

City of Madera ADA Advisory Council
City Hall Council Chambers, 205 W. 4th Street
Madera, CA 93637

REGULAR MEETING AGENDA

August 15, 2017, 2:00 p.m.

The meeting room is accessible to physically disabled persons. Requests for accommodation (assistive listening devices, interpreters, or language translators, etc.) should be made at least seventy-two (72) hours before the meeting to Diana Rosas at (559) 661-5401 or drosas@cityofmadera.com.

Any writing related to an agenda item for the open session of this meeting distributed to the ADA Advisory Council less than 72 hours before this meeting is available for inspection at the City of Madera Human Resources Department, 205 West 4th Street, Madera, California 93637 during normal business hours.

Roll Call

Dennis Smith – Chair
Dana DeFranco – Vice-Chair
Cynthia Ortegon
DJ Becker
Emmanuel Gomez
Tim Riche

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for Members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of July 18, 2017
2. Discussion and Direction Regarding materials and booth ideas for the 2017 Madera District Fair-Wendy Silva
3. Report on attendance at County Voting Advisory Board-Cynthia Ortegon
4. Oral reports by Staff and Advisory Board Members

Adjournment

Next Regular Meeting of the Madera ADA Advisory Council will be Tuesday, September 19, 2017 at 2:00 p.m. in the City Hall Council Chambers.

I, Diana Rosas, HR Technician II for the City of Madera, declare under penalty of perjury that I posted the above Madera ADA Advisory Council Agenda for the Regular Meeting of August 15, 2017, near the front entrances of City Hall no later than 5:00 p.m. on August 10, 2017.

Diana Rosas, HR Technician II Date

ALL CITY EMPLOYEES AND THE PUBLIC ARE WELCOME TO ATTEND

City of Madera ADA Advisory Council
City Council Chambers, 205 W. 4th Street
Madera, CA 93637

REGULAR MEETING MINUTES

July 18, 2017, 2:00 p.m.

A regular meeting of the Madera ADA Advisory Council was scheduled for 2:00 p.m. on Tuesday, July 18, 2017, in the City Council Chambers.

ROLL CALL:

PRESENT:

Dennis Smith, Chair

Emmanuel Gomez

Cynthia Ortegon

Dana DeFranco, Vice Chair

DJ Becker

Staff

Diana Rosas

Wendy Silva

OTHERS PRESENT: Cece Foley Gallegos, City Council Member
Henry de la Torre, Postmaster
Ivette Iraheta, Grant Administrator

ABSENT: Tim Riche

Chairperson Dennis Smith called the meeting to order at 2:00 p.m.

Public Comment: None

Business Matters

1. Approval of Minutes – May 16, 2017. Council Member Becker moved to approve the minutes; motion seconded by Council Member Ortegon. Motion passed unanimously.
2. Presentation on Services and Service Locations for US Postal Customers in the City of Madera-Henry de la Torre, Postmaster- Postmaster de la Torre asked what questions the council had for him regarding ADA compliance at the Post Office. Council Member Smith explained to the Postmaster that it has been an ongoing concern from the public and the ADA Advisory Council. Council Member Becker stated that it has been ongoing since 2005 hoping to facilitate easier drop off for seniors and disabled. She indicated the doors have been a barrier for seniors and disabled as well as parking being another concern and driver side drop off boxes. Postmaster de la Torre stated that the City of Madera and County of Madera are

experiencing a great amount of theft and it is a concern to have more boxes. Council Member Becker stated that they experimented with a previous postmaster where the post office turned around two boxes in the alley so drivers can go through the alley and drop off and it was so popular that it overwhelmed traffic in the alley. Postmaster de la Torre said he would have to find out why the boxes were moved and that there were no security issues. Council Member Becker stated that the issue there with the boxes in the alley is accessibility for seniors and disabled. Postmaster de la Torre stated that Council Member Riche came to the post office and met with him and Council Member Riche was going to present a power point or a presentation to pass on to the legal department in San Francisco; everything that needs to be done needs to be presented to them. Wendy Silva advised the postmaster that the ADA Advisory Council sent a letter with the information already and that he acknowledged receipt. Postmaster de la Torre said there was no power point attached or pictures. Wendy Silva stated that the letter outlined the specific concerns and that the ADA Council will provide another copy. Council member Ortegon asked the postmaster if he has planned any kind of self-evaluation for the building for ADA compliance. Postmaster de la Torre said no, he wasn't aware of anything like that just OSHA compliance. Council Member Ortegon told Postmaster de la Torre that the post office issues were one of the reasons why ADA community members wanted an advisory committee, and that, as an example, even though the City has no jurisdiction over the County the ADA committee members asked nicely of the County if they can point out a few things that need to be done that are not accessible, for example the Library which was fixed last year. She explained to Postmaster de la Torre that the ADA Advisory Council knows they have no jurisdiction over the Post Office but want Madera to be more accessible and barrier free and a better living place and be proactive. Postmaster de la Torre stated that he will do whatever he can and forward the letter to the legal department and work together to hopefully get a resolution to better serve the public. Council Member Becker stated that two priorities would be to get some type of automatic door at the top of the steps and driver side drop off in a secure location so disabled people wouldn't have to park and get out and use a walker or chair and go up the ramp. A driver side drop-off would solve a lot of the accessibility problems if it is done in a way that is secure for the post office. Wendy Silva stated that is the Advisory Council's concerns are all listed in the letter that was previously sent. Council Member Smith thanked Postmaster de la Torre for coming to the meeting, ADA is extremely excited to get something started with the Postmaster and open the lines of communication. Council Member Becker asked if the postal district is committed to the post office building as the postal facility for Madera or if there are there any long range plans for a different facility. Postmaster de la Torre stated that they do not have any plans to move to a different facility. Wendy Silva asked if there are any alternative service locations. Postmaster de la Torre stated Tackle Shop on Country Club Drive is a sub-station and that flyers will be sent out to inform

customers, and that the post office is looking for another sub-station that would meet their criteria and are willing to do so.

3. Presentation on Owner Occupied Rehabilitation Programs- Ivette Iraheta, Grant Administrator, stated that she came to share an opportunity for residents to be proactive in addressing ADA needs in their homes. She started by sharing a video that highlighted the program. Ivette stated that this is a loan, almost \$1 million dollars are left from the grant to use towards homes in Madera neighborhoods. Ivette stated that this program is only for property owners that live in specific census tracts. The program was designed to help home owners fix their code violations and life safety issues but also to construct ADA improvements. Ivette stated that it will last until the end of September, and they are trying to get as many people enrolled as they can and get the money out to the community. Council Member De Franco asked how this information is getting out to people. Ivette stated that she is doing presentations, added the video on Social Media, the radio, and outreach on Univision. Council Member Becker asked if there was a minimum amount. Ivette stated that it's up to \$55k with no specific amount; the only stipulation is that when the house is inspected, if the inspector sees something specific that needs to be fixed as a code or life safety issue, it will be a priority before any other renovations; life safety issues can't be ignored. Council Member Ortegon asked if ramps and bathroom safety qualified. Ivette said yes it is included. Ivette stated that it is deferred for 30 years with no interest. If you sell or refinance the house for cash purposes it triggers the repayment clause, or if you transfer title. Ivette stated that there are some situations where payment is required. If someone inherits the home they have to qualify for deferment and it will continue to be deferred. Ivette asked that the Advisory Council share the information with as many people as possible, especially those in the specific neighborhoods. Council Member Ortegon asked if tenants can participate for ADA improvements. Ivette confirmed that the home owner must be the applicant for funds, not the tenant.
4. Update on UPRR Spur Pedestrian Crossing Located at Gateway Drive and 3rd Street- Wendy Silva. Wendy reported that she spoke with Jerry Martinez from Engineering, who did reach out to UPRR regarding this spur. UPRR acknowledged the request and they committed to sending someone out to make the evaluation. Jerry made specific recommendations on doing it differently, not just continuing to put down asphalt that causes the problem, and they are sending someone out to evaluate and once we know a little more what might be done it will be brought back on the agenda. Wendy stated that she wanted to let the council know that they are responding at this point and not ignoring the problem. Council Member Smith stated this is a big deal because in the past they have been ignored for a couple of years. Council Member Ortegon stated that the crossing behind St. Joachim has the same issue. Council Member Smith said that he will snap a photo of it and send it to Jerry Martinez.

5. Discussion Regarding Participation in the 2017 Madera District Fair-Wendy asked the Council if they wanted to have a booth at the Madera Fair September 7-10. Council Member Smith stated the he personally questions the value of time spent there and what ADA gets back. Council Member DeFranco asked what are ADA's other options to get them out there; his concern is that there isn't anything else that says ADA exists. Council Member Becker stated that having a booth is effective if you make a connection with the population. She stated that she participates at the Animal Shelter booth and they keep a spiral notebook and sign up for questions and have someone get back to them. Wendy stated that we do have a complaint form that we keep at the booth for citizens that want to report an issue. When ADA first started participating in the Fair, members would come back with 10-12 concerns and look into ways to address the issues. As time has gone on things have trickled off. Wendy stated at last year's fair there weren't any concerns documented. Council Member Becker stated that she didn't remember a signup sheet. Council Member Smith said we had forms on a clip board that could be filled out and no one expressed a concern or interest while he was staffing the booth. Council Member DeFranco asked what other outreaches are there, are there events where ADA can make their presence known elsewhere that might be able to reach the community that have concerns such as special needs with kids and families. Council Member Smith stated that it is important to be there at the Fair and said he can commit a good portion of time that needs to be spent there. Council Member Becker stated that she can watch the booth while at her Animal Shelter Booth, but the Advisory Council needs to have more communication such as Facebook outreach because it is so much simpler for disabled to use a tablet or a phone. Council Member Smith stated that he thought there was a citizen that was supposedly going to create a Facebook page for community ADA concerns. Wendy stated that it was ajenized twice and the citizen did not attend the meetings when the item was on the agenda. Wendy stated we have the City's website and the ADA has a page on it and people are able to submit concerns through that website. Occasionally we get a submitted concern but they are not necessarily accessibility issues. Wendy stated that if the complaint falls under ADA jurisdiction then she would bring it to the Advisory Council. If it is an issue that should be handled by another department, she forwards the information to the right person to handle the concern. Wendy stated that the City also has a new app mainly for water use but it does have a "report an issue" feature so people can use their phone to not just report water issues but other issues. Council Member DeFranco stated that the handicapped issues the City has been having should be discussed at the ADA booth as well as the post office issues so the community can see what ADA is fighting for, for the community. Wendy suggested that at the next meeting they ajenize a discussion item to brainstorm and come up with the top 5 or 10 accessibility issues the ADA Advisory Council thinks exist in the community and then have people vote on them at the booth and put them on a board and see what the most important concerns are to the community. Council Member Ortegon stated that

she will also give time at the fair as well as Council Member DeFranco and Council Member Gomez.

6. Oral Reports by Staff and Advisory Board Members- Council Member Becker stated she gets lots of complaints from residents about handicapped violations. Wendy stated to direct them to the Police Department. City Council Member Foley Gallegos stated that she spoke with Jerry Martinez in Engineering regarding the railroad tracks and it would be taken care of in the next couple months. She wanted also to thank the Advisory Council for the time and effort that is put in on this Commission and helping the residents in the City of Madera.

Adjournment

The meeting adjourned at 2:44 p.m.

The next Regular Meeting of the Madera ADA Advisory Council will be Tuesday, August 15, 2017 at 2:00 p.m. in the City Hall Council Chambers.

Respectfully Submitted,

Accepted,

Diana Rosas
Human Resources Technician II

Dennis Smith, Chair

Date: _____

Date: _____