



Wastewater Treatment Plant Operator-in-Training

\$1,473.83 - 1,881.22/Bi-Weekly

Apply by 3pm, Friday, October 19, 2018

Are you...

- Interested in municipal government and public service?
- Seeking a career in the water system field?
- Interested in a wastewater career path?

City of Madera
Human Resources
205 W. 4th Street
Madera, CA 93637
(559) 661-5401

Primary Responsibilities

The Wastewater Treatment Plant Operator-in-Training is the training level class responsible for a learning to perform a wide variety of plant operations and maintenance of the wastewater treatment plant, and incumbents are expected to learn to perform the full scope of assigned duties. If hired, individuals must qualify for and obtain certification from the State of California as a Wastewater Treatment Plant Operator-in-Training upon hire and must qualify for and obtain certification as a Wastewater Treatment Plant Operator I within 18 months of appointment. Applicants should visit the State Water Resources Control Board website at www.swrcb.ca.gov for more information on the certification requirements and processes.

Qualifications

Experience/Education: 1 year of experience in maintenance/mechanical functions. High School Diploma or equivalent and 6 education points as defined by the California State Water Resources Control Board. See attached additional information on education points.

Licenses/ Certificate: Valid Class C DL. Upon hire, Wastewater Treatment Plant Operator-in-Training certification. Within 18 months of appointment, Wastewater Treatment Plant Operator I certification.

Examination Process

Only those applicants who meet the qualification standards of this position by the application filing deadline will be allowed to participate in the examination process. Examination scores determine standing on Civil Service eligibility lists. The City Administrator, upon recommendation of the department head, will make the final selection and appointment from the established eligibility list.

The examination process may consist of the following parts: Application Package Review: Qualifying Only; Oral Exam: 100% Weight Value. Candidates must earn a score of 70% or higher to be considered for the eligibility list.

Applicants who require special examination accommodations due to a disability should contact the Human Resources Department five (5) business days prior to any scheduled examination at (559) 661-5401.

Applicants may be eligible for Veteran's Preference Points (5 points) and should attach a DD214 to their employment application for consideration of this preference.

Compensation and Benefits

Compensation and benefits for the Wastewater Treatment Plant Operator-in-Training position are defined in the Memorandum of Understanding between the City of Madera and the General Bargaining Unit as well as the City's Personnel Rules.

Retirement: The City participates in the CalPERS defined benefit retirement system. Classic Members: 2% at 60 formula, average three year final compensation; New Members (PEPRA): 2% at 62 formula, average three year final compensation. The City does not participate in Social Security.

Deferred Compensation: The City offers a paid/vested contribution of 4.2% of base pay to one of two 457 plans offered to the employee. In addition, the employee may also contribute.

General Bargaining Unit Represented by the Madera Affiliated City Employees' Association

Health Insurance: The City contributes a monthly amount for the employee to use to purchase health, dental and vision coverage. For medical coverage, the City contracts with Blue Shield. Dental insurance is through Ameritas and vision coverage is through Superior.

Life Insurance: The City provides a \$25,000 life and accidental death and dismemberment policy along with \$5,000 dependent life. The employee may purchase additional supplemental life insurance for him/herself, spouse and/or dependents.

Medicare: The City contributes an amount equal to 1.45% of the employee's salary; the employee also contributes 1.45%.

Long-Term Disability: This city paid benefit provides up to 2/3-income protection.

Bilingual Incentive: English/Spanish for qualifying individuals and positions after passing annual bilingual test.

Employee Assistance Program: The City of Madera offers an employee assistance program for employees and dependents that provides counseling and other services for dealing with life's challenges at no cost to the employee.

General Information

Applications may be obtained from the City's website www.cityofmadera.ca.gov/apply or by calling the City's Human Resources Department at (559) 661-5401. Original applications must be submitted to the City's Human Resources Department prior to the application deadline. Facsimiled or digitally signed applications will not be accepted.

The City of Madera is an equal opportunity employer. Applicants shall not be discriminated against because of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, sexual orientation, gender identity, color, marital status, medical condition (cancer-related) or the conditions Acquired Immune Deficiency Syndrome (AIDS) or AIDS Related Conditions (ARC).

Appointment will be contingent upon an extensive background check, pre-employment physical and drug screen. Final appointment will be made by the City Administrator upon recommendation of the Department Head.

Affirmative Action / Equal Employment Opportunity / Drug Free Employer

Information on Education Points from the State Water Resources Control Board

Section 3685 of the regulations authorizes the State Water Board to grant educational points as follows:

(a) Pursuant to the provisions of this article, applicants may be required to obtain educational points to qualify for certification. Operators may receive educational points for completing wastewater treatment, biology, chemistry, engineering, math, or physics courses as follows:

(1) One three-unit semester course completed as part of the curriculum of an accredited college or university is equal to eight educational points. Operators who have completed courses that result in more or less than three units or in quarter units rather than semester units shall be credited with educational points on a prorated basis.

(2) Each hour of instruction given by a professional association or other nonprofit private or public agency is equal to one tenth of an educational point (.1); ten hours of instruction is equivalent to one educational point.

The chart below may be useful when converting units to educational points:

Units (Semesters)	Educational Points
1	2.5
2	5.5
3	8.0
4	10.5
5	13.5
6	16.0
Units (Quarter) 12 weeks	Educational Points
1	1.5
2	3.5
3	5.5
4	7.0
5	9.0
6	10.5