

City of Madera ADA Advisory Council  
City Hall Council Chambers, 205 W. 4<sup>th</sup> Street  
Madera, CA 93637

**REGULAR MEETING AGENDA**

February 21, 2017, 2:00 p.m.

The meeting room is accessible to physically disabled persons. Requests for accommodation (assistive listening devices, interpreters, or language translators, etc.) should be made at least seventy-two (72) hours before the meeting to Diana Rosas at (559) 661-5401 or [drosas@cityofmadera.com](mailto:drosas@cityofmadera.com).

Any writing related to an agenda item for the open session of this meeting distributed to the ADA Advisory Council less than 72 hours before this meeting is available for inspection at the City of Madera Human Resources Department, 205 West 4<sup>th</sup> Street, Madera, California 93637 during normal business hours.

Roll Call

Dennis Smith – Chair  
Dana DeFranco – Vice-Chair  
Cynthia Ortegon  
DJ Becker  
Emmanuel Gomez  
Tim Riche

PUBLIC COMMENT:

The first fifteen minutes of the meeting are reserved for members of the public to address the Council on items which are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. Speakers will be asked to identify themselves and state the subject of their comment. If the subject is an item on the Agenda, the Chairperson has the option of asking the speaker to hold the comment until that item is called. Comments on items listed as a Public Hearing on the Agenda should be held until the hearing is opened. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council does not respond to public comment at this time.

Business Matters

1. Approval of Minutes – Meeting of January 17, 2017
2. Presentation by Jack Porter on his ADA Facebook Page
3. Discussion on participation in the Madera Relay for Life Event – Wendy Silva
4. Oral reports by Staff and Advisory Board Members



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**REGULAR MEETING MINUTES**

January 17, 2017, 2:00 p.m.

A regular meeting of the Madera ADA Advisory Committee was scheduled for 2:00 p.m. on Tuesday, January 17, 2017, in the City Council Chambers.

**ROLL CALL:**

**PRESENT:**

Dennis Smith, Chair  
Emmanuel Gomez  
Cynthia Ortegon  
Tim Riche  
DJ Becker

**Staff**  
Diana Rosas  
Wendy Silva

**ABSENT:**

Dana DeFranco

Chairperson Dennis Smith called the meeting to order at 2:02 p.m.

Public Comment:

Business Matters

1. Approval of Minutes – November 15, 2016. Council Member Ortegon moved to approve the minutes; motion seconded by Council Member Becker. Motion passed unanimously.
2. Discussion on public outreach options for the ADA Advisory Council- Wendy Silva discussed the current ways public outreach can be conducted. Currently the website is set up to request accommodations. Contact information for requesting accommodations is posted on all public agendas and in job flyers. The ADA Advisory Council itself participates in the Madera District Fair to interact with the public and receive any ADA concerns to be addressed. Councilmember Ortegon stated the reason why the only outreach they have is the fair is because their budget was lost. Council Member Ortegon stated that when there were events in the city the ADA Council would participate such as Old Timers parade. Wendy stated that it comes down to committing time. This past year at the fair it came down to two to three people to staff the booth the whole time. Council Member Becker suggested to have a signup sheet and target some events. Councilmember Ortegon suggested using Dennis' car for the Old Timers parade. Councilmember Smith stated he has no

problem doing so and that a vehicle depicting ADA's mission might be more appropriate for the parade. Councilmember Smith brought up the Fourth of July event and National Night Out for possible events to participate in. Councilmember Ortegon indicated that October is national disability awareness month and that it would be a good idea to see if anyone in the City is having an event for that. Councilmember Riche suggested having a poster explaining who ADA was, indicate the website, and maybe post it up at the Library. Wendy said currently the ADA has brochures that are in English and Spanish as well as a banner and other outreach materials. When a booth is set up ADA has enough materials to promote ADA. Wendy said ADA needs to find the best events that use the best use of ADA Councilmembers' time. The outreach is to address issues with services by the city; in someone else's jurisdiction ADA Council can't force others to do something, just make them aware of concerns received. Councilmember Becker asked if there was a list of events to pick from. Wendy said currently there was no list published. Wendy will ask Parks and RDA about any events that are coming up and request they let us know so ADA can participate and dedicate their time. Councilmember Smith said at one time they had business cards and maybe get ones that didn't have names on it to hand out. Wendy said all the information is on the handouts already printed and they get used the most. Councilmember Smith thought the cards would be good to handout to people on their own to inform the public about the meeting. Councilmember Becker reported she spoke with Chuck Doud from the Madera Tribune to get the meeting on their community calendar. Councilmember Becker also spoke with Jack Porter to get space on his website. City Council Member Donald Holley spoke on the subject and suggested possible outreach events such as Relay for life, Pomegranate Festival, and the Inner Faith Cultural Event.

3. Update on Coordinating a Discussion with the Madera Post Office on Accessibility Concerns- Councilmember Smith reported he had attempted to contact the new Postmaster but was not successful. Councilmember Smith felt it was a conflict of interest for himself to continue to take on the matter due to a change in circumstances. Councilmember Riche said he would take over the matter. Councilmember Smith informed Riche that the Postmaster needs to be aware of the concerns regarding accessibility. Wendy suggested to Councilmember Riche to ask the Postmaster to attend a meeting, or set up a discussion with him to discuss the matter. The issues are the ramp, door, parking and mailbox access. Priority would be parking, ramp and door. Councilmember Riche said he will make contact with him and briefly share the issues and invite him to a meeting.
4. Oral reports by Staff and Advisory Board Members- Councilmember Ortegon shared that she received an email that DOJ is taking comments on the 504. Councilmember Becker shared that she had a brief conversation with Linda Shaw the Director of the Housing Authority during Atkins Fire Displacement about senior housing and emergency disability housing units and general plans. She indicated that she was

thinking of inviting Ms. Shaw to a meeting to get communication, or at least for fact finding to know what is available for senior housing. Wendy indicated that the city does not provide housing for seniors but the City does provide grants and loans; all housing is through the Housing Authority, a separate entity from the City of Madera. Councilmember Becker asked if Code Enforcement checks handicapped compliant parking spaces. Wendy explained that unless it's in site plan review, the City has no enforcement authority; it is all under DOJ and ADA law. It's under the property owner's discretion to maintain their handicapped parking spot, signs and paint. Wendy explained that education, which the Chamber assists with, and voluntary compliance are the appropriate approaches. She suggested if you see an issue you can make a suggestion but complaints about non-compliance go through DOJ. Councilmember Smith reported that he visited a restaurant with a restroom door with a spring that would cause the door to slam. He indicated that he addressed the issue by going to online feedback for the restaurant and suggested the business door be fixed and the next time he went the door was fixed. Councilmember Becker inquired about who sidewalk issues should be reported to. Councilmember Ortegon reported that she takes pictures of curbs all down Howard Road and sends them to Wendy Wendy indicated that they get forwarded to the streets department.

### Adjournment

The next Regular Meeting of the Madera ADA Advisory Council will be Tuesday, February 21, 2017 at 2:00 p.m. in the City Hall Council Chambers. The meeting adjourned at 2:36 p.m.

Respectfully Submitted,

Accepted,

\_\_\_\_\_  
Diana Rosas  
Human Resources Technician II

\_\_\_\_\_  
Dennis Smith, Chair

Date: \_\_\_\_\_

Date: \_\_\_\_\_