

City of Madera ADA Advisory Council  
City Hall Council Chambers, 205 W. 4<sup>th</sup> Street  
Madera, CA 93637

**REGULAR MEETING AGENDA**

January 17, 2017, 2:00 p.m.

The meeting room is accessible to physically disabled persons. Requests for accommodation (assistive listening devices, interpreters, or language translators, etc.) should be made at least seventy-two (72) hours before the meeting to Diana Rosas at (559) 661-5401 or [drosas@cityofmadera.com](mailto:drosas@cityofmadera.com).

Any writing related to an agenda item for the open session of this meeting distributed to the ADA Advisory Council less than 72 hours before this meeting is available for inspection at the City of Madera Human Resources Department, 205 West 4<sup>th</sup> Street, Madera, California 93637 during normal business hours.

Roll Call

Dennis Smith – Chair  
Dana DeFranco – Vice-Chair  
Cynthia Ortegon  
DJ Becker  
Emmanuel Gomez  
Tim Riche

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of November 15, 2016
2. Discussion on public outreach options for the ADA Advisory Council-Wendy Silva
3. Update on Coordinating a Discussion with the Madera Post Office on Accessibility Concerns- Dennis Smith
4. Oral reports by Staff and Advisory Board Members

## Adjournment

Next Regular Meeting of the Madera ADA Advisory Council will be Tuesday, February 21, 2017 at 2:00 p.m. in the City Hall Council Chambers.

I, Diana Rosas, Human Resources Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of January 17, 2017, near the front entrances of City Hall no later than 5:00 p.m. on January 13, 2017.

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Diana Rosas, HR Technician II

Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council  
City Council Chambers, 205 W. 4<sup>th</sup> Street  
Madera, CA 93637

**REGULAR MEETING MINUTES**

November 15, 2016, 2:00 p.m.

A regular meeting of the Madera ADA Advisory Committee was scheduled for 2:00 p.m. on Tuesday, November 15, 2016, in the City Council Chambers.

ROLL CALL:

**PRESENT:**

Dennis Smith, Chair  
Emmanuel Gomez  
Cynthia Ortegon  
DJ Becker

**Staff**  
Diana Rosas  
Wendy Silva

**ABSENT:**

Dana DeFranco  
Tim Riche

Chairperson Dennis Smith called the meeting to order at 2:11 p.m.

Public Comment:

Business Matters

1. Approval of Minutes – October 18, 2016. Council Member Ortegon moved to approve the minutes; motion seconded by Council Member Gomez. Motion passed unanimously.
2. Discussion with Madera Police Department Regarding Enforcement of Accessible Parking Regulations by Lieutenant Chiaramonte- He explained that the issues that are commonly occurring are enforcement of traffic related incidents in handicapped spaces due to them not being properly marked. The spaces need to be marked handicapped on the ground and in front of the spot. Lieutenant Chiaramonte explained that not much can be done on how the markings are set up, it is up to property owner to follow correct guidelines. Being handicapped compliant falls under federal law causing the Police Department to only enforce parking violations and cannot enforce ADA regulations. Council Member DJ Becker asked if a site review from the planning department was completed can this force businesses to become compliant. Wendy Silva explained that the only time site reviews are completed is when changes are going to be done to the property. Wendy explained that it is strictly a Department Of Justice issue when a business is not compliant, a complaint has to be submitted to DOJ. Suggestion can be made to the owner of the property but to

take in consideration the building might be occupied by a tenant not the owner. DJ asked if as Advisory Council members, letters can be sent informing the businesses that they are not in compliance. Wendy explained that council members can advise only as an individual; it is not their role to be enforcers of ADA and they are not Certified Access Specialists. Lieutenant Chiaramonte discussed the issue of the abuse of the car handicapped sign. The Police Department's goal is to bring back the volunteer program to assist with this issue. This would allow them to sit and observe to see who comes in and out of the buildings/car. He explained that it sometimes can be difficult to tell if the person is handicapped and that the person cannot be approached asking for proof. Lieutenant Chiaramonte said that the department does take complaints regarding these issues into consideration and that patrolling does take place more frequently in those areas.

3. Title II Overview- Wendy Silva gave a presentation on Title II, the information provided come from Department Of Justice. Title II covers public entities, state and local government must not refuse someone who is disabled in a service or a program because of a disability and must provide programs and services to ensure equal opportunity.
4. Discussion and Direction on a Course of Action Regarding Accessible Parking at the Madera Post Office-Wendy Silva explained that some years back Matt Bullis, the Public Works Director, tried to address the issue. The City is responsible for the street parking and Mr. Bullis worked with the ADA Advisory Council to pick options that would work based on existing infrastructure. Wendy spoke with the Engineering Department and they explained that nothing can be done at the street without changing the slope which causes changes to the drainage making it very costly. A solution could be to try and work with the Post Office directly, maybe ask about the flat parking lot behind the building. Dennis suggested it may be best to have a sit down with the Post Office to speak about what can be done about making spots that are compliant and drop-off boxes that are accessible from the driver's side of a vehicle. DJ asked if ADA can reach out to congressmen regarding the issue. Wendy explained that generally we would attempt to resolve the issue with the local post office first. Dennis said that he will attempt to contact the new Post Master and invite him to a meeting.
5. Oral reports by Staff and Advisory Board Members-DJ Becker asked about having a Facebook page for ADA council. Wendy advised that HR has a Facebook page and things regarding ADA can be posted there. DJ explained that she though it would work great for people to submit complaints. Wendy explained that Facebook isn't the appropriate forum to actively solicit complaints. She explained that the City had policies and procedures in place regarding use of social media and how it would be used, and those would be followed. Wendy will post the agendas on the HR page for now.

Adjournment

The next Regular Meeting of the Madera ADA Advisory Council will be Tuesday, January 17, 2017 at 2:00 p.m. in the City Hall Council Chambers. The meeting adjourned at 3:02 p.m.

Respectfully Submitted,

Accepted,

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Diana Rosas  
Human Resources Technician II

\_\_\_\_\_  
Dennis Smith, Chair

Date:\_\_\_\_\_

Date:\_\_\_\_\_