

The City of  
**MADERA**



# JOIN OUR TEAM!

## Are you...

Interested in municipal government and public service?

Detailed oriented and well organized?

A team player?

Interested in safe, clean drinking water?

## NOW RECRUITING FOR:

### Water Quality Specialist

Trainee: \$1,237.61-\$1,579.73 Bi-Weekly  
Specialist I: \$1,374.46-\$1,754.03 Bi-Weekly

Apply by 3pm, Tuesday, 2/18/2020

#### PRIMARY RESPONSIBILITIES

The **Water Quality Specialist** performs water system quality assurance to ensure clean, safe drinking water for the citizens of Madera. This position is responsible for water system operation; inspecting, installing, servicing and repairing backflow, cross-connection and other water delivery controls; collects data and maintains records, logs and reports; learns policies, procedures and work methods associated with assigned duties in the Water division; performs other related duties as required. On-the-job training is provided.

#### QUALIFICATIONS

Experience/Education:

**Trainee** – Some experience in water systems construction, maintenance, or related work, and a high school diploma or equivalent supplemented with appropriate coursework in environmental health, public health and biological science, or a related field.

**Specialist I** – 2 years of experience in water systems construction, maintenance, or related work, and a high school diploma or equivalent supplemented with appropriate coursework in environmental health, public health and biological science, or a related field.

Licenses: Valid class C California DL. A **Trainee** must have the ability to obtain within 1 year of hire and a **Specialist I** will hold the following: a State Department of Health Services Water Treatment Operator Grade I Certificate; American Water Works Association Backflow Prevention Device General Tester and Cross-Connection Control Program Specialist Certificates. The City will provide opportunities for training, however individuals must take and pass the test administered by the State of California to obtain the certifications indicated. **Trainees** will be promoted to **Specialist I** upon obtaining the indicated certificates.

#### EXAMINATION PROCESS

Only those applicants who meet the qualification standards of this position by the application filing deadline will be allowed to participate in the examination process. Examination scores determine standing on Civil Service eligibility lists. The City Manager, upon recommendation of the department head, will make the final selection and appointment from the established eligibility list. The examination process may consist of the following parts: Application Package Review: Qualifying Only; Oral Interview 100% Weight Value. Candidates must earn a score of 70% or higher to be considered for the eligibility list. Applicants who require special examination accommodations due to a disability should contact the Human Resources Department five (5) business days prior to any scheduled examination at (559) 661-5401. Applicants may be eligible for Veteran's Preference Points (5 points) and should attach a DD214 to their employment application for consideration of this preference.

## learn more

# @

## madera.gov/apply

# COMPENSATION & BENEFITS

## SALARY

Compensation and benefits for the Water Quality Specialist classifications are defined in the Memorandum of Understanding between the City and the General Bargaining Unit, as well as the City's Personnel Rules. The City pays its employees every 2 weeks, or 26 times per year. The bi-weekly pay rates for these positions are shown below.

	Trainee	Specialist I
Step A	\$1,237.61	\$1,374.46
Step B	\$1,299.54	\$1,442.88
Step C	\$1,364.47	\$1,515.30
Step D	\$1,432.89	\$1,591.21
Step E	\$1,504.31	\$1,670.62
Step F	\$1,579.73	\$1,754.03

## RETIREMENT

The City participates in the CalPERS defined benefit retirement system. Retirement formulas and contributions are as follows. The terms "Classic Member" and "New Member" are as defined by CalPERS.

### Classic Members employed with the City prior to 10/20/2012

- 2.5% at 55 formula, single highest year final compensation
- Employee Contribution paid by the employee pre-tax: 2.375%

### Classic Members employed with the City on or after 10/20/2012

- 2% at 60 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 2.375%

### New Members employed with the City on or after 1/1/2013

- 2% at 62 formula, average three year final compensation
- Employee Contribution paid by the employee pre-tax: 6.25%

## HEALTH INSURANCE

The City contributes a monthly amount for the employee to use to purchase health, dental and vision coverage. For medical coverage, the City contracts with Blue Shield. Dental insurance is through Ameritas and vision coverage is through Superior.

## EMPLOYEE ASSISTANCE PROGRAM

The City of Madera offers an employee assistance program or employees and dependents that provides counseling and other services for dealing with life's challenges at no cost to the employee.

## PAID LEAVE

The City of Madera offers a generous paid leave program, including paid holidays, sick leave, and vacation.

## GENERAL INFORMATION

Applications may be obtained from the City's website [www.madera.gov/](http://www.madera.gov/) apply or by calling the City's Human Resources Department at (559)661-5401. Applications must be submitted to the City's Human Department prior to the application deadline. Appointment will be contingent upon an extensive background check, pre-employment physical and drug screen.



## LIFE INSURANCE

The City provides a \$25,000 life and accidental death and dismemberment policy along with \$5,000 dependent life. The employee may purchase additional supplemental life insurance for him/herself, spouse and/or dependents.

## MEDICARE

The City contributes an amount equal to 1.45% of the employee's salary; the employee also contributes 1.45%.

## LONG TERM DISABILITY

This city paid benefit provides up to 2/3-income protection.

## BILINGUAL INCENTIVE

English/Spanish for qualifying individuals and positions after passing annual bilingual test.

## DEFERRED COMPENSATION

The City offers a paid/vested contribution of 4.2% of base pay to one of two 457 plans offered to the employee. In addition, the employee may also contribute, though not required.

## EDUCATION INCENTIVE

General Bargaining Unit employees will receive a 3% incentive for an approved Bachelor's Degree. Employees are also eligible for reimbursement of up to \$2,400 per fiscal year for college expenses.

