

**City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
Regular Session Agenda
June 18, 2024 3:30 p.m.**

Notice is hereby given that the ADA Advisory Council will hold a regular meeting Tuesday, June 18, 2024, at 3:30 p.m. in the City Council Chambers for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID #864 5765 2165. When an agenda item you wish to comment on is discussed, press *9 on your phone to virtually raise your hand. Press *6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at hinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: <https://cityofmadera.zoom.us/j/86457652165>

Telephone Number: (669) 900-6833
Meeting ID 864 5765 2165

Roll Call

DJ Becker-Chairperson
Saim Mohammad- Vice Chairperson
Cynthia Ortegón
Jack Porter
Diana Robbins
Gladys Marroquin

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Advisory Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of May 21, 2024
2. Public Outreach Meeting to present and collect feedback on the Draft ADA Self – Evaluation and Transition Plan (Sally Swanson Architects)
3. Advisory Councilmember Reports

This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.

Adjournment

Next Regular Meeting will be Tuesday, July 16, 2024

- Please silence or turn off cell phones and electronic devices while the meeting is in session unless they are required for your participation in the meeting.
- Regular meetings of the Madera ADA Advisory Council are held the 3rd Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall. The public is invited to participate in-person or via Zoom.
- The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5404 or by email at hrinfo@madera.gov.
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Human Resources Office at (559) 661-5404, or emailing hrinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests may also be delivered/mailed to: City of Madera, Attn; Human Resources, 205 W. 4th Street, Madera, CA 93637. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
- The services of a translator can be made available. Please contact Human Resources at (559) 661-5404, or hrinfo@madera.gov to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.

- Questions regarding the meeting agenda or conduct of the meeting, please contact the Human Resources Office at (559) 661-5404.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5401.
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I, Erica Gaitan, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of June 18, 2024, near the front entrances of City Hall no later than 5:00 p.m. on June 13, 2024.

Erica Gaitan

06/13/2024

Erica Gaitan, Human Resources Technician II Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
REGULAR MEETING MINUTES
May 21, 2024, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, February 20, 2024, in the City Council Chambers. The meeting was also available to members of the public by Zoom video conferencing.

ROLL CALL:

Advisory Councilmember Name	Present
DJ Becker, Chairperson	Y
Saim Mohammad, Vice Chairperson	Y
Jack Porter	Y (Zoom, non-voting)
Cynthia Ortegón	Y
Diana Robbins	Y
Gladys Marroquin	N
City Staff Present	
Wendy Silva, Director of Human Resources	
Erica Gaitan, HR Technician II	
Marcela Zuniga, Grant Administrator	
Xochitl Villasenor, Program Manager-Grants	

OTHERS PRESENT: None.

Chairperson Becker called the meeting to order at 3:32pm.

Public Comment:

No public comment.

Business Matters

1. Approval of Minutes – Meeting of February 20, 2024. Vice Chairperson Mohammad moved to approve the minutes as presented; motion seconded by Councilmember Robbins. All council members voted yes to approve the minutes. Motion passed unanimously.
2. Discussion of City Transit System concerns for the disabled community (Chairperson Becker). Chairperson Becker brought forth specific concerns that Council Member Gladys Marroquin inquired about regarding maps showing the community where they can go to and from, including bus stop signs, time schedules and drivers. Chairperson Becker asked for updates on the progress of the routes and signage. Grant Administrator, Marcela Zuniga, informed the

advisory council of the implementation of a fourth route that began January 6, 2024, to the existing fixed route system. Chairperson Becker brought about another concern from residents questioning why there are empty buses that don't seem to go where residents want to go. Grant Administrator Marcela Zuniga mentioned that a consultant was hired from WSP to look at the fixed route system and find a more streamlined system opposed to routes being zig zagged throughout the community. Route maps are available on the City of Madera website, under transit, and drivers also have schedules available. There has been a bit of trial and error concerning new bus stops and/or removal and the importance of hearing directly from the community regarding these concerns needing to be addressed. Program Manager - Grants Xochitl Villasenor showed route maps from the website and took note of the request to print larger, more legible versions and updated maps that will be posted within the buses and shelters. It was also noted that all fares are free of charge, aside from the Dial-A-Ride Service (DAR). These notifications are posted and are expected to be publicly available. Conversation occurred regarding the semicircular seats at specific bus stops in response to requests for "seating" readily available at bus stops. The concern was on the measurement of the seats and whether they were ADA compliant. Conversations surrounded the potential for a proposed turnout bus stop at the Walmart retail site. The City of Madera is in support of the concept and meetings are ongoing regarding a stop at the retailer's location. Marcela will follow up on providing multi-route maps, speak with the fleet manager regarding lifts on buses, and feedback on what is available to address concerns expressed.

- 3. Introduction of the Draft ADA Self-Evaluation and Transition Plan (Wendy Silva) – Wendy provided an overview of what an ADA Self-Evaluation and Transition Plan is and advised the advisory council that the draft document is posted to www.madera.gov/ADA. The Public Outreach Meeting with the consultant that prepared the plan will occur at the next ADA Council meeting. Advisory council members were asked to encourage meeting participation from the public and to bring any feedback on priorities or findings to the next meeting for the consultant to consider before a final draft is issued.
- 4. Advisory Councilmember Reports-Council Member Ortegón suggested the Transit Advisory Board to report to the ADA Advisory Council after each of their meetings. Wendy advised that different boards and commissions have different responsibilities, and it would be more appropriate for interested Advisory Council Members to attend the transit meeting if they were interested. Someone who attends the meeting can provide the Advisory Council an update.

Meeting adjourned at 4:39 p.m.

Respectfully Submitted,

Accepted,

Erica Gaitan

Erica Gaitan
HR Technician II

DJ Becker
Chairperson

Date: 06/13/2024

Date: _____