW AND INSPECTION SERVICES

B-14 Award of Agreement for Professional Recruiting Services

Recommendation: Adopt a Resolution Approving a Professional Services Agreement with CPS HR Consulting for Recruiting Services (Report by Wendy Silva)

RES 24-216 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH CPS HR CONSULTING

B-15 Annual Local Appointment List on City Boards, Commissions, and Committees

Recommendation: Approve a Minute Order Authorizing the City Clerk to File the 2025 Annual Local Appointments List (Report by Alicia Gonzales)

Item D-4 was heard after the Consent Calendar section.

C. WORKSHOP: None

D. PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENTS:

D-1 Purchase of New Tasers for the Police Department

Recommendation: Adopt Resolutions:
1. Approving the purchase of 71 Tasers from Axon Enterprises, Inc. for \$265,686.35; and
2. Approving a Budget Amendment to the Fiscal Year 2024/25 Operating Budget to appropriate Measure K fund balance funds for the purchase of the Tasers (Report by Giachino Chiaramonte)

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM D-1 WAS APPROVED BY A 6/0 VOTE. VACANT: DISTRICT 1.

RES 24-217 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING THE PURCHASE OF 71 TASERS FROM AXON ENTERPRISES, INC. IN THE AMOUNT OF \$265,686.35

RES 24-218 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AUTHORIZING AND APPROVING AN AMENDMENT TO THE CITY OF MADERA FISCAL YEAR 2024/2025 ADOPTED BUDGET TO APPROPRIATE MEASURE K FUNDS FOR THE PURCHASE OF TASERS FOR THE POLICE DEPARTMENT

D-2 Contract Award for Fairgrounds Lift Station Modifications, City Project SS-00006

Recommendation: Adopt a Resolution:

1. Approving the contract award for the Fairgrounds Lift Station Modifications, City Project SS-00006 for \$1,902,002 to Telstar Instruments; and
2. Authorizing a contingency of 10 percent of the contract amount; and
3. Adopting a CEQA Class 2 Replacement or Reconstruction Categorical Exemption per Section 15302 © (Report by Keith Helmuth)

ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER VILLEGAS, ITEM D-2 WAS APPROVED BY A 6/0 VOTE. VACANT: DISTRICT 1.

RES 24-219 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING THE CONTRACT AWARD FOR THE FAIRGROUNDS LIFT STATION MODIFICATIONS, CITY PROJECT SS-00006, IN THE AMOUNT OF \$1,902,002 TO TELSTAR INSTRUMENTS AND ADOPTING A CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) CLASS 2 CATEGORICAL EXEMPTION (EXISTING FACILITIES)

D-3 Approval of an Agreement with Wordly for Translation Services

- Recommendation:**
1. Adopt a Resolution approving the agreement with Wordly for the provision of AI-powered translation services at City Council meetings; and
 2. Adopt a Resolution approving a budget amendment for the amount of \$9,950 (Report by Alicia Gonzales)

No Public Comment was presented. Public Comment was closed.

ON MOTION BY COUNCILMEMBER EVANS AND SECONDED BY MAYOR PRO TEM RODRIGUEZ, ITEM D-3 WAS APPROVED BY A 6/0 VOTE. VACANT: DISTRICT 1.

RES 24-220 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AN AGREEMENT WITH WORDLY FOR AI TRANSLATION SERVICES AT CITY COUNCIL MEETINGS

RES 24-221 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA AUTHORIZING AND APPROVING AN AMENDMENT TO THE CITY OF MADERA FISCAL YEAR 2024/2025 BUDGET TO ENTER INTO AN AGREEMENT WITH WORDLY

D-4 City Council Appointment to Fill Vacancy in Council District 1

- Recommendation:** It is recommended that the City Council:
1. Consider the applications for the City Council District 1 seat and, after deliberation, adopt a Resolution appointing a candidate to fill the vacancy; or
 2. Direct staff to prepare a Resolution calling for a special election to fill the vacancy, with the election to be held no later than Sunday, February 2, 2025, as required by applicable law (Report by Alicia Gonzales)

(MOTION #1) ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER EVANS, TO APPOINT ROHI ZACHARIA AS COUNCILMEMBER FOR DISTRICT 1 FAILED BY A 3/3 VOTE. VACANT: DISTRICT 1

YES: 3 MAYOR PRO TEM RODRIGUEZ
 COUNCILMEMBER EVANS
 COUNCILMEMBER VILLEGAS

NO: 3 COUNCILMEMBER MONTES
 COUNCILMEMBER MEJIA
 MAYOR GALLEGOS

(MOTION #2) ON MOTION BY MAYOR GALLEGOS AND SECONDED BY COUNCILMEMBER MONTES, TO APPOINT TIM RICHE AS COUNCILMEMBER FOR DISTRICT 1 FAILED BY A 3/3 VOTE. VACANT: DISTRICT 1

YES: 3 COUNCILMEMBER MONTES
 COUNCILMEMBER MEJIA
 MAYOR GALLEGOS

NO: 3 COUNCILMEMBER EVANS
 COUNCILMEMBER VILLEGAS
 MAYOR PRO TEM RODRIGUEZ

(MOTION #3) ON MOTION BY MAYOR PRO TEM RODRIGUEZ AND SECONDED BY COUNCILMEMBER MEJIA, TO CONTINUE THIS ITEM TO THE NEXT REGULAR COUNCIL MEETING ON JANUARY 15TH. STAFF WILL POST THE ITEM ON SOCIAL MEDIA ADVISING THE PUBLIC THAT COUNCIL WILL BE DISCUSSING THIS ITEM AND THAT IT WILL BE OPEN TO OTHER CANDIDATES IF THEY WOULD LIKE TO APPLY. THE APPLICATION DEADLINE IS 5:00 P.M. ON JANUARY 8TH. APPLICATIONS WILL BE SUBMITTED TO THE CITY COUNCIL AS PART OF THE AGENDA PACKET. INDIVIDUALS WILL BE INTERVIEWED AT THE JANUARY 15TH MEETING SIMILAR TO WHAT OCCURRED THIS EVENING PASSED BY A 6/0 VOTE. VACANT: DISTRICT 1

MOTION PASSED WITH THE FOLLOWING VOTE:

YES: 6 COUNCILMEMBER EVANS
 COUNCILMEMBER MEJIA
 COUNCILMEMBER VILLEGAS
 MAYOR GALLEGOS
 MAYOR PRO TEM RODRIGUEZ
 COUNCILMEMBER MONTES

Mayor Gallegos announced a short recess at 8:19 p.m. and Council resumed the meeting at 8:30 p.m.

E. ADMINISTRATIVE REPORTS:

E-1 Informational Report on Attendance of City Board, Commission, Committee Members

Recommendation: Staff recommends that the City Council receive and review this report as an informational item (Report by Arnoldo Rodriguez)

Mayor Pro Tem Rodriguez asked that Council review the attendance of committees and maybe bring this item back to discuss different ways of appointing members to these committees to improve attendance, have quorums and get updates from those committees.

No Public Comment was presented. Public Comment was closed.

E-2 Seek Direction Regarding the Regular City Council Meetings Scheduled for 2025

Recommendation: Direction on, and Adoption of, a Meeting Schedule for Council (Report by Arnoldo Rodriguez)

No Public Comment was presented. Public Comment was closed.

Staff was directed to remove June 4th and August 6th meetings from the Council Meeting Schedule.

F. FUTURE AGENDA ITEMS:

This portion of the meeting is reserved (i) to initiate new matters and to request updates, and (ii) and to initiate new agenda items.

Mayor Gallegos asked that Section F and G go back to being combined on future agendas. All Councilmembers agreed.

Mayor Pro Tem Rodriguez asked that committee attendance, quorum and member selection be brought back to them for further discussion. All Councilmembers agreed.

G. COUNCILMEMBER COMMUNICATIONS (REPORTS/ANNOUNCEMENTS):

This portion of the meeting is reserved for the Mayor and Councilmembers (i) to make brief reports on boards, committees, and other public agencies, and at public events, and (ii) to make announcements.

Councilmember Evans wished everyone a Merry Christmas and invited everyone to the Christmas Extravaganza taking place on Sunday.

Councilmember Montes wished everyone a Merry Christmas.

Councilmember Mejia had nothing to report.

Mayor Pro Tem Rodriguez stated he attended the Golf Course Advisory Committee where they reviewed improvements and discussed creating a priority list of improvements which include a better irrigation system. He attended a LAFCO meeting where they approved an annexation of lots at Adell and Ellis Streets.

Councilmember Villegas wished everyone a Merry Christmas.

Mayor Gallegos welcomed new hires at the Police Department: (6) officers, (3) dispatchers and (1) records clerk. She congratulated Barbara Leach as the new CEO of the Madera District Fairgrounds. Mayor Gallegos thanked Parks and City staff for their work on the Jolly Trolley event. She attended "Cookie with a Cop" where 500 – 1,000 donations of pajamas for children were made. The children got to eat cookies, speak with police officers, take pictures with Santa and get some pajamas. Mayor Gallegos wished staff a safe and happy holiday and wished everyone a Merry Christmas.

H. CLOSED SESSION: None

UPCOMING MEETING DATES:

- Wednesday, January 15, 2025
- Wednesday, February 5, 2025

ADJOURNMENT: Meeting was adjourned at 9:20 p.m.


ALICIA GONZALES, City Clerk


CECELIA K. GALLEGOS, Mayor


MINUTES PREPARED BY
ZELDA LEÓN, Deputy City Clerk

