



**MINUTES OF A REGULAR MEETING  
OF THE MADERA CITY COUNCIL  
And  
SPECIAL MEETING OF THE  
MADERA PUBLIC FINANCING AUTHORITY  
CITY OF MADERA, CALIFORNIA**

Item:	B-1
Minutes for:	5/06/15
City Adopted:	9/02/15
MPFA Item:	B-1B
MPFA Adopted:	10/07/15

**May 6, 2015  
6:00 p.m.**

**Council Chambers  
City Hall**

**CALL TO ORDER**

Mayor/Chairperson Poythress called to order the regular meeting of the Madera City Council, the special meeting of the Madera Public Financing Authority, and the special meeting of the Housing Authority of the City of Madera for 5/06/15 at 6:00 p.m.

**ROLL CALL:** City Clerk Sonia Alvarez called roll for the three agencies.

**Present:** Mayor/Chairperson Robert L. Poythress  
Mayor Pro Tem/Authority Member William Oliver  
Council/Authority Member Charles F. Rigby  
Council/Authority Member Andrew J. Medellin  
Council Member/Vice Chairperson Donald E. Holley  
Council/Authority Member Derek O. Robinson Sr.

**Absent:** Council/Authority Member Sally J. Bompreszi

Others present were City Administrator David Tooley, City Attorney Brent Richardson, City Clerk Sonia Alvarez, Director of Community Development David Merchen, Director of Financial Services Tim Przybyla, City Engineer Keith Helmuth, Chief of Police Steve Frazier, Director of Parks and Community Services Mary Anne Seay, Director of Human Resources Wendy Silva, Grant Administrator Daniel Abdella, Chief Building Official Steve Woodworth, Information Services Manager Ted Uyesaka, Planning Manager Chris Boyle, Commander Dino Lawson, Fire Chief Nancy Koerperich, Division Fire Chief Ron Eldridge, Housing Authority Interim Director Elena Shrayberman, and Housing Authority Executive Administrative Assistant Cheryl Cagle.

**INVOCATION:** Pastor Garland Wilson, New Generation

The invocation was given by Pastor Roger Leach due to the absence of Pastor Wilson.

**PLEDGE OF ALLEGIANCE:** Mayor/Chairperson Poythress led in the Pledge of Allegiance.

**PUBLIC COMMENT:**

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Mayor has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Mayor/Chairperson Poythress opened the public comment for the three agencies. No comments were offered.

**PRESENTATIONS**      Older Americans Month

Mayor Poythress stated this presentation reminds him of the song Young Americans by David Bowie. He noted that this is not about young Americans; it is actually about older Americans. He thinks that is really a very diplomatic way of referring to folks. He commented that anybody can be an older American. It is based on who you are around. If you are 20 years old and you are around a bunch of 10 years olds, you are an older American. He noted that looking at it that way is being reflective of their audience but it is all about people being involved. When he thinks of older Americans, he thinks of experience, he thinks of value, he thinks of people who have been there, who have demonstrated a commitment and have just so much to offer. In this day and age they often hear about today's 60 is like yesterday's 50 and so forth, and so many more people are active. They used to hear about people retiring at age 55 and 60. He noted that still happens at the City of Madera but why retire. He stated that there is too much to life, there is too much to offer and there is too much that they need from their older Americans. He commented that he would say why, and don't, and we need you. Mayor Poythress advised that they have a number of representatives here this evening. He announced that he has a proclamation declaring May 2015 as Older Americans Month in the City of Madera.

Mayor Poythress invited the representatives present to join him at the podium including: Ruby Spencer, Board Member of the Bergon Senior Club; Barbara Tyler, Jim Hardesty, Carol Aragon; and from the Pan Am Senior Program they have Don and Manuela Martinez, Jessica Sotelo, and Carmen Martinez.

Mayor Poythress asked the representatives to introduce themselves and asked that they share why they are happy to be somebody that is described in this category.

Ruby Spencer stated she has been an older American quite a while. She noted they are very good people to begin with. She added that it is nice to be here. At her age she is glad she is still here. She commented that she likes to go to the senior center because it is people her age and they do get along sometimes; sometimes they don't. They have a lot of fun over there.

Don Martinez stated he is retired. He has volunteered at Pan Am for the last 9 years. He stated God Bless America.

Mayor Poythress presented the proclamation honoring older Americans. He added that he looks here and he really doesn't see any older Americans. One of the representatives present stated he is 80 years old.

Mayor Poythress thanked them and asked that they keep up the great work.

**INTRODUCTIONS**      Fire Chief Ron Eldridge

Fire Chief Nancy Koerperich stated that the Fire Chief is in charge of many things throughout the Madera/Mariposa/Merced area. In order to maintain her span of control, she needs to make sure that someone is here taking care of the issues within Madera City and the County of Madera and they do that with a Division Chief.

Chief Koerperich stated they are very pleased to bring Ron Eldridge here to the City and the County in their Madera division. She commented that he is a local gentleman. He grew up in the North Fork area so he is very familiar with their area and what they do here. He has been working in numerous places but of recent, before he promoted to Division Chief, he was a Battalion Chief in their Fresno office working in their cost recovery. They are very grateful that he stayed a little bit close to home for them that he was willing to head their way as a Division Chief. She added that Chief Eldridge began his career in 1988 in the U.S. Navy and was deployed in the Persian Gulf during Operation Desert Shield and Desert Storm. In 1993, he joined the Auberry Fire Department and established their county service area in Fresno

County. In 1998, they were lucky on the Cal Fire side to have him join their department as a Firefighter I in the Blasingame Station which is in the Fresno/Kings Unit just south of here. He promoted to Lt. Engineer in March of 2000 so for the last 15 plus years he has been a member of Cal Fire and has done an excellent job and lots of things in the department. Two years after he was a Lt. and promoted to a permanent station in the Fresno County Schedule A Agreement so he did municipal firefighting in the Fresno area and then in May of 2003 promoted to a Fire Captain at Miramonte Camp. Their camps are their inmate systems. They work with the California Department of Corrections and Rehabilitation and utilize inmate workforce to fight fires in the wild line fires. She added that their inmate crews do phenomenal work for them both on fires and off fires. In December 2006, he transferred to their Fire Prevention Bureau and that is where he began his law enforcement career with Cal Fire. She advised that they do have many positions that hold law enforcement responsibilities in the department and Chief Eldridge was one of those that did that. She added that in December of 2011 he promoted to Battalion Chief in the law enforcement office that is the Cost Recovery in Clovis. He took his law enforcement time and moved that into the Battalion Chief position. She noted that he is very active on several committees. He is currently serving as the Board President for his school district. He is very community oriented; understands what his role is in representing the Fire Department both in the City and the County and they are very glad to bring him on board. Chief Koerperich introduced Chief Eldridge.

Chief Eldridge stated his appreciation to Chief Koerperich for allowing him to be a member of her team noting that she has a great team. He also thanked the Council for the hospitality for being here this evening. He looks forward to developing a professional relationship with each of them and looking at the Fire Department and figuring out ways that they can deliver the best possible customer service that they can in the community. He stated his appreciation.

Mayor Poythress thanked Chief Eldridge.

Mayor Poythress announced that they would now move to the agenda for the Housing Authority of the City of Madera. Mayor Poythress turned the meeting over the Chairperson Holley at 6:15 p.m.

The Housing Authority meeting was adjourned at 6:19 p.m.

Mayor/Chairperson Poythress called back to order the regular meeting of the Madera City Council and the Special Meeting of the Madera Public Financing Authority.

## **A. WORKSHOP**

### **A-1 Study Session – 2015 Housing Element Update**

Planning Manager Chris Boyle stated the workshop this evening will be a study session introducing the 2015 Housing Element Update. Mr. Boyle introduced Ted Holzem of Mintier Harnish.

Ted Holzem of Mintier Harnish advised that he will be presenting the draft Housing Element and requesting authorization to submit the draft to the Department of Housing and Community Development (HCD) for their review pursuant to state law. He noted that he will get into that as he goes through his presentation in a little more detail.

Mr. Holzem advised that the Housing Element is part of the General Plan and it is one of the seven state mandated elements within the General Plan. He commented that the purpose of the Housing Element is to show how the City is going to accommodate future housing needs across all income groups, all income categories and across the spectrum of different types of individuals who are living within the City including seniors, farmworkers, persons with disabilities, large families, and single mothers. He stated it is unique, as far as General Plans and General Plan Elements go in that it has to be updated every 8 years. It is on a set timeframe. He added that it is actually extended from what it used to be which was every five years but SB 375 extended the time period. He noted that the deadline for adopting the Housing Element during this round is January of 2016 so they have some time here. They are well on their way to meeting the state mandated deadline. He commented that the Housing Element is also unique in that it is the only

part of the General Plan that is reviewed and certified by the state and that is the portion of the process that they are going to be moving into next is working with the State Department of Housing and Community Development to review and certify the document.

Mr. Holzem advised that the draft Housing Element before them is organized into two main parts: the policy document which includes all the goals policies and implementation programs that the City will use to address future housing needs as well as background information that provides the data and support for those goals, policies, and implementation programs. He noted that the background information, even though there are more sections here, can roughly be organized into three categories of information. One is the needs: what are the community's needs in the next 8 years related to housing and that is generally developed through analysis of population and household and demographic trends and information. He advised that the second is resources: what resources are available to provide for housing whether it is the availability of land that is zoned sufficiently to provide for a range of housing types or the types of funding mechanisms that are in place to support the development of housing particularly affordable housing for lower income groups. He added that the third is constraints: what types of governmental constraints could be in place that needs to be remedied and what type of non-governmental constraints, for example, high land prices are in place that could somehow programmatically be addressed through the Housing Element.

Mr. Holzem stated they are right about in the middle of their process although most of the heavy lifting related to preparing the documents being completed. They are here this evening having this study session before they submit the Housing Element to HCD. He advised that leading up to this point they have done quite a bit of outreach as part of this process including focus group meetings, a survey, a community forum to gather input from the community on what they view their housing needs are and to ensure that the document is addressing those needs and responding to them. He commented that moving forward after they submit the document to HCD they have 60 days to review and provide comments on the document. During that timeframe they will be working with them to address any of the concerns they have related to the document itself. They will also be conducting environmental review during that time period and shortly after, as they go into the adoption period, they will be coming back before the Council for final adoption later on in the fall of this year.

Mr. Holzem stated that one of the key parts of the Housing Element is what is known as the Regional Housing Needs Allocation. He advised that this is the number of the projected housing units that are going to be needed to accommodate the population within the City over the next 8 years. He stated that this number is first developed by the State Department of Housing and Community Development. It is then given to regional agencies, in this case, the Madera County Transportation Commission to allocate those units among the various jurisdictions within the region. The three jurisdictions are the County, Chowchilla, and the City of Madera. He noted that number was split according to a methodology to distribute it in an equitable manner among the various jurisdictions and in this case the City of Madera received 6,099 dwelling units. He added that when they take that number they also break it down by income category to ensure that all segments, all income categories within the community are able to afford housing or have an opportunity to afford housing. They can see on the slide the breakdown across the various income groups from above moderate income households to the lower, very low, and extremely low income households. He added that they might notice that the extremely low and very low income houses are the same number. He explained that the number is generally developed as a single number and it is just split evenly between those two and that is how the methodology is addressed across the state for all jurisdictions.

Mr. Holzem stated when they talk about densities there is a general policy at the state that associates density with affordability. He referred to the slide and explained what it illustrates is the different affordability levels of different types of housing units so when they talk about meeting those different needs and providing the environment in which different types of housing can be constructed, this is what they are really talking about, large lot single family homes and town homes and small lot single family homes are generally more affordable to moderate and above moderate incomes. He added that they take up more land; they are more expensive; they are less affordable to lower income groups. As they get into higher densities the affordability becomes much more available to lower income groups. He

commented that apartments and other types of high density housing are generally more affordable. They use this as a guide as they identify the resources that are available to build housing to meet the community's needs in the future.

Mr. Holzem displayed the map to demonstrate the various types of vacant land, other types of land that are available and zoned to accommodate those different types of income categories. They can see the densities here are corresponding to the various zoning districts that can be accommodated and the map illustrates the different locations within the City where those units could be accommodated in future. He commented, as they can see, when they do the math and compare the Regional Housing Needs Allocation that is provided to the City compared to the capacity on these sites within the City, there is plenty of capacity to meet that Regional Housing Needs so there is no need to rezone any land. He stated there is sufficient land readily available here in the community to accommodate the future need.

Mr. Holzem stated they would move on to the document itself and what has changed related to the actions and policies. He explained that the policies and programs are organized under the displayed goal statements. He noted that there are more specifics as to the goals themselves within the document itself. He advised that he won't go through all of the details but the goals have not really changed much from the previous Housing Element so all the goal statements are relatively the same. Their approach to updating this Housing Element, because not a lot has happened over the last five years with development during the recession, was really to refocus and try and streamline the Housing Element as much as possible. They removed things that the City has already done; all the implementation programs that have been completed. They reflected the fact that the Redevelopment is no longer available as a resource in providing affordable housing. They removed any type of repetitive programs or policies and finally when they couldn't measure something, the program wasn't measurable either by something that was being produced or a timeframe for when it should be completed, they either revised it or removed that as well. They also might have noticed that a lot of the document that has been highlighted. He advised this deals with a new way that the State Department of Housing and Community Development is reviewing and it is what is being called a streamlined review where the City will only be evaluated on the sections of the Housing Element that are changing. He noted that all of the highlighted sections of the document are those that have been changed since the last Housing Element. He added that as HCD reviews the document it is only going to focus in on those parts that are highlighted so if anything hasn't changed from the last round, they won't review that and won't ask the City to revise it or amend it in any way. They will only focus on the highlighted changes.

Mr. Holzem stated that there are some eligibility requirements associated with that streamlined review and those are listed on the display. He noted that the first two are already taken care of and the other three are being taken care of as part of this process so that the City is eligible to use that streamlined review mechanism.

Mr. Holzem advised the recommended action is to provide any input that the Council might have on the draft before they submit it to HCD. He added that to move forward from this point, if there is anything that they think needs to be changed in the document, that they let them know so that they can do so before they submit it to HCD. They don't want to go to the state, submit the document, come back and have any significant changes that would require them to go back through that process again and potentially impact their ability to meet the deadline. He advised that is not to say that they can't do that if necessary but really they would like to get it as far along as possible at this point so that as they go through the remainder of the process there aren't a lot of changes occurring in the document. Mr. Holzem stated he is happy to answer any questions.

Mayor Poythress asked if Council has any questions.

Mr. Boyle clarified that there isn't any action taken by the Council tonight and this is a study session. They wanted to allow the Council to have an opportunity to have that study session in advance to submittal to HCD. After the 60 day review period it will come back to Council for their discretionary review and approval.

Mayor Poythress thanked Mr. Holzem for the presentation.

**B. CONSENT CALENDAR**

- B-1 Minutes – There are no minutes for consideration.
  - B-2 Information Only – Warrant Disbursement Report
  - B-3 Consideration of a Resolution Approving Amendment No. 3 to the Agreement with Lars Andersen & Associates, Inc. for Engineering Services Relating to the Construction of the Fresno River Trail Undercrossings at Gateway Drive and Union Pacific Railroad (Report by Keith Helmuth)
  - B-4 Consideration of a Resolution Approving an Agreement with Pyro Spectaculars, Inc. for Operation of the 2015, 4<sup>th</sup> of July Fireworks Show and Authorizing the Mayor to Execute the Agreement on Behalf of the City (Report by Mark Etheridge)
  - B-5 Consideration of a Resolution Accepting Easements and Approving Deferral Agreement for Construction of Sidewalk Improvements, 501 North 'C' Street, DMP Development, and Authorizing the Mayor to Execute the Agreement (Report by Keith Helmuth)
  - B-6 Consideration of a Resolution Approving an Agreement with Compliance Solutions, Inc. for Professional Environmental Services to the City of Madera for the Laurel Bike Path, Sunset Ave. to Fresno River Trail Project Federal Project No. CML 5157 (097) (Report by Keith Helmuth)
  - B-7 Consideration of a Resolution Approving an Agreement with O'Dell Engineering to Provide Design Services for Knox Park Rehabilitation, CIP Project No. PK-59 and Authorizing the Mayor to Execute the Agreement on Behalf of the City (Report by Mark Etheridge)
  - B-8 Consideration of a Resolution Approving an Amendment to Agreement with Quad Knopf, Inc. for Environmental Planning Services to the City of Madera in Preparation of an Environmental Impact Report for the Love's Travel Center (Report by David Merchen)
  - B-9 Consideration of a Resolution Approving an Amendment to Agreement with Love's Travel Stops and Country Stores for the Funding of an Environmental Impact Report for the Love's Travel Center (Report by David Merchen)
  - B-10 Consideration of a Resolution Approving a Short Sale for a HOME Assisted First Time Homebuyer (Report by Daniel Abdella)
  - B-11 Consideration of a Resolution Approving an Amendment to the Agreement with Raftelis Financial Consultants Inc. to Perform Rate Studies of Sewer, Water, and Storm Drainage Fees (Report by Dave Randall)
  - B-12 Consideration of a Resolution Amending the City of Madera Utility Services Policy (Report by Tim Przybyla)
  - B-13 Resolutions Necessary to Initiate the Process of Issuing Wastewater and Water Revenue Refunding Bonds (Report by Tim Przybyla)
- A. Consideration of a Resolution of the City Council of the City of Madera, California Directing Staff to Initiate the Process of Issuing Wastewater and Water Revenue Refunding Bonds in the Aggregate Principal Amount of Approximately \$30,000,000

and Authorizing the City Administrator and Finance Director to Engage the Selected Parties for Professional Services Relating Thereto (**City**)

B. Consideration of a Resolution of the Board of the Madera Public Financing Authority Directing Staff to Initiate the Process of Issuing Wastewater and Water Revenue Refunding Bonds in the Aggregate Principal Amount of Approximately \$30,000,000 and Engagement of Professional Services Relating Thereto (**Madera Public Financing Authority**)

B-14 Consideration of a Resolution of the Governing Board of the Madera Public Financing Authority Establishing Regular Meeting Schedule and Repealing MPFA Res. No. 10-01 and All Resolutions in Conflict Herewith (**MPFA – Report by Sonia Alvarez**)

Mayor/Chairperson Poythress announced that he would like items B-13 and B-14 removed from the consent calendar for special consideration.

Mayor/Chairperson Poythress announced that he needs to conflict out of item B-5 due to a customer relationship.

Mayor/Chairperson Poythress announced that they will be considering items B-1 through B-4 as well as B-6 through B-12.

Mayor/Chairperson Poythress asked if there are any other items a Councilperson/Authority Member would like to have pulled for further discussion or clarification. No other requests were made and Mayor/Chairperson Poythress announced that he would accept a motion for action.

**ON MOTION BY COUNCIL MEMBER MEDELLIN, AND SECONDED BY COUNCIL MEMBER OLIVER, THE CONSENT CALENDAR, WITH THE EXCEPTION OF ITEMS B-5, B-13 AND B-14 WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER BOMPREZZI.**

**RES. NO. 15-65            A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AMENDMENT NO. 3 TO THE AGREEMENT WITH LARS ANDERSEN & ASSOCIATES, INC. FOR ENGINEERING SERVICES RELATING TO THE CONSTRUCTION OF THE FRESNO RIVER TRAIL UNDERCROSSING AT GATEWAY DRIVE AND UNION PACIFIC RAILROAD**

**RES. NO. 15-66            RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AN AGREEMENT WITH PYRO SPECTACULARS, INC. FOR OPERATION OF THE 2015, 4<sup>TH</sup> OF JULY FIREWORKS SHOW AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY**

**RES. NO. 15-67            A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AN AGREEMENT WITH COMPLIANCE SOLUTIONS, INC. FOR PROFESSIONAL ENVIRONMENTAL SERVICES TO THE CITY OF MADERA FOR THE LAUREL BIKE PATH-SUNSET AVENUE TO FRESNO RIVER TRAIL PROJECT, FEDERAL PROJECT NO. CML 5157 (097), AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT**

**RES. NO. 15-68            A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AN AGREEMENT WITH O'DELL ENGINEERING TO PROVIDE DESIGN SERVICES FOR KNOX PARK REHABILITATION, CIP PROJECT NO. PK-59 AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY**

- RES. NO. 15-69**      **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AMENDMENT TO AGREEMENT WITH QUAD KNOPF INC. FOR ENVIRONMENTAL PLANNING SERVICES TO THE CITY OF MADERA FOR THE LOVE'S TRAVEL CENTER AND AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT TO AGREEMENT**
- RES. NO. 15-70**      **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING AMENDMENT TO AGREEMENT WITH LOVE'S TRAVEL STOPS AND COUNTRY STORES FOR FUNDING TO THE CITY OF MADERA FOR PREPARATION AN ENVIRONMENTAL IMPACT REPORT FOR THE LOVE'S TRAVEL CENTER**
- RES. NO. 15-71**      **A RESOLUTION OF THE CITY OF MADERA, CALIFORNIA APPROVING A SHORT SALE FOR A HOME-ASSISTED FIRST TIME HOMEBUYER AND AUTHORIZING THE CITY ADMINISTRATOR TO SIGN THE SUBORDINATE LIEN APPROVAL LETTER**
- RES. NO. 15-72**      **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA APPROVING AN AMENDMENT TO AN AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS INC. TO PERFORM RATE STUDIES OF SEWER, WATER, AND STORM DRAINAGE FEES AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT**
- RES. NO. 15-73**      **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA AUTHORIZING THE AMENDMENT OF THE CITY OF MADERA UTILITY SERVICES POLICY**

Mayor Poythress turned the meeting over to Mayor Pro Tem Oliver for consideration of item B-5.

Mayor Poythress exited the Council Chambers.

*B-5 Consideration of a Resolution Accepting Easements and Approving Deferral Agreement for Construction of Sidewalk Improvements, 501 North 'C' Street, DMP Development, and Authorizing the Mayor to Execute the Agreement (Report by Keith Helmuth)*

Mayor Pro Tem Oliver announced that they would move to item B-5 and asked if there are any members of the Council who wish further discussion. No requests were made and Mayor Pro Tem Oliver announced that he would entertain a motion for action.

**ON MOTION BY COUNCIL MEMBER MEDELLIN, AND SECONDED BY COUNCIL MEMBER ROBINSON, ITEM B-5, RES. NO. 15-74 WAS ADOPTED UNANIMOUSLY BY A VOTE OF 5-0. ABSTENTION: MAYOR POYTHRESS. ABSENT: COUNCIL MEMBER BOMPREZZI.**

- RES. NO. 15-74**      **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA ACCEPTING EASEMENTS AND APPROVING DEFERRAL AGREEMENT FOR CONSTRUCTION OF SIDEWALK IMPROVEMENTS, 501 NORTH 'C' STREET, DMP DEVELOPMENT, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT**

Mayor/Chairperson Poythress reentered the Council Chambers.

*B-13 Resolutions Necessary to Initiate the Process of Issuing Wastewater and Water Revenue Refunding Bonds (Report by Tim Przybyla)*

*A. Consideration of a Resolution of the City Council of the City of Madera, California Directing Staff to Initiate the Process of Issuing Wastewater and Water Revenue Refunding Bonds in*



*the Aggregate Principal Amount of Approximately \$30,000,000 and Authorizing the City Administrator and Finance Director to Engage the Selected Parties for Professional Services Relating Thereto (City)*

- B. Consideration of a Resolution of the Board of the Madera Public Financing Authority Directing Staff to Initiate the Process of Issuing Wastewater and Water Revenue Refunding Bonds in the Aggregate Principal Amount of Approximately \$30,000,000 and Engagement of Professional Services Relating Thereto (Madera Public Financing Authority)*

Mayor/Chairperson Poythress announced that they would now move to items B-13 and B-14, and asked for the Director of Financial Services to present a report.

Director of Financial Services Tim Przybyla stated that the City is looking for an opportunity to save money by refunding the Water / Waste Water Bonds in the amount of approximately \$30 million. He noted that he and the City Administrator interviewed a number of firms for financial advisory services for underwriting services and they selected those they thought would best serve the City of Madera to help them save money by refunding those bonds and reissuing bonds at a lower interest rate. He added that it would be over the same remaining time but it would save the City a good portion of money. Mr. Przybyla stated they are requesting permission to engage the financial advisors and the underwriters and the bond counsel so that they can work on this item and seek to save dollars for the City's water and waste water funds.

City Administrator David Tooley stated, for those members of the Council/Authority who have not been through a bond issue before, all of the fees are contingent upon the sale of the bond. He advised that there is a window of opportunity to enter the market and get an interest rate that generates savings of potentially \$100,000 a year in present value. They are trying to get inside that window and issue the refunding of these bonds. He restated that all fees are contingent.

Mayor/Chairperson Poythress announced that they have two actions on this particular item. They have one action by the City of Madera and then another action by the Madera Public Financing Authority.

City Attorney Brent Richardson agreed.

Mayor/Chairperson Poythress announced that he would accept a motion for action on the resolution for the City of Madera.

**ON MOTION BY COUNCIL MEMBER HOLLEY, AND SECONDED BY COUNCIL MEMBER ROBINSON, ITEM B-13A, RES. NO. 15-75 WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER BOMPREZZI.**

**RES. NO. 15-75            RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA DIRECTING STAFF TO INITIATE THE PROCESS OF ISSUING WASTEWATER AND WATER REVENUE REFUNDING BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF APPROXIMATELY \$30,000,000 AND AUTHORIZING THE CITY ADMINISTRATOR AND FINANCE DIRECTOR TO ENGAGE THE SELECTED PARTIES FOR PROFESSIONAL SERVICES RELATING THERETO**

Mayor/Chairperson Poythress announced that they would now move to the resolution of the Madera Public Financing Authority and advised that he would accept a motion for action.

**ON MOTION BY AUTHORITY MEMBER HOLLEY, AND SECONDED BY AUTHORITY MEMBER ROBINSON, ITEM B-13B, RES. NO. MPFA 15-01 WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER BOMPREZZI.**

**MPFA 15-01                    RESOLUTION OF THE BOARD OF THE MADERA PUBLIC FINANCING AUTHORITY DIRECTING STAFF TO INITIATE THE PROCESS OF ISSUING WASTEWATER AND WATER REVENUE REFUNDING BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF APPROXIMATELY \$30,000,000 AND ENGAGEMENT OF PROFESSIONAL SERVICES RELATING THERETO**

Mayor Poythress announced that they would move to item B-14 which is a related item.

*B-14    Consideration of a Resolution of the Governing Board of the Madera Public Financing Authority Establishing Regular Meeting Schedule and Repealing MPFA Res. No. 10-01 and All Resolutions in Conflict Herewith (MPFA – Report by Sonia Alvarez)*

Mayor/Chairperson Poythress stated that this item is for the Madera Public Financing Authority and if there are no questions he would accept a motion for action.

**ON MOTION BY AUTHORITY MEMBER HOLLEY, AND SECONDED BY AUTHORITY MEMBER OLIVER, ITEM B-14, RES. NO. MPFA 15-02 WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER BOMPREZZI.**

**MPFA 15-02                    A RESOLUTION OF THE GOVERNING BOARD OF THE MADERA PUBLIC FINANCING AUTHORITY ESTABLISHING REGULAR MEETING SCHEDULE AND REPEALING MPFA RESOLUTION NO. 10-01 AND ALL RESOLUTIONS IN CONFLICT HEREWITH**

**C.        HEARINGS, PETITIONS, BIDS, RESOLUTIONS, ORDINANCES, AND AGREEMENT**

**C-1        Public Hearing and Consideration of a Resolution Adopting the Community Development Block Grant 2015-2019 Consolidated Plan and the 2015-2016 Action Plan and Authorizing the City Administrator to Sign the Certifications**

City Administrator David Tooley declared a conflict of interest on this item and recused himself from any discussion on this item.

Mayor Poythress asked if that would be the entire section. He asked if they are going to vote on these by each category.

City Attorney Brent Richardson responded that when they have the tentative allocations previously, it was his advice that if they were conflicted out of a piece of it since basically they are somewhat intertwined that the conflict would be as to the whole item.

Mayor Poythress also declared a conflict of interest on this item due to his association with the Madera County Workforce Investment Board and turned the meeting over to Mayor Pro Tem Oliver.

Council Member Holley also declared a conflict of interest on this item.

Mayor Poythress, Council Member Holley, and Mr. Tooley exited the Council Chambers.

Mayor Pro Tem Oliver opened item C-1.

Grant Manager Daniel Abdella stated that tonight represents the final Council hearing for the 2015/2016 CDBG allocation process. He asked Mr. Rojas to offer translation services to those who may require them.

Jorge Rojas, Program Manager for Grants, announced in the Spanish the subject matter and asked if anyone in the audience needs assistance in Spanish. Mr. Rojas announced that no one requested assistance.

Mr. Abdella advised that the primary purpose of tonight's meeting is for Council to approve by resolution its final allocation of FY 15/16 CDBG funds. He noted that as a result, Council allocated over \$942,000 to fund the various projects and programs that applicants have submitted for their consideration. Mr. Abdella advised that staff has included four columns in the attached worksheet to assist Council during this process. He noted that the first indicates the Review and Advisory Committee's (RAC) recommendations from their March 5<sup>th</sup> meeting; the second column expresses staff's preferences for the use of CDBG; the third contains Council's tentative allocations from their April 1<sup>st</sup> meeting; and the fourth column is intended for tonight's meeting. Mr. Abdella stated that staff has also included the public comments that they received since the last tentative allocation. He added that given the broad scope of the grant the CDBG award has the potential to advance an extensive number of the Vision Plan's objectives depending on Council's final allocation. Mr. Abdella offered to address any questions or concerns Council may have. No questions were asked.

Mayor Pro Tem Oliver stated he understands they are going to have a presentation for the Consolidated Plan and asked if the consultant is here.

Mr. Rojas responded that the presentation was done earlier.

City Attorney Brent Richardson asked Mayor Pro Tem Oliver if he is talking about the next item.

Mayor Pro Tem Oliver responded that he is looking at item C-1 recommendation which states the staff recommendation to allow for the consultant's presentation of the CDBG Consolidated Plan. He knows they went over it at their previous meeting on CDBG.

Mr. Richardson stated it looks like that is the next item.

Council Member Medellin stated that is what he shows on item C-1. He thinks it is worded wrong and the recommendation is to accept the consultant's presentation from the April 1<sup>st</sup> meeting.

Mr. Abdella stated it appears they have different titles and it is an error.

Mayor Pro Tem Oliver advised they would move on to the public hearing portion of this item. He knows that they had some lengthy discussion about each application and formed some tentative allocations. He invited any member of public or applicant who wishes to address the Council at this time to speak. No requests were made and Mayor Pro Tem Oliver closed the public hearing and brought the item back to Council for further discussion and consideration.

Mayor Pro Tem Oliver stated he knows there was some additional correspondence submitted to staff and Council within the 30 day comment period from an applicant. He knows that they provided a suggestion to look at previous year's performance and compliance with CDBG funds. He just wanted to note that he found the information to be very, very fruitful and informative and he thinks it brings a good recommendation moving forward with CDBG since a lot of the applicants do come back each year and apply for these funds to include those benchmarks and those quarterly reports as a complement to the applications. He just wanted to thank the applicant for their input and he thinks it presents a good idea for the future.

Council Member Medellin commented that is a point well said. He also wanted to thank Mr. Abdella and Mr. Rojas for their efforts and their hard work. He knows this is not easy and it has taken quite a while but their presentation was very well presented.

**COUNCIL MEMBER MEDELLIN MADE A MOTION TO APPROVE THE PRESENTATION.**

Mayor Pro Tem Oliver stated before they move to a motion he might ask his colleagues to revise the content to authorize the Mayor Pro Tem to sign the certifications to avoid any potential conflict. He thinks the current language reads the City Administrator.



and to provide more fair housing education through the City's resources such as the website, Facebook but other than that, he doesn't want to put words in their mouths, but he thinks they got a fairly good evaluation. He is optimistic that HUD will find it satisfactory. He offered to answer any questions and advised that concludes his report.

Mayor Poythress stated if there are no questions from the Council then he will open the public hearing. No questions were asked and Mayor Poythress opened the public hearing. No commented were received from the public and Mayor Poythress closed the public hearing.

**ON MOTION BY MAYOR PRO TEM OLIVER, AND SECONDED BY COUNCIL MEMBER ROBINSON, ITEM C-2, RES. NO. 15-77 WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER BOMPRESZI.**

**RES. NO. 15-77            A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA APPROVING THE CITY OF MADERA'S COMMUNITY DEVELOPMENT BLOCK GRANT 2015-2020 ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING CHOICE**

**C-3    Public Hearing and Consideration of Introduction of an Ordinance Amending Title X: Planning and Zoning of the Madera Municipal Code to be in Compliance with the State Department of Housing and Community Development Requirements for Qualification for the Housing Element Streamlined Review Process**

Planning Manager Chris Boyle stated this is an ordinance that would provide the City an opportunity to qualify for the streamlining component that would allow them to submit for adoption of their Housing Element to Housing and Community Development (HCD). He noted that they have a two day advance lead of their submittal to HCD of the draft as shown in their timelines by a recent study session. He commented that in order to use that HCD timeline review process, a jurisdiction must document that its existing Housing Element was adopted and found to be in compliance with State Housing Element law, specifically five items. He advised that the first one, the Council recently took action on, and that was the implementation of their Housing Element Rezone Program. He commented that they might recall just recently the Council adopted the ordinance that changed the zoning districts on specific parcels to be in compliance with the Regional Housing Needs Allocation and to provide sufficient Housing across all income groups. He added that the second item which is a part of the ordinance that is under their review tonight is adoption of emergency shelter provisions. He explained that this ordinance essentially provides for emergency shelters as a non-discretionary item, a ministerial item, which would be allowed for this ordinance in the C-2 zone. He noted that there are specific criteria which would be applied per that allowance and they would be done ministerially through the site plan review process. He commented that is a requirement of the HCD to provide non-discretionary approval of emergency shelters. He advised that the third item is adoption of Transitional and Supportive Housing Provisions. He explained that this essentially requires that transitional and supporting housing be looked at and be held to the same standard of any other permitted housing types within residential zones within the City. He stated that the ordinance provides specific definitions that in essence assure that transitional and supportive housing are compliant with HCD guidelines. He noted that the fourth item is adoption of a Reasonable Accommodation Procedures that ultimately ensure that reasonable accommodations are provided and that there are no impediments to fair housing for handicapped Individuals. He added that last, the ordinance, under their review tonight, would provide for a consistency with the State Density Bonus Law. He commented that they have a Density Bonus provision within their ordinance but it is slightly dated and the new density bonus ordinance would provide for updates that would provide consistency with HCD law. He noted for instance, their current ordinance doesn't make provisions for bonuses to be allowed for daycare centers as a component of a housing element.

Mr. Boyle commented that with adoption of this ordinance the City's ordinance would be allowed to qualify for the streamlining ordinance as they submit their Housing Element to the Housing and Community Development Department. He added that it would provide for consistency with their City of Madera General Plan and their Vision 2025 Statement.

Mr. Boyle advised that the Planning Commission and staff recommend that the Council, after consideration of public testimony introduce the ordinance amending Title X, Planning and Zoning for the Madera Municipal Code to be in compliance with the State Department of Housing and Community Development requirements for qualifications for the Housing Element Streamlined Review Process. Mr. Boyle stated that completes his presentation and he would be happy to answer any questions the Council might have.

Mayor Poythress thanked Mr. Boyle for the presentation and asked if members of the Council have any questions for Mr. Boyle. No questions were asked.

Mayor Poythress opened the public hearing. No comments were received and Mayor Poythress closed the public hearing.

Mayor Poythress called on the City Clerk for title.

The introduction of an ordinance was read by title by the City Clerk.

**ON MOTION BY COUNCIL MEMBER MEDELLIN, AND SECONDED BY MAYOR PRO TEM OLIVER, FURTHER READING WAS WAIVED, AND ITEM C-3, INTRODUCTION OF AN ORDINANCE WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER BOMPRESZI.**

**INTRO. ORD. INTRODUCTION OF AN ORDINANCE AMENDING THE MADERA MUNICIPAL CODE TO PROVIDE ELIGIBILITY FOR AND COMPLIANCE WITH THE HOUSING ELEMENT STREAMLINED REVIEW PROCESS OF THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**C-4 Consideration of an Introduction of an Ordinance of the City Council of the City of Madera, California, Amending Chapter 7 of Title VIII of the Madera Municipal Code Pertaining to Municipal Utilities**

Director of Financial Services Tim Przybyla stated the introduction of this ordinance is to help to clean up the ordinance regarding utility billing by amending Chapter 7 of Title VIII of the Municipal Code. Mr. Przybyla referred to the ordinance and advised that he would point out the few changes they are proposing to make. He referred to page 4 beginning with Section C under 8-708, Charges for Municipal Utilities. They are proposing to change the date from the 5<sup>th</sup> of the following month to the 25<sup>th</sup> of the current month. The reason for that is because currently with the delinquent date being set as the 5<sup>th</sup> of the following month and the utility bills being sent out on the first of the month, people come to pay their late fees on the 6<sup>th</sup>. They will pay their penalty and what is past due and at the time they pay, they will pay what shows as being past due. Then they have to explain to them well there is another past due amount that you pay on the past due and it just doesn't work out; the timing is not right. He advised that they are actually changing the wording in the document to delinquent date rather than due date because in his opinion the utility bills are due upon receipt but they are delinquent after a certain date. They are hoping to change the date to make it less confusing and easier for them to explain to customers and for the customer to be able to see on their bill how much they will actually owe if they don't pay by a certain date.

Mr. Przybyla moved to the next section under Delinquent Accounts and stated that after establishing the delinquency date they just name the date rather than saying the 5<sup>th</sup> of the following month just to make the wording easier to follow. He added that at the bottom of the next page they are taking out the section that talks about all costs of collection shall be charged against the delinquent customer account in addition to any other late fees, penalties and interest. He commented that after discussion with the City Attorney they didn't think that was legal to try to make them pay the amount plus the amount that the collection people take out of the collection. They are proposing to take that out of the ordinance.

Mr. Przybyla referred to the eighth page which is Section 8-7.14, Noticing Prior to Termination of Service. He explained that this is another section that basically what they are trying to do is streamline the process. He advised that currently the process really is not working because they generate a list of all the people that they need to send notices out to and they mail out a separate list to all those people after they have generated those lists so they do a separate mailing around the 10<sup>th</sup> or 15<sup>th</sup> of the month telling them that they are going to be shut off in 10 days if they don't pay by then. He stated that the proposal is to just have them include on the utility bill, when there is a past due amount, they will put bold red lettering saying the past due and then a statement that the past due amount is paid by such and such a date or you will be subject to penalties and possible shut off. He believes they included a sample utility in the report that shows the additional wording. They will be able to see both; adding due upon receipt at the top and the bold red indicating that if you don't pay it by this date you will be subject to further penalties and shut offs.

Mr. Przybyla commented that the other proposed change is going from the 5-day notice to a 48-hour notice, noting that the P.U.C. only requires a 24-hour notice, so they are still giving more notice than is necessary. They would send out the notice 5 days prior to that time because they have to allow 5 days for postage. He advised what that would be replacing is the two field reps that they have out in the field that are expected to go to some 2,000 houses that are delinquent at the time and hang something on their door knob. They will replace that process with mailing out the 48-hour notices 7 days before the shut off date. That will inform them and they will also make a reasonable attempt to contact them by phone. He explained that rather than have their field reps going out, finding all these houses and hanging something they will mail it out and then they will attempt to contact them by phone to meet all the requirements of the P.U.C.

Mr. Przybyla commented that by changing the timelines and changing the process of how they notify them they think they will be able to save a whole lot of staff hours and make it much more understandable for the public; for their customers. They are hoping to provide a better level of service to them. He offered to answer any questions.

Mr. Przybyla stated that the recommendation is for Council to introduce the ordinance amending Chapter 7 pertaining to Municipal utilities.

Mayor Poythress stated that was a nice presentation and asked if members of the Council have any questions for Mr. Przybyla. No questions were asked.

Mayor Poythress called on the City Clerk for title.

The introduction of an ordinance was read by title by the City Clerk.

**ON MOTION BY MAYOR PRO TEM OLIVER, AND SECONDED BY COUNCIL MEMBER HOLLEY, FURTHER READING WAS WAIVED, AND ITEM, C-4, INTRODUCTION OF AN ORDINANCE, WAS ADOPTED UNANIMOUSLY BY A VOTE OF 6-0. ABSENT: COUNCIL MEMBER BOMPRESZI.**

**INTRO. ORD. INTRODUCTION OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MADERA, CALIFORNIA AMENDING CHAPTER 7 OF TITLE VIII OF THE MADERA MUNICIPAL CODE PERTAINING TO MUNICIPAL UTILITIES**

**D. WRITTEN COMMUNICATIONS**

**D-1 Presentation by Jerry Lee Regarding Community Media Access Collaborative (CMAC) and Report by Ted Uyesaka**

Information Services Manager Ted Uyesaka thanked the Council for allowing them to come before them today. He noted that this report was prepared in response to Mr. Lee, the Executive Director of the Community Media Access Collaborative (CMAC) out of Fresno to address the Council on availability of Public Education and Governmental or PEG access fees. Mr. Uyesaka added that the report went over

their current franchise fees that they collect from the cable providers and also talks about the possibility of collecting additional fees if the City Council wishes to. It also talks about how those fees are generally passed on to the consumer through their bill by the providers and it talks a little bit about Mr. Lee's organization CMAQ, who they work with today. Mr. Uyesaka introduced Mr. Lee who will talk to the Council about his organization, introduce them to some opportunities he feels the City may have, and a little bit more information on what is going on.

Jerry Lee with Community Media Access Collaborative thanked the Council for the opportunity to address them and give them some information about Public Education and Government Access. He commented that the City is already collecting 5% of gross from Comcast and AT&T U-Verse that goes into their general fund. He noted that there is an additional 1% that is available. They have to tell Comcast and AT&T U-Verse that they want to collect that and it is passed on as a user fee to their customers. He commented that that 1% goes through the City to an agency for part of the government, or part of the education system that the City designates to be used for any of the three: public access, education access, or government access. He noted that he has been in conversation with Superintendent Gonzalez and some others, and they know there is an interest in having PEG access in Madera. Mr. Lee played a short video about how it works in Fresno and in Clovis.

Mr. Lee stated that they obviously have two rather large communities that provide funding for them. He believes that if they ask for the additional 1% they would receive somewhere between \$50,000 and \$75,000 a year for the purpose of Public Education and Government Access. He stated that according to the DIVCA law, the Digital Infrastructure and Video Competition Act of 2006, they are allowed to tell the cable companies that they want up to three channels but that probably is too aggressive at this point. They would be better served, he thinks, with just one channel early on to be divided up between government and education. He commented that one of the success stories that they had very recently, they trained 21 students from Sunnyside High School in the use of their mobile production van and they broadcast live three football games out of the stadium. He added that two of the young women who they trained went to the Grizzlies Stadium and applied for jobs with the Grizzlies and when they saw that they were trained by CMAQ they interviewed them and those two young ladies now have positions in the media department at Chukchansi Stadium. He noted that it becomes an opportunity to train students in the art of media. He commented that Terry Dolph is a citizen of Madera County and they started many, many years ago in this process and together they designed and built the studio that they saw there. They have only their advice to offer the City. They have no skin in the game as it were but they so firmly believe in what Public Education and Government Access can do for a community to open up their meetings to the public to give schools the opportunity to teach students the art of media in a professional environment. He commented that it gives them a leg up; gives them confidence and if the City decides to go ahead and request that 1% at some point, they will be happy to give the City advice and help guide them along in the process. Mr. Lee stated that he and Mr. Dolph are happy to answer any questions the Council may have.

Mayor Poythress asked if members of the Council have any questions.

Council Member Medellin stated he had the opportunity to meet with Mr. Lee, Mr. Dolph, and Superintendent Gonzalez who is also present this evening. He commented that he would like to hear from Superintendent Gonzalez who has some ideas himself. He added that Sheryl Sisil is also in the audience and she made a wonderful presentation to the Council just a couple of weeks ago on how this ties in to the Pathways concept. He thinks the training, teaching and education of this media avenue would be absolutely wonderful.

Ed Gonzalez, Madera Unified School District Superintendent, stated he will keep this as brief as he can. He advised that they are expanding their Career Pathways through their high schools and extending them down into the middle schools as part of their integrated secondary program. They see expansion of video production and other media as really partial to what they want to do in preparing students for post secondary education and jobs. They also think it is an excellent opportunity to train Maderans in media so they can enhance Madera's image throughout the region and throughout the state.



Sheryl Sisil with Madera Unified School District stated they have talked recently about providing opportunities for their students from Madera to gain skills that will help their community and their kids, and keep those skills here. She noted that with the opportunity that this could offer for their students, again, it is another high level skill. It is another need in their local community and surrounding communities that they could provide students with an opportunity to be trained. She stated that the technology that they have access to now is nothing compared to what they would get through the type of program that CMAQ runs. She thinks that their mobile van is like what ESPN has. It is equivalent technology. She noted that they are not exactly able to offer that to their current students. They can imagine the financial impact that would have. She commented that she would love the support and being able to move forward with this project so that they can provide their students, Madera kids, with another opportunity and it is going to enhance Madera and enhance their own students and give them additional opportunities that they are not currently getting. They all know that technology encompasses all industry sectors. She commented that it is not specific to one; it kind of covers them all.

Mr. Gonzalez stated that one of the dreams that they have as a school district is to create a technology center in Madera. He noted that the technology center would encompass video production as part of it as well programming, coding, just different things. He commented that technology is changing so fast that if he were to give them a litany of all the things that they want to do right now it would be obsolete in a year. He stated that Steven Alexander, their Director of Information Technology, is also here because they want to emphasize that they think this is an opportunity for the City and possibly even the County, if that would be the wishes of the County, to really help them get on the map and integrate what they want to do with the schools, with the community at large. He stated that at this point they are here to answer any questions that the City Council may have.

Mayor Poythress asked if there are any other questions from Council.

Council Member Rigby referred to the comment that they hope to have a media center. He asked if this is a future plan. He asked if this is something that is in the works, we hope to, or we are going to wait and see how Council...

Mr. Gonzalez responded that from the district perspective they have talked about a tech center. He didn't specifically call it a media center because media would be a part of that. They have purchased land for it. They haven't proceeded with anything beyond that at this point. He advised that this could be something that could go into, from the CMAQ perspective, an existing building if that would suit purposes or it could be something that would be built.

Council Member Rigby asked where that was purchased.

Mr. Gonzalez responded that it is at Sunrise and Road 28.

Mayor Poythress thanked them for their comments.

## **E. ADMINISTRATIVE REPORTS**

### **E-1 Staff Requests Direction from Council Regarding Temporary Landscape Maintenance Service to Underfunded Landscape Maintenance Zones**

Parks and Community Services Director Mary Anne Seay stated that over the balance of the last several months they have heard a lot of presentations from staff on landscape maintenance districts. They have heard a lot of commentary from the community about landscape maintenance districts and staff has worked together to prepare 218 ballots that will be heading out to impacted zones within a week and a half's time. Today they are here to seek direction from Council. She noted that they have the understanding from those previous dialogues that she referenced that there are 23 zones who voted against an increased assessment. She commented that in those 23 zones there are varying degrees of deficit. She advised that some are very underfunded; some zones they had to stop landscape services back in November of 2014; others are going to fall out of service in the next month or two. She added

that in response to significant community concern, Council asked staff to prepare some information for them about what it would take to offer some relief in those underfunded zones from this point to the beginning of the new fiscal year. Ms. Seay stated that as a reminder, Council directed staff to bring that work in house and effective July 1 the landscape maintenance program, the landscape itself, the administration of all that will in house and the Parks Department is currently ramping up and purchasing equipment, hiring staff, and trying to get the word out to have a good crop of folks to choose from to build their team. She advised that the question before the Council is what do they do from now until July 1 with those underfunded zones. She added that there still is the question mark, to be fair and to be completely open, on how the ballots are going to come in for this next fiscal year and that is something for the Council to consider as well. She commented that her colleague John Scarborough has done an enormous amount of work on this and Keith Helmuth has as well. They have worked together as a team. They have been to some community meetings. They plan on doing an outreach effort to make sure all impacted residents know that they have a ballot, that they live in a zone, what that means, what a yes vote means, what a no vote means, what the consequences look like, and they are always available to take phone calls and emails from the community to answer questions that they don't feel like they are getting.

Ms. Seay stated she is happy to answer any questions the Council may have now. She commented that the staff report before them is seeking direction from Council if they would like staff to provide some relief in those underfunded zones and use general fund dollars. She advised that they can do that. They have prepared three different levels of service. One would be once a month; one would be every other week; and one would be weekly service. She commented that this is going to be using their existing staff and existing equipment in overtime capacity. She stated this is not going to restore these zones to extremely manicured bushes and landscapes; it is going to be more of the basics such as mowing down the weeds and eradicating some of the blight they see in some of the worst zones.

Mayor Poythress stated he received an email from Jose Evangelista today in regards to the community meetings that have been set up. He thinks there are roughly six or seven and they are scattered around the community where they have landscape zones that are going to be subject to a vote coming up. He asked Ms. Seay to give a brief summary of what is going to happen at those meetings.

Ms. Seay replied that at those meetings they are asking residents who live in those neighborhoods to come out to meet with City officials, to meet with City staff both from Engineering and Parks. They want to be able to explain to them that they are getting a ballot in the mail. She noted that a lot of people have confessed to them that they got the ballot and didn't know what it was and tossed it away. They are explaining very objectively what a 218 election is, what the ballot is, making sure they understand what to do if they don't get a ballot, making sure they understand how to vote and making sure that they understand what the consequences of a no vote are. They are not advocating for one position one way or the other but they are there to objectively explain the situation to any of those residents. They encourage residents in those impacted neighborhoods to come to those smaller community meetings so they can really start to understand more about the zone that they live in.

Mayor Poythress suggested that as far as those particular areas where the meetings are going to take place, as far as getting the information out to the folks, he thinks it would be really helpful, and he would be willing to volunteer and he knows his colleagues would be more than happy to do so, to see if they could have door hangars or something that they could leave. He commented that it is just extra notice and again, it is something that rather than coming in the mail it is just one more thing that people have in front of them that they could take a look at. He restated that it is just a suggestion.

Council Member Rigby advised that he too has talked to Mr. Evangelista and he agreed that there would be a foot campaign prior to meetings. Council Member Rigby stated he would be working not only his district but volunteering to help his colleagues with theirs as well so their job is not yet over.

Mayor Poythress stated he would comment on the alternatives and asked that members of the Council weigh in. Mayor Poythress commented that he thinks about this time of the year, today is the 6<sup>th</sup>, and he knows that what he notices is that a lot of the weeds and stuff that grow typically grow mainly like in the

winter, and early spring they get that big growth. After that some of the weed varieties die off and so forth. He is not sure, based on what the recommendations are here, whether they need to do more than say once a month because he could see the initial service being done. It would take out those winter and spring weeds and then in another month, whatever had a chance to grow up could be eliminated also and by then it takes them through July. Then they have this other issue coming from another direction from the Governor which is a whole different factor that comes into play here in regards to less water on medians and so forth that really pulls off the growth. He is wondering if it is even necessary to go beyond Option 1.

Council Member Rigby commented that it is less than 60 days until it is reported that the City would take over full maintenance of these areas. He asked if once they take over is it full service or will it be that which was suggested in this report that there would be large scale shrubs and tree trimming would not be presently part of the service plan. He commented that in other words will they be well equipped to take on full service of these maintenance zones or is there a possibility that whatever option might be selected tonight that that could be prolonged into past the July 5<sup>th</sup> time because of insufficient people, not enough people, not enough resources.

City Administrator David Tooley replied that he thinks there are a couple of parts to Council Member Rigby's question so he needs to check in with staff. He asked Ms. Seay if at this point, she can't be absolutely, but is she relatively confident that they will be ready to spool up on July 1.

Ms. Seay replied yes. They have purchased equipment. She noted that Human Resources has been an excellent partner for them in terms of fast tracking the hiring of staff.

Mr. Tooley commented that they have a reasonable expectation that they will be spooled up to provide a full level of service. He asked that they suppose that for some reason they didn't get there. They could provide a lesser level of service. They would charge less to that zone and the monies that are contributed to that zone through the landscape maintenance zone process remain in that zone and available for either future expenditures for zone or a refund to the people in the zone. He thinks they are in a position to provide service. To the extent that they would not do so they are going to make sure that they accurately account for revenues and expenditures.

Council Member Medellin stated they are talking about July 1 but asked that they go back to the timeline for the 218 vote. He asked that they give him a timeline on once they have their town hall meetings, once they educate the public, they vote, it comes back to Council, when can they reasonably say through these zones that they will have a definite answer as to yes versus no and then they can move forward at that point.

Mr. Tooley responded that the Proposition 218 vote is scheduled for July 1<sup>st</sup> so it syncs up nicely for them.

Council Member Medellin referred to Option 1, 2, or 3, once a week, twice a month, once a month and noted that it is going to be at the City's expense until July 1 Proposition 218 votes come in and at that point they have done the education, they have done the outreach, they have talked to as many people as they can in their districts or sharing districts and at that point what else could they do.

Mr. Tooley responded that at that point, those zones that are fully funded will receive full service. He asked that they suppose hypothetically that a zone only has enough funds for 50% service the City would scale its service plan to meet the available funds.

Council Member Medellin stated he is prepared to suggest Option 2 simply because of the timeline for July 1 to do it twice a month because he thinks that is about what it is going to take regardless of water to get it to at least looking satisfactory. As they drive around, all of their neighborhoods, all of their medians or islands again, whether it is once a month or five times a month the grass is not going to turn green and they still have a separate issue with the water. For his particular vote he is leaning towards Option 2 which is \$7,000 roughly out of the general fund and twice a month.

Council Member Robinson stated he read somewhere that they won't be able to use drinking water for watering the medians.

Ms. Seay replied that is correct. Per the Governor's executive order that came out on April 1<sup>st</sup> ornamental turf in median islands cannot be irrigated effective April 25<sup>th</sup> and the water in those median islands have been shut off for the turf and staff is in the process of retrofitting and making sure that the trees in those medians get irrigation so they don't have a significant tree mortality.

Mayor Poythress stated he has a question arising out of Option 1 and 2. He asked if they do a once over on all of the zones and so forth how long would it be, considering the fact that there isn't going to be a lot of watering, that they would have to go through again.

Ms. Seay asked John Scarborough, Parks Planning Manager, who has direct experience with landscape maintenance, to respond. She can tell them that the weeds in her yard seem to grow whether they are watered or not.

John Scarborough, Parks Planning Manager, stated that Council has wisely touched on something that they have been thinking about over the last couple of weeks and the fact is, he thinks it is keeping all of them awake at night, is that the Governor's order and the City's subsequent water restrictions are mandating that they only water two times per week. He stated that obviously the benefit to that is a substantial reduction in the consumption of water and another way to look at that is that all turf, not just the turf in the medians where they are turning the water off, but all the turf that is currently getting watered two days a week, all of the shrubbery that is getting watered two days a week, as they move into warmer weather will begin to stress somewhat. They believe that through some of their newer technology and just by monitoring things really, really closely that they will be able to get all the plant life through the summer ok but a beneficial side effect is that the typical weed growth that they see this time of year is usually due to an abundance of soil moisture. They are not going to have that this year. They believe that if they come through and they clean an area up the need to come back will be extended over what it has typically been in a normal year. He added that the same thing with the turf being that it is not over-watered and probably right at the level of continually being under-watered, the lawns aren't going to grow like they typically do. They are hopeful that as they move into summer, they are gearing up and that sort of thing, that they can extend some things out a little bit. They believe that the initial clean up in the zones that are looking kind of shabby right now is going to make a pretty dramatic impact. He commented that as mentioned in the staff report, they don't believe that they have the time and the resources onboard right at this time to do large scale tree trimming and shrub trimming and that sort of thing but the lawn mowing, the weed clean up, removing the leaves and the litter, and that sort of thing are going to go a long ways towards making things look a lot more presentable.

Council Member Medellin stated that clears up his statement. As a for instance, once a month, if it looks good for a week, then it is semi-tall for a week, then it is out of hand after the third week, then they are looking at more ugly looking tall weeds than not. But if they are saying that really without any moisture the growth on the dry grass is minimal and why go after 14 days or so and pretty much mow the half inch growth that they have does seem like a waste. He thinks they answered his question and if that is the case and they can keep at least neat then he doesn't mind Option 1.

Council Member Rigby stated he came in here with ears wide open, eyes wide open and wanting to consider all options. He noted that maybe his colleagues can weigh in on this, he is the new guy. He stated that dipping into the general fund, to him, seems like a slippery slope. He thinks that there are definitely things that need to get done but when they start dipping into the general fund they are taking away resources from other areas that it could better be used. They are taking salaries from their Police Department. They are taking potential building funding from a much needed Fire Department on the north side. He agreed that the cost is minimal but what he doesn't want to do is set a precedent as Council Members. With that said however he is curious what it would look like to have Option 4, a one time only clean up where they go in completely clean up, one and done and then they wait out the less than 60 days until July whatever. He is not sure if that throws a wrench in the game however, he is very

concerned at what sort of precedence they would be setting as a Council willing to dip into the general fund for something such as landscaping.

Mayor Poythress stated he really appreciates Council Member Rigby's comment. He thinks it is very responsible and very prudent. Mayor Poythress commented that he would suggest that it would not present a precedence only because it is so unusual. He thinks if it was something that they were looking at the potential of occurring year, after year, after year, and occurrence after occurrence he would say yes absolutely. He thinks that this is going to be more than likely a very isolated type of situation. He stated that Council Member Rigby's comment is well taken and he agrees to be careful about how they take a look at general fund.

Mayor Pro Tem Oliver agreed with Council Member Rigby. Obviously they have to be stewards of very, very precious tax dollars whether it be a dollar, \$3,000 or \$30,000 and obviously this is a temporary deal. Mayor Pro Tem Oliver stated he is confident in both the decisions and the direction they have made collectively in moving forward here soon with bringing that service in house. He hopes it will alleviate a lot of these concerns moving forward. He doesn't want to go too far off topic but Mr. Scarborough mentioned limited time and resources and he knows that Ms. Seay and her staff and others have dedicated tens of not hundreds of hours towards this subject and he thinks with the changes on July 1 and with more public involvement, he doesn't know that they are going to go away especially with a lot of the variables coming from the Governor's office. He commented that they are a town of 16 square miles and they have 80 special districts. He knows they are providing a great deal of emphasis on this subject but at some point, is there a discussion to be had about consolidating some of those districts into something that might be more maintainable. He is sure it is a herculean task; it is not going to happen in July perhaps not even next year but at the end of the day, a small town, he can't imagine that this is the norm and asked if there are any options available as a community to look at alternatives to make themselves more available and staff and also just for a better plan ahead.

City Attorney Brent Richardson responded to Mayor Pro Tem Oliver's question regarding consolidation. He stated so that they are aware of the process for consolidation of landscape maintenance districts essentially puts the same burden as if they were actually starting a new district. They are essentially getting an affirmative vote from individual homeowners. He stated that typically when these things are set up a lot of times they have one owner, in other words housing developments, that type of thing. Now they have individual owners so it is much more onerous task than even when they were set up originally. That is what they are looking at is essentially if they were to set it up from the get go, if they were to consolidate because all those people being consolidated have to basically have a vote on that. He added that it is complicated by the types of improvements and the various benefits associated with the different districts. He commented that it sounds good but probably an implementation is probably extremely, extremely difficult.

Mayor Pro Tem Oliver stated he is absolutely sure and he would just advise that maybe they look at other examples to see if other cities have done something similar. He stated that just with 80 districts, he can't understand that there is not a little bit more they can do and it is a herculean task just to get a Proposition 218 passing as it is so maybe there is something they look at down the line and see if there are any other opportunities in the future that might present itself.

Council Member Medellin stated to Council Member Rigby that his point is well taken. He totally agrees with him. When they are talking the general fund every dollar counts and they have to be good stewards of their money. His justification, personally, and it was brought up by the Mayor, he would like to show a good faith effort. They are talking about people's neighborhoods and homes and where you live and this has to be a 50-50 we are in this together. They are making decisions for 23 zones. They need that engagement and they need more people to come here and say what they are willing to pay or not pay. They have to go out and knock on doors and educate. He thinks the first item that went out was a little confusing. Legally they fulfilled their duty but he thinks they did not fulfill the duty of actually reaching out to say this is what this means and they are going to do that here shortly with these meetings. Personally his justification to say this is a good faith effort on the part of the City that they will do something in this one particular instance to reach out and offer some sort of maintenance at City's expense.

Council Member Medellin made a motion for Option 1. The motion was seconded by Council Member Holley.

Mayor Poythress stated this is more direction and asked the City Attorney if it should be in the form of a motion.

Mr. Richardson replied that certainly they can do it as a motion but typically when staff is requesting direction the trend for the Council has just been if there is consensus then staff has their direction.

Council Member Medellin stated that based on Ms. Seay's and Mr. Scarborough's comments that it is not growing like it is supposed to anyway with the lack of water and short weeds are better than tall weeds he guesses.

Mayor Poythress stated he thinks staff has direction.

Ms. Seay replied that she thinks she has direction. She reminded Council that they will be bringing an item to the May 20<sup>th</sup> agenda to do some administrative appropriation relative to this but they will get started right away.

Council Member Medellin thanked the folks of Zone 4 and Zone 12 for coming to the meetings. They all appreciate them coming here and their input. Like he said, they are in this together and thanked them for showing up.

## **E-2 Presentation of the Preliminary City of Madera General Fund Budgets for Fiscal Year 2015/2016 and Selection of a Date for the 2015/2016 Budget Workshop**

Director of Financial Services Tim Przybyla stated this is the third of four preliminary budget presentations. They will have one more preliminary presentation at the next City Council meeting and the final budget should be presented to Council at the second meeting in June. They are hoping to have the Council set a time and date for the budget workshop to be held prior to that final budget presentation.

Mr. Przybyla advised that this budget proposal includes a slight increase of 0.5% to personnel expenses due primarily to changes to minimum wage change laws and the required provision of leave time for part time employees. He stated that the proposed maintenance and operations budgets overall have increased by approximately 10% from the 14/15 budget and the proposed capital outlay budgets have increased from \$618,000 to \$702,000 or 14% over last year's budget.

Mr. Przybyla stated that some of the factors that made last year's budget presentation difficult were a 3% cost of living increase, large increases to healthcare costs, increased CalPERS costs and losses of funding from certain grants. He commented that for this fiscal year the revenue picture has improved however CalPERS continues to increase and must be addressed in the collective bargaining process.

Mr. Przybyla advised that this preliminary general fund budget presentation includes approximately \$32 million of proposed expenditures and about \$31.7 million of projected revenues. He stated that summaries of revenues and expenses are included in the report as Exhibit A and detail of the revenues are attached as Exhibit B. He noted that the line item budgets are included in this presentation as Exhibit C and contain the various operational line items as well as the departmental revenue projections for those budgets. Mr. Przybyla stated that although he mentioned a PowerPoint presentation in the staff report, he and the City Manager have elected not to present a PowerPoint presentation because a lot of those issues that would have been addressed in the PowerPoint will be addressed in closed session tonight with Council and in interest of the length of this meeting and all the Council has yet to discuss this evening, he hopes Council is ok with that.

Mr. Przybyla noted that the purpose of this preliminary presentation is to help the Council become somewhat familiar with the budgets that they are working on at this time. He added that staff anticipates

having a draft budget of all funds prepared and delivered to the Council by May 22<sup>nd</sup>. He advised that it is a tight deadline but he will be working with his staff very hard and with the departments to get this completed. Mr. Przybyla commented that Council may choose to schedule a workshop anytime after that date and staff would like to propose that Council select from one of those suggested dates and times or select another date that works better for Council within the same approximate timeframe. He advised that the times that they are proposing are Wednesday, May 27<sup>th</sup> from 5:30 p.m. to 9:00 p.m.; Saturday, May 30<sup>th</sup> from 10:00 a.m. to 2:00 p.m.; Tuesday, June 2<sup>nd</sup> from 5:30 p.m. to 9:00 p.m.; or Thursday, June 4<sup>th</sup> from 5:30 p.m. to 9:00 p.m. Mr. Przybyla asked if Council has any questions or if they would like to discuss those dates at this time.

Mayor Poythress suggested June 2<sup>nd</sup> or June 4<sup>th</sup>. He noted that Wednesday, May 27<sup>th</sup> is right between two giant presentations on the LMZ's. He thinks they need to be right on their game for the LMZ discussion and he is not sure. He stated he loves Saturday meetings too but he knows others may not.

Council Member Rigby stated that June 4<sup>th</sup> is the high school graduation. He would have a conflict with that as a youth pastor. He will be in attendance there. He would prefer Tuesday, June 2<sup>nd</sup>.

Council agreed on June 2<sup>nd</sup> for the budget workshop.

Mr. Przybyla stated that unless the Council has questions regarding the plethora of information that is included in the report then he will take his seat and let them continue on.

Mayor Poythress thanked Mr. Przybyla for the presentation.

#### **F. COUNCIL REPORTS**

Council Member Robinson reported that he attended the Democratic Club on April 28<sup>th</sup>. He gave a speech on water and jobs and they enjoyed it.

Council Member Robinson reported that he went to Fresno State for the Meat Science presentation and Harris Beef Ranch donated all the steaks. They had 20 booths with different recipes and that was enjoyable.

Council Member Robinson reported that he attended a neighborhood block party with the Mayor. He thinks they outnumbered the residents.

Council Member Robinson reported that he attended the Groundwater Forum at the Madera Fairgrounds.

Council Member Rigby reported that he is looking forward to this Thursday to attending the Madera Unified School District Superintendents Executive Community Committee meeting.

Council Member Rigby stated he is also looking forward to beginning his day tomorrow at the Mayor's Prayer Breakfast.

Council Member Rigby stated he wanted to give kudos to their Malone Neighborhood Watch that became an official Neighborhood Watch last night. Unfortunately he was not able to make it. He was on baby duty but he did put a call in to their Neighborhood Watch Leader that morning. They are excited to work together to see that neighborhood not only reach her dreams but surpass them definitely.

Council Member Rigby stated he would also like to just put it in everyone's ear that on May 18<sup>th</sup> he will be joining several of his colleagues to discuss the Proposition 218 vote in the neighborhood.

Council Member Holley reported that he attended Relay for Life last Saturday. He commented that it was a nice turnout. He thinks they did a good job. He thanked the City Clerk for all the work she put in with Ms. Seay.

Council Member Holley reported that he attended a Cinco de Mayo Day at Sierra Vista on Friday. There was a good crowd out there for three hours and it was enjoyable.

Council Member Holley invited all to the McNally Park Jesse Owens Games on Saturday. He commented that it has been 28 years and this will be the last one. He invited all to come out and watch part of the games or the introduction. He commented that this is not an election year so he hopes to keep them a little longer. They can also come to see the final presentation that will be given to a lot of the kids and some of their staff that have been with them for the last 20 some years. The event starts at 10:00 a.m. and hopefully he can have them home about 3:00 p.m. They can come and go if they like.

Mayor Pro Tem Oliver thanked Mayor Poythress for allowing him to participate in Relay for Life event and proclaim May 2<sup>nd</sup> through May 3<sup>rd</sup> Relay for Life Weekend in Madera. He gave great kudos to the City of Madera team. He asked the City Clerk to share how much they ended up raising.

City Clerk Sonia Alvarez responded that the City team raised close to \$3,300 and the overall community raised about \$92,000.

Mayor Pro Tem Oliver stated it was a great event. There was unlimited display of strength and courage during that time. He will also say that it was an honor to be present to see their dear colleague and friend Mary Anne Seay walk the Survivor's Lap. He was very, very honored to be there in her presence during that special moment and certainly they are very proud of her. He thanked Mayor Poythress again for allowing him to take that one on. He is very proud of their City team and their community.

Mayor Poythress commented that there was a nice picture of Mayor Pro Tem Oliver in the paper today.

Mayor Poythress reported that this morning he along with Council Member Medellin attended the EDC meeting. He advised that those are always interesting.

Mayor Poythress stated he wants to share a letter to the Mayor from a young person. The letter stated he visited the park and he liked it. He asked that they build a monkey bar and that his grandma is writing this for him.

Mayor Poythress stated he looks forward to seeing everybody tomorrow at the Mayor's Prayer Breakfast.

## **G. CLOSED SESSION**

### **G-1 Closed Session Announcement – City Attorney**

City Attorney Brent Richardson announced that the Council will adjourn to closed session pursuant to Government Code Section 54957(a) to discuss conference with legal counsel and Chief of Police as described under item G-2; pursuant to Government Code Section 54956.8 to discuss conference with real property negotiators as described under item G-3; and pursuant to Government Code Section 54957.6 to discuss conference with labor negotiators as described under item G-4.

Mayor Poythress declared a conflict of interest on item G-3 and advised that he would excuse himself from that item.

The Council adjourned to closed session at 7:55 p.m.

**G-2 CONFERENCE WITH LEGAL COUNSEL AND CHIEF OF POLICE - Pursuant to California Government Code Section 54957(a) pertaining to threat to the security of public buildings.**

**G-3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8**



PROPERTY: 1 PARCEL

Carmel Subdivision APN: 012-460-001 & 012-460-006  
Agency Negotiators: Christopher Boyle, Mary Ann Seay, Les Jorgensen  
Negotiating Parties: Mike Pistorosi, DMP Development  
Under Negotiation: Price & Terms

**G-4 CONFERENCE WITH LABOR NEGOTIATORS** - Pursuant to California Government Code Section 54957.6

Agency Designated Representatives: David Tooley and Wendy Silva

Employee Organizations: General Bargaining Unit  
Mid Management Group  
Madera Police Officers' Association  
Law Enforcement Mid Management Group  
Management Employees

**G-5 Closed Session Report** – City Attorney

The Council returned from closed session at 9:00 p.m. with all members present.

City Attorney Brent Richardson announced that the Council met in closed session pursuant to Government Code Section 54957(a) to discuss conference with legal counsel and Chief of Police as described under item G-2, and reported that no reportable action was taken; pursuant to Government Code Section 54956.8 to discuss conference with real property negotiators as described under item G-3, and reported that Mayor Poythress conflicted out on that item due to business relationship with one of the parties and no reportable action was taken; and pursuant to Government Code Section 54957.6 to discuss conference with labor negotiators as described under item G-4 and reported that no reportable action was taken.

**ADJOURNMENT**

The meeting was adjourned by Mayor/Chairperson Poythress at 9:01 p.m.

**CONSISTENCY WITH THE VISION MADERA 2025 PLAN**

Approval of the minutes is not addressed in the vision or action plans; the requested action is also not in conflict with any of the actions or goals contained in that plan.

  
SONIA ALVAREZ, City Clerk/Secretary

  
ROBERT L. POYTHRESS, Mayor/Chairperson

