

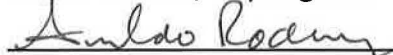


REPORT TO CITY COUNCIL

Approved by:



Keith Helmuth, City Engineer



Arnaldo Rodriguez, City Manager

Council Meeting of: February 6, 2019

Agenda Number: B-14

SUBJECT: Consideration of a Resolution Approving Agreement with Mark Thomas and Company, Inc. in the Amount of \$219,349 for Professional Engineering Design Services for a Multi Modal Transportation Plan for the State Route (SR) 145 as Downtown Main Street Project (TRANS-09) and Authorizing Optional Services Up to \$10,000 for the City of Madera, and Authorizing the Mayor to Execute the Agreement

RECOMMENDATION:

Staff recommends that the City Council (Council):

1. Adopt Resolution approving an agreement with Mark Thomas and Company, Inc. for engineering design services related to the State Route 145 Multi-Modal Transportation Plan
2. Authorize the Mayor to execute the agreement.

SUMMARY:

Staff presented an informational report to Council on September 5, 2018 introducing the Multi Modal Transportation Plan for the State Route (SR) 145 as Downtown Main Street Project ("Project"). Following Council recommendation, staff met with the City Beautification Committee, the Madera Downtown Association and the Madera Transit Advisory Board in preparing the formal Request for Proposal (RFP). The RFP was issued on November 21, 2018 with a due date of December 28, 2018. Based on the results of a ranking process, Staff recommends adoption of a resolution approving an agreement with Mark Thomas and Company, Inc. (Mark Thomas) for professional engineering design services for the State Route (SR) 145 (Yosemite Avenue) as Downtown Main Street (TRANS-09) multi modal transportation plan for the City of Madera (City).

DISCUSSION:

The City received notification in May of 2018 that it was an official recipient of a 2017/18 Sustainable Communities Grant from Caltrans in the amount of \$308,000. Of that amount, \$272,672 is from the State’s Road Maintenance & Rehabilitation Account – Sustainable Communities and \$35,328 would be from local funds. The intention of this planning grant is to improve transportation efficiency by reducing congestion, vehicle miles traveled by City residents, reduce greenhouse gas emissions and ultimately make Downtown a more attractive destination to live, work and play. Within the RFP, it was emphasized that the community’s desire was to use the grant to address and enhance the transportation backbone of downtown Madera and create a plan that improves the operations, aesthetics and perceptions of the Downtown.

The City received four responses for our RFP:

Fehr & Peers	\$253,765
TJKM Transportation Consultants	\$168,380
Opticos Design, Inc	\$219,400
Mark Thomas & Company, Inc	\$219,349

The proposals were initially reviewed by the Project Executive Team comprised of members from City of Madera Engineering, City of Madera Planning, City of Madera Grants, and the Madera County Transportation Commission.

The proposals were then reviewed by members of the Project Steering Committee. At that meeting, representation was from Darin Camarena Health Centers, Successor Agency to the former Madera Redevelopment Agency, Madera County Economic Development Commission, and the Madera County Transportation Commission.

Both committees recommended Mark Thomas and Company, Inc as the proposal to bring forward to Council for an agreement. The selection of Mark Thomas and Company, Inc was based on a number of factors that included their experience on these types of projects, the approach that best addresses the City’s goals for Downtown and their ability to provide these services within the funding limits of the grant.

FINANCIAL IMPACT:

Funds in the amount of \$272,672 will be received from the Sustainable Communities Caltrans Grant, and \$35,328 is scheduled to be from local funds. The local match represents 11.47% of the total amount. City has received a grant from the Sierra Health Foundation in the amount of \$2,500. This amount will offset a portion of the local match. For similar plans to the TRANS-09 project, the City authorizes an average of 10 per cent for optional services. Staff has lowered the amount due to current project funding and the need to offset the match with local funding.

CONSISTENCY WITH THE VISION MADERA 2025 PLAN:

The Caltrans Sustainable Communities Grant supports the objectives of **Strategy 115** by seeking sufficient economic resources to provide adequate City services, **Strategy 115.3** by seeking and retaining grants, **Strategy 121** by developing a city-wide multi-modal plan and **Strategy 151** by promoting a revitalization of downtown Madera.

ALTERNATIVES:

The grant is set to expire February of 2020. The grant timeline is going to be challenging with current timeframe. The Council may direct other vendors that responded to the grant be considered, but two committees associated with the grant both recommend Mark Thomas and Company Inc.

Staff does not view extending the decision as an alternative.

ATTACHMENTS:

1. Resolution
2. Agreement

ATTACHMENT 1

RESOLUTION NO. 19 - _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF MADERA, CALIFORNIA, APPROVING AN AGREEMENT WITH MARK THOMAS AND COMPANY, INC., IN THE AMOUNT OF \$219,349 FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR STATE ROUTE 145 (YOSEMITE AVENUE) AS DOWNTOWN MAIN STREET (TRANS-09) AND AUTHORIZING OPTIONAL SERVICES UP TO \$10,000 FOR THE CITY OF MADERA, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT

WHEREAS, the City of Madera has identified the *State Route 145 (Yosemite Avenue) as Downtown Main Street Project* ("Project") and the need to validate options; and

WHEREAS, professional engineering services are necessary for completion of the Project; and

WHEREAS, the City of Madera has programmed Sustainable Communities Grant Funds in the 2018/19 Budget for such services; and

WHEREAS, the City of Madera has prepared an agreement for such services with Mark Thomas and Company, Inc., that is on file in the office of the City Clerk of the City of Madera (the "Agreement") and referred to for full particulars.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF MADERA hereby resolves, finds, determines and orders as follows:

1. The above recitals are true and correct.
2. The Agreement for professional engineering services as described above is necessary to carry out the project.
3. The Agreement with Mark Thomas and Company, Inc., is approved for a Basic Fee amount of \$219,349 and \$10,000 for Optional Services as approved by the City Engineer.
4. The Mayor is authorized to execute the agreement on behalf of the City.
5. This resolution is effective immediately upon adoption.

* * * * *

ATTACHMENT 2

ATTACHMENT 1

Standard Professional Services Agreement

&

Consultant Acknowledgment

AGREEMENT WITH MARK THOMAS AND COMPANY, INC. IN THE AMOUNT OF \$219,349 FOR PROFESSIONAL ENGINEERING DESIGN SERVICES FOR STATE ROUTE 145 (YOSEMITE AVENUE) AS DOWNTOWN MAIN STREET (TRANS-09) AND AUTHORIZING OPTIONAL SERVICES UP TO \$10,000 FOR THE CITY OF MADERA

This Agreement made and entered into this 6th day of February, 2019 between the City of Madera, a municipal corporation of the State of California, hereinafter called "CITY", and Mark Thomas and Company, Inc., located in Fresno, CA, hereinafter called "CONSULTANT".

WITNESSETH

WHEREAS, CITY plans to improve transportation efficiencies by reducing congestion, vehicle miles traveled by City residents, reduce greenhouse gas emissions and make it a more attractive destination to live, work and play on the State Route 145 (Yosemite Ave) as Downtown Main Street in Madera, California, hereinafter called "Project"; and

WHEREAS, CITY needs the services of a professional engineering firm to provide professional engineering design services to address and enhance the transportation backbone of the downtown; and

WHEREAS, CONSULTANT is qualified and certified to provide the required professional engineering design services and is knowledgeable of the principals and practices of the industry associated with the creation of a plan that improves the operations, aesthetics and perceptions of the Madera downtown area and

WHEREAS, CITY desires to hire CONSULTANT for such professional engineering design services.

NOW THEREFORE:

The parties hereto mutually agree as follows:

1. SERVICES OF CONSULTANT:

CITY hereby hires CONSULTANT to provide professional engineering design services as set forth herein in connection with the Project. Said work to be

performed pursuant to this agreement is more particularly described in the Scope of Work.

2. SCOPE OF WORK:

CONSULTANT shall provide the professional engineering services as set forth in EXHIBIT A, "Scope of Work", attached hereto and incorporated herein by reference

CONSULTANT accepts full responsibility for the scope of services provided by sub-consultants necessary for delivery of the project. CONSULTANT shall comply with applicable City of Madera design standards and requirements as directed by the CITY and applicable State and Federal requirements.

3. PROGRESS MEETINGS:

CONSULTANT shall communicate and meet with CITY staff at project progress meetings at intervals mutually agreed to between CITY and CONSULTANT to verify, refine and complete the project requirements and review the progress of the project. Such meetings shall be as set forth in the Scope of Work, EXHIBIT A.

4. CITY'S OBLIGATIONS

The CITY shall provide the consultant with the following:

- a. Provide a Project Manager to work with CONSULTANT;
- b. Review all submittals timely;
- c. Pay all fees for permits;

5. COMPENSATION

The basic fee based on the estimated hours of work shown in EXHIBIT B, "Manpower Schedule and Fee Summary", attached hereto and incorporated herein by reference, for the work tasks itemized in the Scope of Work is \$219,349.

City and Consultant agree on the rates shown in EXHIBIT C, "Hourly Rate Schedule". It is understood and agreed by both parties that all expenses incidental to

Consultant's performance of services, including travel expenses, are included in the basic fee shown in EXHIBIT B.

6. PAYMENT:

Payments for all undisputed portions of each invoice as provided for hereunder shall be made within 30 days of receipt and approval of CONSULTANT'S monthly invoices for the work performed specified herein. CONSULTANT'S invoice shall specify the billed hours and hourly rates for each employee classification. The sub-consultants work shall be included on CONSULTANT'S invoice with a copy of the sub-consultant's invoice attached. A report on summary of costs to date for each component of the work shall accompany the invoice. This summary shall also estimate the percentage of the work completed for each component and the balance remaining in each component.

7. EXTRA SERVICES:

CITY agrees to pay CONSULTANT for extra services not contemplated hereunder as set forth in the Scope of Work or for such services as may be specifically requested by CITY through the City Engineer in writing and agreed to by CONSULTANT for an agreed-to fixed fee or hourly rate of compensation or for necessary expenses over that listed in the Budget, provided, however, the City Engineer's authority is limited to expenditures not to exceed the amount of ten thousand dollars (\$10,000).

8. AUDITS AND INSPECTIONS ACCESS:

CONSULTANT shall, upon reasonable notice and at any time during regular business hours, and as often as CITY may deem necessary, make available to the CITY or its authorized representative for examination, all of its books, records and data with respect to matters covered by this Agreement. CONSULTANT shall permit CITY to audit and inspect all invoices, materials, payrolls, records of personnel, conditions of employment, and other data relating to matters covered by this Agreement.

9. **LIABILITY INSURANCE:**

Without limiting Consultant's indemnification of City, and prior to commencement of Work, Consultant shall obtain, provide, and continuously maintain at its own expense during the term of the Agreement, and shall require any and all Subcontractors and Subconsultants of every Tier to obtain and maintain, policies of insurance of the type and amounts described below and in form satisfactory to the City.

Minimum Scope and Limits of Insurance

Consultant shall maintain limits no less than:

- **\$2,000,000 General Liability** (including operations, products and completed operations) per occurrence, \$4,000,000 general aggregate, for bodily injury, personal injury and property damage, including without limitation, blanket contractual liability. Coverage shall be at least as broad as Insurance Services Office (ISO) Commercial General Liability coverage form CG 00 01. General liability policies shall be endorsed using ISO form CG 20 10 that the City and its officers, officials, employees and agents shall be additional insureds under such policies.
- **\$1,000,000 Automobile Liability** combined single limit per accident for bodily injury or property damage at least as broad as ISO Form CA 00 01 for all activities of Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles. Automobile Liability policies shall be endorsed to provide that the City and its officers, officials, employees and agents shall be additional insureds under such policies.
- **Worker's Compensation** as required by the State of California and **\$1,000,000 Employer's Liability** per accident for bodily injury or disease. Consultant shall submit to the City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of the City, its officers, agents, employees, and volunteers.
- **\$1,000,000 Professional Liability (Errors & Omissions)** per claim and in the aggregate. Consultant shall maintain professional liability insurance that insures

against professional errors and omission that may be made in performing the Services to be rendered in connection with this Agreement. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement, and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this Agreement. The cost of such insurance shall be included in Consultant's bid.

Maintenance of Coverage

Consultant shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Work hereunder by Consultant, its agents, representatives, employees, subcontractors or subconsultants as specified in this Agreement.

Proof of Insurance

Consultant shall provide to the City certificates of insurance and endorsements, as required, as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by the City prior to commencement of performance. Current evidence of insurance shall be kept on file with the City at all times during the term of this Agreement. Agency reserves the right to require complete, certified copies of all required insurance policies, at any time.

Acceptable Insurers

All insurance policies shall be issued by an insurance company currently authorized by the Insurance commissioner to transact business of insurance in the State of California, with an assigned policyholders' Rating of A- (or higher) and a Financial Size Category Class VII (or larger), in accordance with the latest edition of Best's Key Rating Guide.

Waiver of Subrogation

All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against the City, its elected or appointed officers, agents, officials, employees, and volunteers, or shall specifically allow Consultant, or others providing insurance evidence in compliance with these specifications, to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against the City and shall require similar written express waivers and insurance clauses from each of its subconsultants or subcontractors.

Enforcement of Contract Provisions (non-estoppel)

Consultant acknowledges and agrees that any actual or alleged failure on the part of the Agency to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City, nor does it waive any rights hereunder.

Specifications not Limiting

Requirements of specific coverage features, or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If Consultant maintains higher limits than the minimums required above, the entity shall be entitled to coverage at the higher limits maintained by Consultant.

Notice of Cancellation

Consultant agrees to oblige its insurance agent or broker and insurers to provide to the City with thirty (30) calendar days notice of cancellation (except for nonpayment for which ten (10) calendar days notice is required) or nonrenewal of coverage for each required coverage.

Self-insured Retentions

Any self-insured retentions must be declared to and approved by the City. The City reserves the right to require that self-insured retentions be eliminated, lowered or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by the City's Risk Manager.

Timely Notice of Claims

Consultant shall give the City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional Insurance

Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgement may be necessary for its proper protection and prosecution of the Work.

10. OWNERSHIP OF DOCUMENTS:

All original papers, documents, reports, drawings and other work product of CONSULTANT are instruments of service. All reports and legal documents shall include the professional's registration number and be stamped, signed and dated. All instruments of service shall, upon payment in full to CONSULTANT, become the property of the City whether the project for which they are prepared is executed or not. CONSULTANT shall be permitted to retain copies, including reproducible copies, of the instruments of service for information and reference. The instruments of service shall not be used by the CONSULTANT on other projects, except by agreement in writing by the City. In the event the City reuses such instruments of service, CONSULTANT shall be released and held harmless by the City from any and all liability, including legal costs and attorneys' fees, with respect to the reuse of such instruments of service.

Reuse of documents for any purpose other than as intended under this Agreement shall be at CITY'S sole risk. CITY shall indemnify CONSULTANT for any damages incurred as a result of such reuse, including use of incomplete documents.

11. TIME OF COMPLETION:

A. Based on an agreed upon Notice to Proceed date, CONSULTANT shall complete the work as shown in EXHIBIT D, "Project Timeline."

B. CONSULTANT shall not be held responsible for delays caused by CITY review or by reasons beyond CONSULTANT'S control. Also, CONSULTANT shall not stop his work, including work unrelated to any extra services request, unless it can be shown that the project work cannot proceed while a claim or request for extra services is being evaluated.

C. Time is of the essence in the completion of the services covered by this Agreement. Failure of CONSULTANT to comply with the above time schedule by more than fourteen (14) calendar days, unless the delay is not attributable to CONSULTANT or is attributable to CITY, is sufficient cause to terminate this Agreement, at the option of CITY, in accordance with Section 13.

D. CONSULTANT shall complete all services required under this Agreement and this Agreement shall expire on December 31, 2020, unless extended by mutual agreement.

12. TERMINATION OF AGREEMENT:

A. This agreement may be terminated at any time by either party upon fifteen (15) calendar days written notice. In the event the Agreement is terminated by either party, CONSULTANT shall be compensated for services performed to the date of termination based upon the compensation rates and subject to the maximum amounts payable agreed to together with such additional services performed after termination which are authorized by the CITY representative to wind up the work performed to date of termination.

B. CITY may immediately suspend or terminate this Agreement in whole or in part by written notice where, in the determination of CITY, there is:

1. An illegal use of funds by CONSULTANT;
2. A failure by CONSULTANT to comply with any material term of this Agreement;
3. A substantially incorrect or incomplete report submitted by CONSULTANT to CITY.

In no event shall any payment by CITY or acceptance by CONSULTANT constitute a waiver by such party of any breach of this Agreement or any default which may then exist on the part of either party. Neither shall such payment impair or prejudice any remedy available to either party with respect to such breach or default. CITY shall have the right to demand of CONSULTANT the repayment to CITY of any funds disbursed to CONSULTANT under this Agreement which, as determined by the appropriate court or arbitrator, were not expended in accordance with the terms of this Agreement.

13. APPROVAL:

CITY will give reasonably prompt consideration to all matters submitted by CONSULTANT for approval to the end that there will be no significant delays in CONSULTANT'S program of work. An approval, authorization or request to CONSULTANT given by CITY will only be binding upon CITY under the terms of this Agreement if in writing and signed on behalf of CITY by a CITY representative or designee.

14. HOLD HARMLESS:

Indemnity for Professional Liability: When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend, and hold harmless Agency and any and all of its officials, employees and agents from and against any and all losses, liabilities, damages, costs, and expenses, including legal counsel's fees and costs but only to the extent the Consultant (and its Subconsultants) are responsible for such damages,

liabilities and costs on a comparative basis of fault between the Consultant (and its Subconsultants) and the Agency in the performance of professional services under this agreement. Consultant shall not be obligated to defend or indemnify Agency for the Agency's own negligence or for the negligence of others.

Indemnity for Other Than Professional Liability: Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend, and hold harmless Agency, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or Agency for which Consultant is legally liable, including, but not limited to, officers, agents, employees, or subcontractors of Consultant

15. RESPONSIBILITY FOR OTHERS:

CONSULTANT shall be responsible to CITY for its services and the services of its sub consultants. CONSULTANT shall not be responsible for the acts or omissions of other parties engaged by CITY nor for their construction means, methods, techniques, sequences, or procedures, or their health and safety precautions and programs.

16. PROFESSIONAL RESPONSIBILITY:

CONSULTANT shall be obligated to comply with applicable standards of professional care in the performance of the Services. CONSULTANT recognizes that opinions relating to environmental, geologic, and geotechnical conditions are based on limited data and that actual conditions may vary from those encountered at the times and locations where the data are obtained, despite the use of due professional care.

17. PARTIES BOUND BY AGREEMENT:

This Agreement shall be binding upon CITY, CONSULTANT, and their successors in interest, legal representatives, executors, administrators and assigns with respect to all covenants as set forth herein. CONSULTANT shall not subcontract, assign, or transfer any of the work except as otherwise provided for in this agreement.

18. COMPLETE AGREEMENT OF PARTIES:

This Agreement, including attachments incorporated herein by reference, represents the entire Agreement and understanding between the parties. Any modifications of this Agreement shall be in writing and signed by authorized representatives of the parties. One or more waivers of any term, condition or covenant by either party shall not be construed as a waiver of any other term, condition or covenant.

19. ASSIGNMENT WITH APPROVAL:

It is understood that neither party shall assign, sublet, subcontract or transfer its rights or obligation under this Agreement without the prior express, written consent of the other party.

20. INDEPENDENT CONTRACTOR:

In performance of the work, duties and obligations assumed by CONSULTANT under this Agreement, it is mutually understood and agreed that CONSULTANT, including any and all of CONSULTANT'S officers, agents and employees will, at all times, be acting and performing as an independent contractor, and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venture, partner or associate of CITY. Furthermore, CITY shall have no right to control or supervise or direct the manner or method by which CONSULTANT shall perform its work and function. However, CITY shall retain the right to administer this Agreement so as to verify that CONSULTANT is performing its obligations in accordance with the terms and conditions hereof. CONSULTANT and CITY shall comply with all applicable

provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over the subject matter hereof.

Because of its status as an independent contractor, CONSULTANT shall have absolutely no right to employment rights and benefits available to CITY employees. CONSULTANT shall be solely liable and responsible for providing to, or on behalf of, its employees all legally required employee to others unrelated to CITY or to this Agreement.

21. GOVERNING LAW:

Any controversy or claim arising out of, or relating to, this Agreement which cannot be amicably settled without court action shall be litigated either in the appropriate State court for Madera County, California, or as appropriate in the U. S. District Court for the Eastern District of California, located in Fresno County. The rights and obligations of the parties and all interpretations and performance of this Agreement shall be governed in all respects by the laws of the State of California.

22. AMENDMENTS:

Any changes to this Agreement requested either by CITY or CONSULTANT may only be affected if mutually agreed upon in writing by duly authorized representatives of the parties hereto. This Agreement shall not be modified or amended or any rights of a party to it waived except by such in writing.

23. COMPLIANCE WITH LAWS AND WAGE RATES:

CONSULTANT shall comply with all Federal, State, and local laws, ordinances, regulations and provisions applicable in the performance of CONSULTANT'S services. CONSULTANT may use professional practices and standards regarding the interpretation of these laws.

Wherever reference is made in this Agreement to standards or codes in accordance with which work is to be performed or tested, the edition or revision of the standards or codes current on the effective date of this Agreement shall apply, unless otherwise expressly stated.

24. CONSULTANT 'S LEGAL AUTHORITY:

Each individual executing or attesting this Agreement on behalf of CONSULTANT hereby covenants and represents: (i) that he or she is duly authorized to execute or attest and deliver this Agreement on behalf of such corporation in accordance with a duly adopted resolution of the corporation's board of directors and in accordance with such corporation's articles of incorporation or charter and by-laws; (ii) that this Agreement is binding upon such corporation; and (iii) that CONSULTANT is a duly organized and legally existing corporation in good standing in the State of California.

25. NOTICES:

Any and all notices or other communications required or permitted by this Agreement or by law to be served on or given to either party to this Agreement by the other party shall be in writing, and shall be deemed duly served and given when personally delivered to the party to whom it is directed or any managing employee or that party or, in lieu of personal service, when deposited in the United States mail, first class postage prepaid, addressed as follows:

CITY OF MADERA
Engineering Division
205 W. 4th Street
Madera, CA 93637

CONSULTANT
Mark Thomas and Company, Inc
7571 N. Remington Ave. Ste 102
Fresno, Ca 93711

26. SOLE AGREEMENT:

This instrument constitutes the sole and only agreement between CONSULTANT and CITY respecting the Project and correctly sets the obligations of the CONSULTANT and CITY to each other as of this date. Any agreements or representations respecting the above project, not expressly set forth in this instrument are null and void.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written.

* * * * *

CITY OF MADERA

By: _____
Andrew J. Medellin, Mayor

CONSULTING FIRM

By: _____
Mark Thomas and Company, Inc

94-1451490

Taxpayer I.D. Number

APPROVED AS TO FORM:

By: _____
Brent Richardson, City Attorney

ATTEST:

By: _____
Sonia Alvarez, City Clerk

EXHIBIT A



SCOPE OF WORK-SR 145 (YOSEMITE AVENUE) AS MAIN STREET

TASK 1. DATA COLLECTION AND IDENTIFY EXISTING CONDITIONS

Task 1.1 Meetings

Mark Thomas management approach includes Project Development Team (PDT) meetings with the City of Madera and other agencies/organizations deemed appropriate by the City Project Manager. The meetings will be centered around key project milestones.

Mark Thomas will take the lead in Project Development Team (PDT) meetings. This work includes preparation of meeting agenda in consultation with City's Project Manager, distribution of approved meeting agenda, arrangement of attendance of meeting participants, and preparation and distribution of meeting minutes, including recap of actions to be taken prior to the next meeting. This scope assumes a total of 6 Client meetings and 6 PDT meetings

The following meetings are anticipated:

- 1.1.1 Kick-off
- 1.1.2 Client Meetings
- 1.1.3 PDT Meetings

Task 1.2 Background Research and Data Gathering

The Mark Thomas team will review and assess existing plans from the City of Madera, MCTC, Caltrans, and other sources, conduct field reconnaissance, gather existing conditions and background data by identifying opportunities and constraints as well as standards that should be used to guide preparation of the plan.

The Mark Thomas team will develop google level base maps based on available data, review environmental constraints, land uses, socioeconomic conditions including population projections, employment, commuting characteristics, transportation modes, green space and open space planning, public safety, air quality, traffic calming, and housing. Review existing and planned developments impacting the project area.

Through on-site reconnaissance, aerial maps, and recently completed studies and plans, identify locations of existing facilities such as pedestrian and bicycle infrastructure, bus stops, and parking locations. Identify right of way, sight distances and obstructions, on street parking restrictions, transit circulation, and school circulation.

EXHIBIT A



TASK 2. REVIEW AND APPROVAL OF EXISTING CONDITIONS REPORT

Task 1.1 Safety Analysis

The Mark Thomas team will review safety data along the corridor and identify common collision types, severities and hot spot locations are discovered. A prioritization of segments and intersections will be developed by analyzing metrics, which includes crash rate, total number of collisions, and Life Benefit dollar amount. The Mark Thomas team will identify appropriate countermeasures to mitigate common collision types. Finally, collision severity and benefit/cost ratios will be evaluated.

Task 1.2 Prepare Draft Existing Conditions, Issues and Opportunities Report

Mark Thomas will prepare an existing conditions summary report and annotated list of studies and plans to be incorporated into the Plan. The report will also include an identification of the issues, opportunities and gaps to be addressed through the Plan. This report will establish the framework and technical analysis that will form the foundation for the Plan development that will be used to engage the public in the next phases of the planning process.

Task 1.3 Prepare Final Existing Conditions, Issues and Opportunities Report

Mark Thomas will revise the existing conditions summary report based on feedback from the Task 1.2.

DELIVERABLE
• <i>Meeting Notes (6)</i>
• <i>Safety Analysis Memo</i>
• <i>Existing Conditions Report</i>

TASK 3. PUBLIC PARTICIPATION AND OUTREACH PLAN (PPOP)

Task 3.1 Public Outreach Workshops and Stakeholder Outreach

The key to a successful outreach and engagement program is the development of a Public Participation and Outreach Plan (PPOP) containing strategies and tactics to actively engage and inform key stakeholders and community residents in the planning process.

The Rios Company will draft a PPOP for the SR 145 (Yosemite Avenue) as Main Street Project to outline a comprehensive strategy that seeks to ensure community stakeholders and residents are well engaged and informed about the project. Also, to receive effective input from the public once they have an understanding of the issues that surround the project. The PPOP will be in compliance with all state and federal regulations.

The Plan will be drafted in coordination with the City and be based on an outline developed during the first Steering Committee Kick-off Meeting. The Plan will at a minimum include:

EXHIBIT A



- Coordination and facilitation of two (2) community workshop meetings.
- An outreach timeline, budget, and process to identify and engage city residents as well as key stakeholders, including agencies and organizations, for the purpose of providing input on potential project design issues and local needs.
- A communication strategy to reach the desired populations which has a consistent, unified theme and message to communicate to the target audiences identified in the proposal.
- Information and education provided to the target audiences, particularly traditionally underrepresented and hard-to-reach populations such as the elderly, monolingual Spanish speakers, and transportation disadvantaged to encourage their participation in the public review phase.

The Rios Company will work with City to develop a network of contacts and extensive database to compile a comprehensive list of stakeholders representing a variety of public interests and broad segments of the population in the City.

A database of contacts will be created and continuously updated to serve as a resource for project activities. The data base will be available in electronic and hard copy format. The Plan's initial target stakeholders will include staff managers and residents from selected sectors of the community.

One of the first key tasks in developing the PPOP is to identify target audiences. Various stakeholders will be continuously identified that represent a variety of public interests. This process will ensure that every effort will be made to involve those citizens and/or interest groups that accurately represent the full range of issues and opinions.

Task 3.2 Public Participation Events

Community workshops/public meetings should serve to educate and inform the public about the SR 145 (Yosemite Avenue) as Main Street Master Plan. Extensive public outreach activities should motivate public interest in the project and lead to greater attendance and involvement at the public meetings. This tactic provides a useful opportunity for stakeholders and the general public to submit formal, written or oral comments on issues surrounding the planning activities. It also provides an opportunity for the project team to learn of public needs and opinions on various issues. The public meetings will also be for the benefit of the Project Team who will have the opportunity to actively engage the community in discussions about traffic safety improvements and how the proposed street design might impact stakeholders.

The Consultant Team will conduct a walking tour/community workshop to introduce the project to the public, define project parameters, inform the community of project opportunities and constraints, and encourage attendance at community meetings. A second workshop will be conducted once the project team has collected sufficient data and developed preliminary concept for the project design.

Logistics and Coordination of Community/Stakeholder Meetings

The community workshops and stakeholder meetings will be held at centrally accessible venues at which community members, property owners, businesses and other organizations will have an opportunity to express their views, concerns and identify potential problems caused by the proposed project design.

EXHIBIT A



The Rios Company will handle the logistics of overall preparation and dissemination of announcements and flyers for both workshops; identify organizations to target; maintain a database; and schedule appointments to speak and present to groups, organizations, and gathering places about the upcoming workshops. Different types of visual aids will be created and used in public presentations.

The general public meetings will be held at familiar and convenient locations. They will be held in the evening, if necessary (after 5 pm), to accommodate community members' work schedules and at locations that are in full compliance with the Americans with Disabilities Act of 1990. The meeting spaces may include community centers, schools, churches or a local restaurant with meeting capacity that are well known and have ample public parking.

To the extent feasible, all meetings will be promoted through traditional English and ethnic media outlets (print, radio, TV), local organization newsletters and websites, email notifications and flyers. Additionally, email blasts, PSAs and public affairs shows will be considered as ways to reach the target populations.

Professionals will be on hand to provide interpreting services for monolingual Spanish and other languages as needed. Where appropriate, collateral materials with information about the project will be made available in English, Spanish and other languages as needed. Comment cards/evaluation forms in the appropriate languages will be available for participants to provide written feedback. Sign-in sheets will be used to track attendees at all meetings.

Additional logistics for the meetings and events could include, but not limited to: planning and coordination of site/facility logistics, catering, room layout/arrangements, audio/visual equipment and registration; assisting with event correspondence and communications notices (letters, emails, e-blasts, etc.); identifying and recruiting participants/attendees; managing communications with participants/attendees; and identifying, developing and maintaining a database of contacts.

One-on-One and Small Group Contacts

To ensure a high level of inclusiveness, The Rios Company will employ one-on-one and small group contact to effectively target diverse ethnic communities, including monolingual Latino/Hispanic populations who typically do not actively participate in public meetings. Trusted messengers, respected leaders and organizations in low-income minority communities who have a relationship with residents will be engaged. Trusted messengers can assist in communicating with these groups in a non-threatening environment that facilitates a useful exchange of information. This strategy is an effective method for communicating with hard to reach stakeholders and members of the community.

Business Outreach

Every effort will be made to keep interested businesses informed of the project activity, including public meetings and project schedules. Direct one-on-one meetings will be held with all businesses along the impacted route.

Cooperative partnerships may be established with each of the businesses identified to post information, distribute flyers or in some appropriate way use their facility to reach customers to distribute information regarding the project. Some meetings for businesses could be held in the morning to accommodate the schedule of the businesses. We learned from similar projects that most businesses preferred to meet in the

EXHIBIT A



morning starting around 8:30 am and ending no later than 10:30 am. Wednesday was a preferred day to meet.

Informational Material/Project Flyers

The Rios Company will develop culturally and linguistically appropriate flyers, media advisories and/or promotional materials to notify the public of upcoming workshops and encourage participation. Items such as flyers will be posted at locations frequented by the public. A flyer will be developed that gives an overview of the project and its purpose, contact information, and public/community meeting details. Translations will be provided for Spanish and other languages as needed.

Flyers will be distributed to the City Council, Planning Commission, School Board, Parks and Recreation, Chamber of Commerce, and local civic and community-based organizations to name a few. Flyers will be distributed at all above-mentioned meetings, local schools, City government offices, and the City Library.

PSAs/Media Relations

Relationships with the local media, Madera Tribune and Madera Record, will be cultivated to generate publicity for the project. Special methods of targeting the non-English speaking audience will be implemented by accessing ethnic media outlets, in particular, Spanish language media. The following media tools could be utilized:

- Public Meeting Notices
- News Releases
- Public Service Announcements

Local media outlets tend to have a vested interest in the community they serve. The most credible means to reach and motivate an audience is through a trusted and credible messenger. By using appropriate outreach efforts, community publications and media vehicles to deliver the message, a level of comfort is fostered because people expect to receive relevant messages through these outlets. In addition, a public affairs campaign can be designed, utilizing appropriate community media vehicles to raise awareness community-wide. Media advisories for upcoming meetings will be sent electronically to the press for publication in community calendars, across print, television and online media.

Electronic Website and Social Media

In conjunction with the City, project information material suitable for posting on the Madera Tribune and Madera Record, an on-line news website, the City's website and Facebook site and other appropriate online sites will be utilized. The material will be kept up to date and relevant to inform the public in real-time regarding the project process and timeline.

The Rios Company will also create digital marketing materials, and working with other agencies and organizations, distribute to various community listservs. Email communication and telephone follow-up will be used to notify stakeholders, partnering agencies and organizations about upcoming public meetings and will reference the various digital marketing mediums for further information.

EXHIBIT A



The appropriate websites will be used as the primary repositories of project information for the public. They will house information about public meetings, the goals and timeline of the plan phase, general contact information, digital versions of collateral and media advisories, and link the websites to social media to distribute information about upcoming meetings.

DELIVERABLE
<ul style="list-style-type: none">• <i>Public Outreach Workshops and Stakeholder Interview (2 meetings total)</i>
<ul style="list-style-type: none">• <i>Summary Notes from Public Participation Events (2 meetings)</i>

TASK 4. SR 145 (YOSEMITE AVENUE) AS MAIN STREET PLAN

Task 4.1 Conceptual Design Alternatives

Mark Thomas will prepare conceptual design alternatives for transforming SR 145 (Yosemite Avenue) and downtown Madera into a Complete Streets corridor inclusive of, and or in coordination with, Caltrans Operational Improvements. Alternatives will be based upon existing conditions and community input. Consultant will use before and after visualizations and renderings of the proposed alternatives to clearly communicate the impacts of new facilities and develop consensus around desired outcomes. Alternatives seek to improve facilities to enhance multimodal options for residents and business patrons within the project area.

Mark Thomas will develop multimodal and streetscape Design Guidelines identifying and incorporating community character and streetscapes. This will build upon Madera's Vision 2025. All alternatives will be presented for Steering Committee and community feedback.

Complete Streets and Safe Mobility Plan

Mark Thomas shall incorporate the feedback of the Steering Committee and the community on concept alternatives with facilitation of community consensus for the preferred scenario identified within the Plan. The Plan is to develop a report describing complete streets deficiencies, safety issues, and recommended improvements with a prioritized listing if projects. The Plan should include the following:

Establish conceptual designs for improvements to:

- Provide improved facilities for all users and make connections to existing and planned operational improvements.
- Demonstrate how complete streets principles can be applied around downtown Madera.
- Improve safety for all users and reduce vehicle speeds.
- Promote active living.
- Utilize graphs, tables, figures, and photos, to convey the results of the analysis and prioritization recommendations.
- Enhance and protect the recent investments along SR 145.
- Provide recommended policies for the City of Susanville consideration.

EXHIBIT A



DELIVERABLE
<ul style="list-style-type: none">• <i>Conceptual Design Alternatives (2)</i>
<ul style="list-style-type: none">• <i>Draft Complete Streets and Safe Mobility Plans</i>

Task 4.2 Prepare Draft Report

Mark Thomas will prepare a Administrative Draft Main Street Plan incorporating concepts from prior tasks, including at a minimum:

1. Goals and Objectives
2. Existing Conditions: Analysis of existing conditions, land use, plans, safety data, studies, etc.
3. Analysis of future conditions- Population and employment growth, traffic, land use, attractors, recreation, etc.
4. Summary of Public Outreach
5. Recommended Policies
6. Complete Streets Conceptual Designs and Design Guidelines
7. Implementation/Next Steps and Financial Plan including project prioritization process and funding strategy

The drafts will be reviewed by the City and Steering Committee and the plans will then be revised and finalized to go before the public for review and comment.

Task 4.2.1 Public Review Draft Plan

The Mark Thomas team will incorporate feedback/comments and revise the administrative draft plan into a public review draft. The draft will be released to the public in conjunction with the final round of public workshops for review and feedback. The Consultant team will present the Public Draft Plan to the City Council.

Mark Thomas will provide 15 hard copies of the Draft Plan for distribution to the Project Team, City Council, and MCTC Board.

Task 4.2.2 Implementation

Mark Thomas will develop a list of programs and projects; identifying next steps needed to implement the Plan. Preliminary costs estimates will be developed for proposed projects and or programs.

Project Prioritization

This portion of the Plan will lay out the strategy for implementing the projects and programs. The Mark Thomas team, with input from the Steering Committee, will develop a project evaluation strategy including scoring criteria and ranking. Priority projects will represent the projects and programs intended for near-term implementation.

EXHIBIT A



The intent of an evaluation strategy is to identify achievable, priority projects for near-term implementation as well as projects for mid- and longer-term implementation. In order to do so, evaluation criteria needs to be developed to measure how strongly a project meets the Plan’s goals and policies as well as how well it adheres to best practices.

Financial Plan

Implementation of the projects and programs identified will take a significant amount of funding and time to implement. For the prioritized project list, develop planning level cost assumptions that will be used to determine project cost estimates. The financial plan will also include a funding strategy of potential funding sources and mechanisms.

DELIVERABLE
<ul style="list-style-type: none">• <i>Administrative Draft Master Plan</i>
<ul style="list-style-type: none">• <i>Draft Master Plan</i>

Task 4.3 Final Plan

The Mark Thomas team will incorporate feedback for the public, City of Madera, and MCTC into a Final Plan. The Consultant will provide 1 CD or thumb drive of all final deliverables and 15 hard copies of the Final Plan for Project Team, City Council, and MCTC Board.

Task 4.4 Prepare Final Plan

Based on feedback from the City, Steering Committee, and community, Mark Thomas team will revise and finalize the plan and submitted to the City for adoption.

DELIVERABLE
<i>Final Plan (1 CD of all final deliverables and 15 hard copies)</i>
<i>Presentation materials</i>

Assumptions and Exclusions:

- No surveying or mapping is included with this scope of work.
- No detailed designs are included with this scope.
- No economic analysis will be conducted with this scope of work.
- No grant applications will be prepared with this scope of work.

EXHIBIT B

COST PROPOSAL FOR PROJECT SCOPE: State Route 145 (Yosemite Avenue) as Main Street

	Mark Thomas											Subconsultants			TOTAL COST		
	Engineering				Landscape Architecture			Project Support				Total Hours	Total MT Cost	The Rios Company		JLB Traffic	Sub Mark-Up 5%
	Engineering Manager	Project Manager	Design Engineer II	Design Engineer I	Sr. LAUD Division Manager	Sr. Project Landscape Architect	Landscape Designer	Sr. Funding Specialist	Project Coordinator	Sr. Graphic Designer							
	\$258	\$177	\$116	\$93	\$229	\$132	\$89	\$155	\$89	\$106							
1.0 DATA COLLECTION/IDENTIFY EXISTING CONDITIONS																	
1.1 Meetings									16			16	\$1,424			\$0	\$1,424
1.1.1 Kick-off		6			6							12	\$2,922			\$0	\$2,922
1.1.2 Client Meetings		12		16	12							40	\$7,700			\$0	\$7,700
1.1.3 PDT Meetings		12			12							24	\$5,844			\$0	\$5,844
1.2 Background Research and Data Gathering				16		16						32	\$3,968			\$0	\$3,968
Subtotal Phase 1	30	0	32	0	30	16	0	0	16	0	124	\$21,858	\$0	\$0	\$0	\$21,858	
2.0 REVIEW AND APPROVAL OF EXISTING CONDITIONS REPORTS																	
2.1 Safety Analysis				8	16							24	\$2,416		1,123	\$56	\$3,595
2.2 Draft Existing Conditions, Issues, and Opportunities Report	2	10	40	10	8	40	40					150	\$18,528		814	\$41	\$19,383
2.3 Final Existing Conditions, Issues, and Opportunities Report	2	4	20		4	20	20					70	\$6,880			\$0	\$6,880
Subtotal Phase 2	4	14	68	26	12	60	60	0	0	0	244	\$29,824	0	1937	96,85	31857,85	
3.0 PUBLIC PARTICIPATION AND OUTREACH PLAN (PPOP)																	
3.1 Prepare PPOP	2											2	\$516	4,825		\$241	\$5,582
3.2 Outreach												0	\$0				\$0
3.2.1 Press Advisories/Media Materials												0	\$0	1,250			\$1,250
3.2.2 Social Media Communication Tools												0	\$0	2,600			\$2,600
3.2.3 Creative/Printing (English/Spanish)												0	\$0	2,150			\$2,150
3.2.4 Cultural Brokes												0	\$0	6,250			\$6,250
3.3 Public Outreach Workshops												0	\$0			\$0	\$0
3.3.1 Public Workshop #1 (Walking Tour)	8				8							16	\$3,896	8,500		\$425	\$12,821
3.3.2 Public Workshop #2 (Presentation of Alternatives)	8				8							16	\$3,896	8,500		\$425	\$12,821
3.3.3 Public Workshop #3 (Presentation of Report for Public Comment)	8				8							16	\$3,896	8,500		\$425	\$12,821
Subtotal Phase 3	26	0	0	0	24	0	0	0	0	0	50	\$12,204	\$42,575	\$0	\$1,516	\$56,295	
4.0 SR 145 (YOSEMITE AVENUE) as MAIN STREET PLAN																	
4.1 Develop Conceptual Alternatives	8	16	80	90	8	100	100					462	\$52,838		1,104	\$55	\$53,997
4.2 Prepare Draft Report												0	\$0			\$0	\$0
4.2.1 Draft Report	8		40	40	16	40						144	\$19,368			\$0	\$19,368
4.2.2 Implementation and Financial Plan	8							40				48	\$8,264	1,104	\$55		\$9,423
4.3 Prepare Final Report	8		40	40	16							104	\$14,088			\$0	\$14,088
Subtotal Phase 4	32	16	160	170	40	140	100	40	0	60	758	\$94,558	\$0	\$2,208	\$110	\$96,876	
TOTAL HOURS	92	30	260	196	106	216	160	40	16	60	1176						
Anticipated Salary Increases													\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS												\$6,961	\$5,500				\$12,461
TOTAL COST	\$23,736	\$5,310	\$30,160	\$18,228	\$24,274	\$28,512	\$14,240	\$6,200	\$1,424	\$6,360		\$165,405	\$48,075	\$4,145	\$1,724	\$219,349	

Exhibit C - Hourly Rate
EXHIBIT A
Mark Thomas & Company, Inc. Rate Schedule

Expires June 30, 2019*

HOURLY CHARGE RATES
Engineering Services

Sr. Principal	\$387
Principal	\$358
Sr. Engineering Manager	\$302
Engineering Manager	\$258
Practice Area Leader	\$258
Sr. Project Manager	\$216
Sr. Technical Lead	\$216
Project Manager	\$177
Technical Lead	\$177
Sr. Project Engineer	\$152
Sr. Technical Engineer	\$152
Project Engineer	\$133
Design Engineer II	\$116
Design Engineer I	\$93
Sr. Technician	\$112
Technician	\$83
Intern	\$54

Survey Services

Sr. Survey Manager	\$203
Survey Manager	\$172
Sr. Project Surveyor	\$156
Project Surveyor	\$141
Sr. Surveyor	\$120
Surveyor	\$99
Lead Survey Technician	\$129
Sr. Survey Technician	\$107
Survey Technician	\$77
Survey Intern	\$53
Single Chief	\$131
Single Chainman	\$109
Apprentice	\$77
1 Person Field Crew	\$130
2 Person Field Crew	\$255
3 Person Field Crew	\$340

Urban Planning/Landscape Architecture Services

Sr. LAUD Division Manager	\$229
LAUD Division Manager	\$209
Sr. LAUD Project Manager	\$182
LAUD Project Manager	\$162
Landscape Architect II	\$132
Landscape Architect I	\$97
Landscape Designer II	\$89
Landscape Designer I	\$66
Intern	\$54

Project Support/Coordination Services

Sr. Project Accountant	\$118
Project Accountant	\$94
Sr. Project Coordinator	\$113
Project Coordinator	\$89
Sr. Project Assistant	\$86
Project Assistant	\$60
Sr. Technical Writer	\$97
Technical Writer	\$62
Sr. Graphic Designer	\$106
Graphic Designer	\$76

District Management Services

Deputy District Manager	\$225
Sr. Inspector	\$113
Inspector	\$82

Grant Writing Services

Sr. Funding Specialist	\$155
Funding Specialist	\$125

Construction Management Services

Resident Engineer	\$215
Construction Inspector	\$145

Special Services

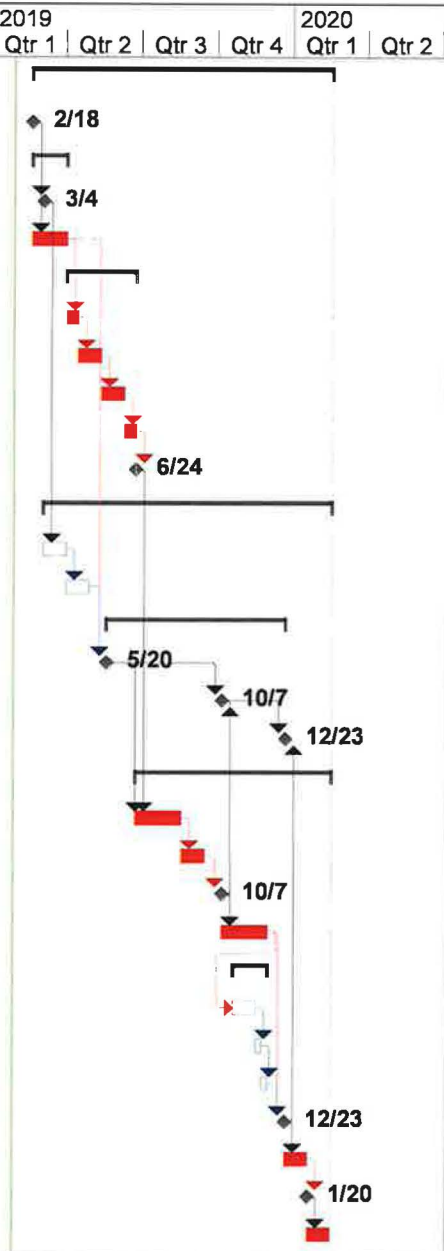
Expert Witness	\$405
Strategic Consulting	\$405

OTHER DIRECT COSTS
Reimbursables including, but not limited to:

Reproductions, Filing Fees and Field Expenses	Cost Plus 5%
Mileage	Per IRS Rate
Outside Consultant Fees	Cost Plus 5%

**State Route 145 (Yosemite Avenue) as
Downtown Main Street
Exhibit D - Project Timeline**

ID	Task Name	Duration	Start	Finish	2019		2020	
					Qtr 3	Qtr 4	Qtr 1	Qtr 2
1	SR 145 (Yosemite Avenue) as Downtown Main Street	260 days	Mon 2/18/19	Mon 2/17/20				
2	Notice to Proceed	0 days	Mon 2/18/19	Mon 2/18/19				
3	Task 1 - Data Collection/Identify Existing Conditions	30 days	Tue 2/19/19	Mon 4/1/19				
4	Project Kick Off and Staff Coordination	0 days	Mon 3/4/19	Mon 3/4/19				
5	Background Research and Data Gathering	6 wks	Tue 2/19/19	Mon 4/1/19				
6	Task 2 - Review and Approval of Existing Conditions Reports	60 days	Tue 4/2/19	Mon 6/24/19				
7	Safety Analysis	2 wks	Tue 4/2/19	Mon 4/15/19				
8	Prepare Draft Existing Conditions, Issues and Opportunities Report	4 wks	Tue 4/16/19	Mon 5/13/19				
9	Review Draft Existing Conditions Report	4 wks	Tue 5/14/19	Mon 6/10/19				
10	Revise Existing Conditions Report for Final Submittal	2 wks	Tue 6/11/19	Mon 6/24/19				
11	Submit Final Existing Conditions Report	0 wks	Mon 6/24/19	Mon 6/24/19				
12	Task 3 - Public Participation and Outreach Plan (PPOP)	250 days	Tue 3/5/19	Mon 2/17/20				
13	Prepare PPOP	4 wks	Tue 3/5/19	Mon 4/1/19				
14	Review/Approve PPOP	4 wks	Tue 4/2/19	Mon 4/29/19				
15	Public Outreach Workshops	155 days	Mon 5/20/19	Mon 12/23/19				
16	Public Workshop #1 (Walking Tour)	0 days	Mon 5/20/19	Mon 5/20/19				
17	Public Workshop #2 (Presentation of Alternatives)	0 days	Mon 10/7/19	Mon 10/7/19				
18	Public Workshop #3 (Presentation of Report of Public Comment)	0 days	Mon 12/23/19	Mon 12/23/19				
19	Task 4 - SR 145 (Yosemite Avenue) as Main Street Plan	170 days	Tue 6/25/19	Mon 2/17/20				
20	Develop Conceptual Design Alternatives	8 wks	Tue 6/25/19	Mon 8/19/19				
21	Review Conceptual Design Alternatives	4 wks	Tue 8/20/19	Mon 9/16/19				
22	Present Alternatives to Public	0 days	Mon 10/7/19	Mon 10/7/19				
23	Prepare Draft Report	8 wks	Tue 10/8/19	Mon 12/2/19				
24	Implementation and Financial Plan	30 days	Tue 10/22/19	Mon 12/2/19				
25	Recommended Projects and Programs	4 wks	Tue 10/22/19	Mon 11/18/19				
26	Project Prioritization	1 wk	Tue 11/19/19	Mon 11/25/19				
27	Financial Plan	1 wk	Tue 11/26/19	Mon 12/2/19				
28	Present Draft Report for Public Review/Comment	0 days	Mon 12/23/19	Mon 12/23/19				
29	Prepare Final Report	4 wks	Tue 12/24/19	Mon 1/20/20				
30	Submit for Caltrans Review/Approval	0 days	Mon 1/20/20	Mon 1/20/20				
31	Prepare Final Report for City Council Review/Approval	4 wks	Tue 1/21/20	Mon 2/17/20				



Project: SR 145 (Yosemite Avenue)
Date: Tue 1/29/19

Task Summary Critical

Milestone Project Summary