

**City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
Regular Session Agenda
May 21, 2024 3:30 p.m.**

Notice is hereby given that the ADA Advisory Council will hold a regular meeting Tuesday, May 21, 2024, at 3:30 p.m. in the City Council Chambers for the following purpose:

Members of the public may attend this meeting at City Hall. Members of the public may also observe the meeting on Zoom. Members of the public may comment on agenda items at the meeting or remotely through an electronic meeting via phone by dialing (669) 900-6833 enter ID #864 5765 2165. When an agenda item you wish to comment on is discussed, press *9 on your phone to virtually raise your hand. Press *6 to un-mute yourself to speak when the last four digits of your phone number or your name is called. Comments will also be accepted via email at hinfo@madera.gov or by regular mail at 205 W. 4th Street, Madera, CA 93637.

Weblink: <https://cityofmadera.zoom.us/j/86457652165>

Telephone Number: (669) 900-6833
Meeting ID 864 5765 2165

Roll Call

DJ Becker-Chairperson
Saim Mohammad- Vice Chairperson
Cynthia Ortegón
Jack Porter
Diana Robbins
Gladys Marroquin

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Advisory Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked, but not required, to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of February 20, 2024
2. Discussion of City Transit System concerns for the disabled community (Chairperson Becker)
3. Introduction of the Draft ADA Self – Evaluation and Transition Plan (Wendy Silva)
4. Advisory Councilmember Reports

This portion of the meeting is reserved for the Advisory Council members (1) to make brief reports on attendance at other boards, committees, public agencies, and/or public events, (2) to request updates, (3) to initiate future agenda items.

Adjournment

Next Regular Meeting will be Tuesday, June 18, 2024

- Please silence or turn off cell phones and electronic devices while the meeting is in session unless they are required for your participation in the meeting.
- Regular meetings of the Madera ADA Advisory Council are held the 3rd Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall. The public is invited to participate in-person or via Zoom.
- The complete agenda packet is available on the City's website and in the Human Resources Department at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting Human Resources at (559) 661-5404 or by email at hrinfo@madera.gov.
- The meeting room is accessible to the physically disabled. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling the Human Resources Office at (559) 661-5404, or emailing hrinfo@madera.gov. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests may also be delivered/mailed to: City of Madera, Attn; Human Resources, 205 W. 4th Street, Madera, CA 93637. Requests should be made as soon as practicable as additional time may be required for the City to arrange or provide the requested accommodation. At least seventy-two (72) hours' notice prior to the meeting is requested but not required. When making a request, please provide sufficient detail that the City may evaluate the nature of the request and available accommodations to support meeting participation. Please also provide appropriate contact information should the City need to engage in an interactive discussion regarding the requested accommodation.
- The services of a translator can be made available. Please contact Human Resources at (559) 661-5404, or hrinfo@madera.gov to request translation services for this meeting. Those who are hearing impaired may call 711 or 1-800-735-2929 for TTY Relay Service. Requests should be submitted in advance of the meeting to allow the City sufficient time to provide or arrange for the requested services. At least seventy-two (72) hours' notice prior to the meeting is requested but not required.

- Questions regarding the meeting agenda or conduct of the meeting, please contact the Human Resources Office at (559) 661-5404.
 - Para asistencia en español sobre este aviso, por favor llame al (559) 661-5401.
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I, Erica Gaitan, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of May 21, 2024, near the front entrances of City Hall no later than 5:00 p.m. on March 17, 2024.

Erica Gaitan

05/16/2024

Erica Gaitan, Human Resources Technician II Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council
City Hall Council Chambers
205 W. 4th Street, Madera, CA 93637
REGULAR MEETING MINUTES
February 20, 2024, 3:30 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 3:30 p.m. on Tuesday, February 20, 2024, in the City Council Chambers. The meeting was also available to members of the public by Zoom video conferencing.

ROLL CALL:

| Advisory Councilmember Name | Present |
|--|----------------|
| DJ Becker, Chairperson | Y |
| Saim Mohammad, Vice Chairperson | Y |
| Jack Porter | N |
| Cynthia Ortegón | Y |
| Diana Robbins | Y |
| Gladys Marroquin | N |
| City Staff Present | |
| Wendy Silva, Director of Human Resources | |
| Ismael Hernandez, Director of Public Works | |

OTHERS PRESENT: None.

Chairperson Becker called the meeting to order at 3:32pm.

Public Comment:

No public comment.

Business Matters

1. Approval of Minutes – Meeting of January 16, 2024. Vice Chairperson Mohammad moved to approve the minutes as presented; motion seconded by Councilmember Robbins. All council members voted yes to approve the minutes. Motion passed unanimously.
2. Review and approve draft Letter of Support for Madera Police Department (Chairperson Becker) – Chairperson Becker expressed advocacy for traffic safety from Councilmember Marroquin and Councilmember Ortegón. One idea was advocating for pavement lights that direct the driver’s attention to where pedestrians are walking across the streets. Ismael Hernandez commented that those type of lights have a lot of maintenance issues due to embedded wires breaking or different parts of a wireless setup failing. He suggested the rectangular, rapid flashing, beacons were proven to be a better visibility enhancement. Wendy

Silva reviewed the draft letter of support to the Madera Police Department; no revisions were suggested.

3. Review and approve draft Letter of Support for increased senior and disabled housing to Senator Caballero (Chairperson Becker) – Senator Caballero approached Chairperson Becker and Councilmember Ortégón at a grant award ceremony to inquire about the priorities for ADA so Chairperson Becker decided to bring up the subject for housing to her attention. Councilmember Ortégón wanted to have Section 8 vouchers or a waiting list proposed, but that program is managed by the Madera Housing Authority which is a separate entity from the City of Madera. The Advisory Council is wanting to include Assembly Woman Soria in the letters of support requesting section 8 vouchers for housing specifically for seniors and the disabled in the City of Madera. Chairperson Becker requested Wendy Silva's assistance in drafting specific language for the letters to express the Advisory Council's
4. Discussion and approval of events to increase disability awareness during March as Disability Awareness Month (Councilmember Ortégón) – Councilmember wants the City council to announce a new proclamation as March being disability awareness month. They would like to hold an event like a march in a high traffic area to show disability awareness. They will have to hold permits through the Madera Police Department and have more time to organize the event to hold it later in the year.
5. Update on CDBG Sidewalk Repair Program (Ismael Hernandez, Public Works Operations Director)– Chairperson Becker thanks Ismael Hernandez, Director of Public Works for the hard work in making progress on fixing sidewalks across town. HUD funds, the Block Grants funds, and City workers have made it possible to be one step closer on revitalizing road paths for the disabled and pedestrians. Councilmember Mohammad offered to help setup an event at a City park after the March and hold indirect marketing like setting up a tent and having children activities and approach their parents and have one on one conversations about important disability matters as opposed to just hanging out flyers. Another recommendation was to host events and activities at schools to raise awareness about disability matters early on because it is likely many kids have family members dealing with similar situations.
6. Discussion regarding sending a letter of appreciation to City employees who work on sidewalk repairs (Chairperson Becker) – Ismael Hernandez reported 3,343 lineal feet of sidewalk repairs that have been completed and mentioned his team is working progressively to accomplish goals. He mentioned the Grants department is working with the State to see if there are different ways to define a low-income neighborhood that could meet that definition and use grant funds in those areas for repairs within the City's limits, especially the older neighborhoods. He reaffirmed he has 2-3 staff members devoted to the CDBG sidewalk replacement project at all times and will sometimes add more workers if the job requires more help. Chairperson Becker recognized City employees with before and after photos of a broken sidewalk that was repaired and a gentleman on his wheelchair being grateful for the repair. Councilmember Ortégón raised concerns about the sidewalks on the Courthouse Park that need repairs; Wendy mentioned the County takes care of sidewalk repairs within their jurisdiction, they would just need to be notified about the broken sidewalks. Chairperson Becker asked Ismael if asphalt can be replaced with concrete for pothole patching. Ismael explained they do use it in areas where they are able to in compliance to regulations. He said they are also considering on budgeting for an application to allow residents to report issues

and concerns which will then follow RFP procedures. Wendy Silva advised residents can make any type of reports to any department by going to www.madera.gov/report and the respective department will take care of the concern. Councilmember Mohammad added that by advertising the link on Facebook could also help the community know where to file reports. Councilmember Ortegon says she has been emailing City Engineer, Keith Helmuth, on clarification about who would do the sidewalk and curb repairs the Caltrans project on Highway 145/Madera Avenue to Gateway to Yosemite to Tozer Road. Wendy confirmed Caltrans would take care of that project.

7. Advisory Councilmember Reports

Councilmember Ortegon brought up the City ending the transportation contract in 2025 and the Grants department working on developing a rideshare program similar to Uber/Lyft. This program would replace traditional bus transportation, allowing residents to book rides through a mobile app. The City would then compensate the company providing the rideshare service. She also talked about the CNG stations being broken for four months leading bus drivers to refuel at a new station and causing challenges with the temporary fix.

Meeting adjourned at 4:33 p.m.

Respectfully Submitted,

Accepted,

Patsy Gomez
HR Technician II

DJ Becker
Chairperson

Date: _____

Date: _____