

REPORT TO CITY COUNCIL

Approved by:

Oliver Gonzalez

Department Director

Arnoldo Rodriguez

Arnoldo Rodriguez, City Manager

Council Meeting of: December 18, 2019

Agenda Number: E-2

SUBJECT:

Seek Direction Regarding the Regular City Council Meetings Scheduled for 2020

RECOMMENDATION:

Staff recommends that the Council cancel the regular meetings scheduled for January 2 and October 7, 2020

DISCUSSION:

The City Council (Council) meets on the 1st and 3rd Wednesday evenings. Attachment 2 identifies tentative Council meeting dates for 2020. A few items worth highlighting:

- The first regular Council meeting in 2020 falls on Wednesday, January 1, 2020. A federal, State, and City recognized holiday. Madera Municipal Code (MMC) §2-1.01 states that if a regular meeting falls on a holiday, "...such meeting shall be held at the same hour on the next succeeding day not a holiday unless otherwise provided by the Council."
- The City is a member of the League of California Cities which hosts various conferences. A couple of conferences that Council members commonly attend include:
 - New Mayors & Council Members Academy: January 22-24, 2020
 - Annual Conference: October 7 – 9, 2020.

Potential Schedule Conflicts

Similar to many events, there are schedule conflicts with holidays and conferences. Some possible options include:

- New Year's Day:
 - Cancel the meeting, thus only having one meeting in January

- Conduct a meeting on Thursday, January 2, 2020 per the Municipal Code
- Conduct a special meeting on Wednesday, January 29, 2020, the 5th Wednesday of the month, or another Special Meeting date

- New Mayors & Council Members Academy: January 22-24, 2020
 - No anticipated conflicts

- Annual Conference: October 7 – 9, 2020. October 7 is the first Wednesday of the month, a scheduled Council meeting date. Potential options include:
 - Conduct the meeting as scheduled
 - Cancel the meeting as members may attend the League of Cities Annual Conference
 - Conduct a special meeting Wednesday, September 30, 2020 (the week prior to the meeting, which is the 5th Wednesday of the month in September)
 - Conduct a meeting on Wednesday, October 28, 2020 (4th Wednesday of the month)

FINANCIAL IMPACT:

None.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

Scheduling of council meetings is not specifically addressed in the vision or action plans; the requested action is also not in conflict with any of the action or goals contained in that plan.

ALTERNATIVES:

Council may direct staff to conduct additional research and bring the item back to Council at a future meeting.

ATTACHMENT:

1. Resolution
2. 2020 Draft City Council Regular Meeting Schedule

RESOLUTION NO. ____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING THE 2020
REGULAR MEETING SCHEDULE**

WHEREAS, the City of Madera (City) City Council meets on the 1st and 3rd Wednesday evenings of the month;

WHEREAS, in calendar year 2020, the first Wednesday of the month in January falls on New Year's Day;

WHEREAS, Madera Municipal Code Section 2-1.01 states that if a regular meeting falls on a holiday, such meeting shall be held at the same hour on the next succeeding day not a holiday unless otherwise provided by Council;

WHEREAS, staff is recommending that the first meeting in January in 2020 be canceled;

WHEREAS, the City is a member of the League of California Cities (LCC) which hosts various conferences;

WHEREAS, the LCC annual meeting is scheduled for October 7, 2020 which conflicts with the 1st meeting date in the month;

WHEREAS, staff is recommending that the first meeting in October 2020 be canceled.

WHEREAS, should the need arise, the Council may schedule a Special Meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Madera as follows:

Section 1. The attached 2020 Regular Meeting Schedule is hereby approved.

* * * * *

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH						
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29	30	31				

APRIL						
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MAY						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
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28	29	30				

JULY						
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AUGUST						
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23	24	25	26	27	28	29
30						

SEPTEMBER						
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20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

-  City Council Meeting
-  ½ day closure (Good Friday, Dec. 24 OR Dec. 31)
-  City Holiday

League of California Cities Meeting Dates:
 LOCC – New Mayors & Council Members Academy: 1/22-1/24/20
 LOCC – 2020 Annual Conference & Expo 10/7 – 10/9/20