

The City of  
**MADERA**



# JOIN OUR TEAM!

## Are you...

Well versed in California Building Codes?

Passionate about opportunities to improve municipal services?

A leader in your field looking to coach and mentor the next generation?

## NOW RECRUITING FOR: Chief Building Official

Apply by April 20, 2022

**Annual Salary: \$88,132 - \$112,480**

\* 2% COLA effective July 2022, 2023, and 2024 \*

\* \$1,500 lump sum July 2022, 2023, and 2024 \*

### PRIMARY RESPONSIBILITIES

The **Chief Building Official** is one of four division head positions in the Community Development Department. The incumbent is responsible to the Director of Community Development for advice and consultation on building matters and for the efficient operation of the division. The Chief Building Official plans, manages, oversees, and directs the operations and services of the Building Division which include the permitting process, plan checks, and building inspections for both residential and commercial development.

### QUALIFICATIONS

**Experience/Education:** 4 years of broad and extensive experience as a Building Inspector, including at least 3 years at a supervisory level. A Bachelor's Degree in engineering, architecture, construction management, or closely related field is preferred.

**Licenses/Certifications:** Valid Class C California Drivers License. Incumbents will be expected to possess an International Code Council certification as a Certified Building Official (CBO) within one year from the date of appointment, be registered with the State of California as a Professional Engineer, or be registered with the State of California as a Professional Architect.

### EXAMINATION PROCESS

Only the most qualified applicants will be invited to interview. Based on recommendations from the first round of interviews, the City Manager will invite the candidates with the best professional qualifications for a second interview. Appointment will be contingent upon an extensive background check, pre-employment physical, and drug screen. Final selection and appointment will be made by the City Manager.

### KEY DATES

**Application Deadline:** Wednesday, April 20, 2022

**Candidate Interviews, 1st Round:** Tuesday, May 3, 2022

**Candidate Interviews, 2nd Round:** Monday, May 9, 2022

learn more



madera.gov/apply



## SALARY

The Chief Building Official is assigned to Range 464 of the City of Madera Salary Schedule. City employees are paid bi-weekly, or 26 times per year. The bi-weekly steps within this range are as follows.

Step A	\$3,389.69
Step B	\$3,559.00
Step C	\$3,736.80
Step D	\$3,924.09
Step E	\$4,119.87
Step F	\$4,326.14

## LIFE INSURANCE

The City provides a \$50,000 life and accidental death and dismemberment policy along with \$5,000 dependent life. The employee may purchase additional supplemental life insurance for him/herself, spouse and/or dependents.

## EMPLOYEE ASSISTANCE PROGRAM

The City of Madera offers an employee assistance program for employees and dependents that provides counseling and other services for dealing with life's challenges at no cost to the employee.

## LONG TERM DISABILITY

This City-paid benefit provides up to 2/3-income protection.

## DEFERRED COMPENSATION

The City offers two 457 plans that employees may choose to participate in.

## HEALTH INSURANCE

The City contributes a monthly amount for the employee to use to purchase health, dental and vision coverage. Employees may choose either Anthem or Kaiser for medical coverage. Dental is through Delta Dental and vision is provided by Superior Vision. The City's contribution covers the full premium for the Core plans, with employees having the option to "buy-up."



## RETIREMENT

The City participates in the CalPERS defined benefit retirement system. Retirement formulas and contributions are as follows. The terms "Classic Member" and "New Member" are as defined by CalPERS.

### Classic Members employed with the City prior to 10/20/2012

- 2.5% at 55 formula, single highest year final compensation
- Employee Contribution paid by the employee pre-tax: 8%

### Classic Members employed with the City on or after 10/20/2012

- 2% at 60 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 7%

### New Members employed with the City on or after 1/1/2013

- 2% at 62 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 7%

Consistent with concession bargaining that occurred for all employees in 2011/12, miscellaneous management employees agreed to decrease their compensation by 2.375%. This can be accomplished in one of two ways: a reduction in salary or a post-tax payroll deduction towards the CalPERS Employer Contribution.

## PAID LEAVE

The City offers paid vacation, sick, and administrative leave. The City also offers 11 paid 8-hour and 2 paid 4-hour holidays each year. Floating Holiday leave is available based on years of service with the City. Additionally, the City currently provides a Holiday Closure between Christmas Day and New Year's Day.

## GENERAL INFORMATION

Applications may be obtained from the City's website [www.madera.gov/](http://www.madera.gov/) apply or by calling the City's Human Resources Department at (559) 661-5401. Applications must be submitted to the City's Human Department prior to the application deadline in-person, by mail, or by emailing to [hrinfo@madera.gov](mailto:hrinfo@madera.gov). Appointment will be contingent upon an extensive background check, pre-employment physical, and drug screen. The City of Madera is an equal opportunity, drug free, and affirmative action employer.