



## REPORT TO CITY COUNCIL

Approved by:

Alicia Gonzales, City Clerk

Arnoldo Rodriguez, City Manager

Council Meeting of: March 17, 2021

Agenda Number: D-5

### SUBJECT:

Budget Amendment related to the November 3, 2020 Consolidated Presidential General Election

### RECOMMENDATION:

Adopt a Minute Order Approving a Budget Amendment related to the November 3, 2020, Consolidated Presidential General Election in the amount of \$101,322.15

### SUMMARY:

The City received an invoice in the amount of \$127,670.15 from the Madera County Elections Office for the Election Management of the November 3, 2020, Consolidated Presidential General Election. The Madera County Elections Office rendered services on November 3, 2020 for the Election of Council Members for Districts 2, 4, 6, Mayor, and Measure R.

### DISCUSSION:

Staff is requesting allocation of funds for the Intergovernmental Charges account. Staff is proposing that the General Fund cover the costs of the election. It is noted that the City's fair share exceeded projected costs which may partially be attributed to safety measures due to the COVID-19 pandemic and Measure R. Council may recall that at the time that Measure R was being contemplated, initial estimates to place it on the ballot ranged between \$90k to \$100k, depending on the number of registered voters, to place on the ballot. Since then, staff has been notified that the costs for Measure R, three Council districts, and Mayoral election totaled \$127,670.15. Staff initially budgeted \$26,348 for the election, therefore a budget amendment of \$101,322.15 is being requested.

Budget Appropriation: 03/17/21

<b>Fund</b>	<b>Org</b>	<b>Object</b>	<b>Description</b>	<b>Increase Amount</b>	<b>Decrease Amount</b>
1020	10201010	6704	Intergovernmental Charges	\$ 101,322.15	

**FINANCIAL IMPACT:**

The budget amendment will be covered by the General Fund in the amount of \$101,322.15 for Election Costs.

**ALTERNATIVES:**

1. Council may request to table the item to a future date and request that staff provide additional information.

**ATTACHMENT:**

1. Madera County Invoice – Election Billing

FEB 16 2021

BY Uyongza



**Rebecca Martinez, County Clerk-Recorder  
and Registrar of Voters**

Invoice Number: 2020-01

## INVOICE - ELECTION BILLING

<b>CITY OF MADERA</b> Election Management – 21,122 registered voters; 13 BT Consolidated Presidential General Election November 3, 2020  Mayor Council District 2 Council District 4 Council District 6 Cannabis Business Tax Measure R	<b>\$127,670.15</b>
<b>TOTAL BILLING</b>	<b>\$127,670.15</b>

Due to COVID-19, costs for the November 3, 2020 General Election were significantly increased and as a result, the election costs for your jurisdiction were higher than what is reflected in this billing.

Madera County received Federal and State funds to assist with the conduct of the election. Those savings were applied to your jurisdiction and your election bill was reduced accordingly. However, these cost savings were unique to 2020. It is recommended that you provide for increased costs for future elections.

**PLEASE REMIT WITHIN 30 DAYS OF DATE ON INVOICE.**

Dated: February 10, 2020

Rebecca Martinez, County Clerk-Recorder & Registrar of Voters



**COUNTY CLERK-RECORDER & REGISTRAR OF VOTERS**

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ELECTION BILLING BREAKDOWN SHEET - November 3, 2020

CITY OF MADERA: MAYOR, COUNCIL DISTRICTS 2, 4, 6, AND MEASURE "R"

REGISTERED VOTERS MAYOR/MEASURE "R": 21,122 AND 13 BALLOT TYPES

REGISTERED VOTERS COUNCIL DISTRICTS 2, 4, 6: 10,866 AND 3 BALLOT TYPES

\*Those items marked with an \* have been reduced as a result of one time CARES Act funding received to assist in the conduct of the November 2020 Presidential Election. The unsubsidized cost is reflected in red simply for information purposes.

ELECTION SET-UP / ADMINISTRATION / CANDIDATE PROCESSING / ON-SITE SUPPORT	\$7,245.00
SIGNATURE VERIFICATION ON NOMINATION PAPER	NOT BILLED

*STAFF PAYROLL (LESS VBM, INCLUDES CANVASS)	(\$17,718.31)	\$11,472.85
*INDIRECT LABOR COSTS	(\$1,771.83)	\$917.83
EXTRA HELP PAYROLL (LESS VBM, INCLUDES CANVASS)		\$1,234.15
INFORMATION TECHNOLOGY STAFF PAYROLL		\$4,734.36
VOTE CENTER STAFF PAYROLL		\$10,740.87
*ELECTION SUPPORT/ELECTION NIGHT SUPPORT PAYROLL	(\$6409.00)	\$0.00
SECURITY STAFF PAYROLL		\$426.99
ENGINEERING/ROAD DEPARTMENT STAFF PAYROLL		\$74.71

VOTE BY MAIL BALLOT PRINTING (SB90)		\$23,768.79
VOTE BY MAIL ADDRESSING AND INSERTING (SB90)		\$17,613.26
VOTE BY MAIL BALLOT POSTAGE - OUTGOING BALLOTS (SB90)		\$1,806.79
VOTE BY MAIL BALLOT POSTAGE - INCOMING BALLOTS/UNDELIVERABLE (SB90)		\$4,809.80
VOTE BY MAIL BALLOT ENVELOPES (SB90)		\$3,402.09
VOTE BY MAIL BALLOT INSERTS (SB90)		\$1,905.44
VOTE BY MAIL LABOR - REGULAR STAFF (SB90)		\$17,209.27
VOTE BY MAIL LABOR - EXTRA HELP STAFF (SB90)		\$1,851.85

TYPESETTING COSTS - APPLICABLE TO ALL (20 PAGES @ \$95/PAGE)		\$399.00
TYPESETTING COSTS - DISTRICT SPECIFIC		\$4,199.06
*TRANSLATIONS - SPANISH & PUNJABI	(\$2,115.37)	\$0.00

*MOBILE BALLOT PRINTING TONER	(\$3,144.59)	\$0.00
TAXES AND FREIGHT		\$2,617.96

PUBLICATIONS - APPLICABLE TO ALL		\$1,974.85
PUBLICATIONS - DISTRICT SPECIFIC		\$2,705.60

OFFICIAL SEALS		\$99.96
VOTE CENTER SUPPLIES		\$456.47
VOTE CENTER RENTAL		\$752.85
ROSTERS/VOTE CENTER STAFF TRAINING/EQUIPMENT TRAINING MATERIALS		\$196.10

SUBTOTAL		\$122,615.88
*OVERHEAD	(\$14,592.35)	\$9,809.27
LESS CANDIDATE STATEMENTS PREPAID		-\$4,755.00
TOTAL BILLING		\$127,670.15

SB90 COSTS FOR POSSIBLE FUTURE REIMBURSEMENT BY STATE		\$72,367.28
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